



Manual of Policy and Procedures

Title INTERNAL CONTROLS	Number	Page
	431	1 of 1
	Date July 21, 2016	

STATEMENT OF POLICY

It is the policy of the Vermont State Colleges to maintain a system of internal controls that includes both administrative and accounting controls. Internal controls provide reasonable assurance on: (1) the effectiveness and efficiency of operations; (2) the reliability of reporting for internal and external use; and (3) compliance with applicable laws and regulations.

VSC maintains a system of internal control with respect to Federal awards that reasonably assures:

- a) Transactions are properly recorded and accounted for in order to:
 - 1. permit the preparation of reliable financial statements and Federal reports;
 - 2. maintain accountability over assets; and
 - 3. demonstrate compliance with Federal statutes, regulations, and the terms and conditions of the Federal award;
- b) Transactions are carried out in compliance with:
 - 1. Federal statutes, regulations, and the terms and conditions of the Federal award, any of which could have a direct and material effect on a Federal program; and
 - 2. any other Federal statutes and regulations that are identified in the Compliance Supplement of 2 CFR 200, the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, as amended from time to time; and
- c) Funds, property, and other assets are safeguarded against loss from unauthorized use or disposition.

Signed by:

Jeb Spaulding, Chancellor