



## Manual of Policy and Procedures

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|------------------------------------------|-------------------|---------------|
| Title<br><br><b>DRIVER SAFETY POLICY</b> | Number<br><br>419 | Page<br><br>1 |
|                                          | Date<br>6/14/2025 |               |

### PURPOSE

The VSC Driver Safety Policy is designed to manage risk and seeks to prevent avoidable motor vehicle accidents. The policy and related procedures are designed to minimize potential harm to students, faculty, and staff of the Vermont State Colleges.

### STATEMENT OF POLICY

The Vermont State Colleges shall establish and update from time to time driver safety procedures that are intended to manage risk, minimize accidents and injuries, eliminate the operation of unsafe vehicles; provide training to Vermont State Colleges drivers; and define clear lines of responsibility for fleet safety.

All individuals driving on behalf of the Vermont State Colleges must comply with the criteria set forth in the Vermont State Colleges Driver Safety Procedures. This rule is in force for all vehicles including but not limited to Vermont State Colleges owned or leased vehicles, personally owned vehicles driven on Vermont State Colleges business, rental vehicles, and any other vehicle.

The Chancellor shall adopt and from time to time update written procedures relating to this policy.

Signed by:

A handwritten signature in cursive script, appearing to read 'Em', is written over a horizontal line.

Elizabeth Mauch, Chancellor