

**Minutes of the VSC Board of Trustees' Audit & Risk Management Committee meeting held Monday, February 23, 2026 at 11:00 a.m. virtually at [vsc.edu/botzoom](https://vsc.edu/botzoom). – UNAPPROVED**

*Note: These are unapproved minutes, subject to amendment and/or approval at the subsequent meeting.*

The VSC Board of Trustees Audit & Risk Management Committee met on Monday, February 23, 2026 at 11:00 a.m. virtually at [vsc.edu/botzoom](https://vsc.edu/botzoom).

**Attendance**

Committee Members: Sue Zeller (Chair), David Durfee (Vice Chair), Bob Flint, David Silverman

Other Trustees: Megan Cluver, Lynn Dickinson

Liaisons: William Carey (CCV faculty), Ryan Dulude (CCV staff)

Chancellor: Beth Mauch

Presidents: David Bergh, VTSU  
Joyce Judy, CCV

Other Attendees: Charles Bombard, Manager of Data Center/Systems Admin.  
Kayla Dewey, Executive Assistant, Board of Trustees  
Wilson Garland, Chief Information Officer  
Jennifer Jones, AVP of Academic Support and Ed Op. Programs  
Jason Kaiser, VTSU Learning Spaces Technology Specialist  
Zach LaFlash, CPA, Withum  
Nicole Mace, CCV Dean of Administration  
Sharron Scott, Chief Financial and Operating Officer  
Toby Stewart, Controller  
Patty Turley, General Counsel  
Littleton Tyler, AVP Finance and Compliance  
Meg Walz, Deputy CIO

1. Call to Order

Chair Zeller called the meeting to order at 11:00 a.m.

2. Public Comment

There was no public comment.

3. Approval of October 30, 2025 minutes

**Trustee Zeller moved and Trustee Durfee seconded the motion to approve the October 30, 2025 meeting minutes. The motion was approved unanimously.**

4. Review & Recommend: DRAFT Single Audit

Chair Zeller invited Zach LaFlash to give an overview of the results of the FY25 Draft Single Audit. Mr. LaFlash reported that there was one finding related to the Written Information Security Plan, which VSC is in the process of resolving.

**Trustee Zeller moved and Trustee Durfee seconded the motion to recommend acceptance of Resolution 2026-002 to the board. The motion passed unanimously.**

5. Internal Audit Discussion

Chair Zeller introduced a recommendation by management to take a break from the internal audit to focus on the Workday project due to its significant complexities. Chief Financial and Operating Officer Sharron Scott provided additional context for the proposal including limited staff resources with the Workday implementation project. After the Workday implementation is completed, many processes will be changed, therefore an audit of these processes may not be useful.

6. Other Business

There was no other business.

7. Executive Session

**At 11:27 a.m. Chair Zeller moved and Trustee Silverman seconded that the Committee enter executive session, pursuant to 1 VSA 313(a)6) to discuss records exempt from access to public records, it is appropriate for the Committee to enter executive session. Along with the members of the Board present at this meeting, in its discretion, the Committee invited the VSC Chancellor, VSC Chief Financial Officer, VSC Associate General Counsel, the Presidents of Community College of Vermont and Vermont State University, the Chief Information Officer, Deputy Chief Information Officer, and the Director of IT Infrastructure and Security. The motion was approved unanimously.**

*The committee exited executive session at 11:47 a.m.*

8. Adjourn

Chair Zeller adjourned the meeting at 11:47 p.m.