


MEMORANDUM

TO: Vermont State Colleges Board of Trustees
Lynn Dickinson, Chair Megan Cluver, Vice-Chair
David Silverman, Treasurer Gwen Bailey-Rowe
Betsy Ide Bloomer Janette Bombardier
Rep. David Durfee Bob Flint
Shirley Jefferson Rep. Jim Masland
Rep. Marc Mihaly Jason Musal
Gov. Phil Scott Sue Zeller

FROM: Elizabeth Mauch, Chancellor 

DATE: April 10, 2025

SUBJECT: VSC Board of Trustees Meeting April 14, 2025

The VSC Board of Trustees will meet on Monday, April 14, 2025 at 2:15 p.m. or 15 minutes following the adjournment of the preceding meeting. The meeting will take place at the Community College of Vermont, Montpelier, room 113 and remotely via Zoom.

Following public comment and approval of the minutes of *October, 28, 2024; December 16, 2024; and January 13, 2025*, the board will hear resolutions honoring former trustees Shawn Tester, Karen Handy Luneau and active trustee, Jason Musal. The board will then hear a report from the Nominating Committee and vote to appoint two board-appointed trustees and the board Secretary. The board will then appoint the Nominating Committee members.

The board will hear a report from the Finance & Facilities Committee and vote on the approval of endowment modifications made at the Feb. 10 meeting, CCV Northern Lights Grant, VTSU FY24 Carry Forward Request, Relinquishment of the WJSC Radio Station FCC License, and to maintain the Status Quo through FY27 on Policy 403-A and 403-B.

The board will then hear reports from the Audit & Risk Management; Diversity, Equity & Inclusion; and Education, Personnel, & Student Life; and Executive Committees and the Chancellor will provide a legislative update. Following any additional business, the board will go into executive session to receive confidential attorney-client communication and discuss records exempt from public records.

Note: Please be advised that the board has fifteen members. The quorum to start the meeting and to take any action is eight members of the committee. The board assistant may be reached at (802) 224-3021 for any questions.

Cc: VSCS Board of Trustees Council of Presidents
Department of Libraries

Vermont State Colleges Board of Trustees
Community College of Vermont, Montpelier - Room 113
Zoom Meeting¹/YouTube Stream²
Monday, April 14, 2025 at 2:15 p.m.³
AGENDA

1. Call to order
2. Public comment⁴
3. Approve Minutes of October, 28, 2024; December 16, 2024; and January 13, 2025
4. Resolutions Honoring the Service of Former Trustees
 - a. Motion to Approve Resolution 2025-004 honoring Jason Musal
 - b. Motion to Approve Resolution 2025-003 honoring Shawn Tester
 - c. Motion to Approve Resolution 2025-002 honoring Karen Handy Luneau
5. Action: Report from Nominating Committee
 - a. Vote: Reappointment of a Board Appointed Trustee
 - b. Vote: Appointment of Board Appointed Trustee
 - c. Vote: Secretary of the Board
6. Action: Appoint Nominating Committee members
7. Action: Report from Finance & Facilities Committee
 - a. Vote: Approval of endowment modifications made at meeting of February 10, 2025.
 - b. Vote: CCV Northern Lights Grant
 - c. Vote: VTSU FY24 Carry Forward Request
 - d. Vote: Relinquishment of the WJSC Radio Station FCC License
 - e. Vote: Maintain Status Quo through FY27 on Policy 403-A and 403-B
8. Report from Audit & Risk Management Committee
9. Report from Diversity, Equity and Inclusion Committee
10. Report from Education, Personnel & Student Life Committee
11. Report from Executive Committee
12. Legislative Update from the Chancellor
13. Additional business
14. Executive Session to receive confidential attorney-client communication and discuss records exempt from public records
15. Adjourn

¹ <https://www.vsc.edu/botzoom>

² www.vsc.edu/live

³ or 15 minutes following adjournment of the preceding meeting.

⁴ Sign up to make a public comment at www.vsc.edu/signup. You must be present or logged in to the live session to make a comment.

MATERIALS

1. Minutes: October 28, 2024
2. Minutes: December 16, 2024
3. Minutes: January 13, 2025
4. 2025-004 Resolution Honoring the Service of Jason Musal
5. 2025-003 Resolution Honoring the Service of Shawn Tester
6. 2025-002 Resolution Honoring the Service of Karen Handy Luneau
7. VTSU Endowment Requests
8. Chancellor's Legislative Update

ITEM 1: Minutes of October 28, 2024

Minutes of the VSCS Board of Trustees' meeting held Monday October 28, 2024 at 1:00 p.m. at the Stearns Performance Space, Vermont State University, Johnson Campus - UNAPPROVED

Note: These are unapproved minutes, subject to amendment and/or approval at the subsequent meeting.

The VSCS Board of Trustees met on Monday, October 28, 2024 at VTSU Johnson.

Committee Members present: Lynn Dickinson (Chair), Megan Cluver (Vice Chair), David Durfee, Bob Flint, Karen Luneau (Secretary,) Jim Masland, Marc Mihaly, Jason Musal, David Silverman, Sue Zeller

Absent: Betsy Ide Bloomer, Janette Bombardier, Shirley Jefferson, Shawn Tester

Chancellor: Elizabeth Mauch

Presidents: David Bergh, VTSU President
Joyce Judy, CCV President

Other Attendees: Nolan Atkins, Provost, VTSU
Kayla Dewey, Executive Assistant
Alice Godin, Librarian, VTSU Johnson
Jason Kaiser, Learning Spaces Technology Specialist, VTSU
Lyndon & Johnson
Thomas Kehoe, Student Government Assoc. President, VTSU
Castleton
Candace Lewis, Associate Academic Dean, CCV
Nicole Mace, Dean of Administration, CCV
Katie Mobley, Dean of Enrollment, CCV
Bryan O'Connor, Director of Corrections Education, CCV
Kathryn Santiago, Associate General Counsel, VSC
Sharron Scott, Chief Financial/Operations Officer, VSC
Toby Stewart, System Controller, VSC
Julie Theoret, Professor & Chair, VTSU Johnson
Patty Turley, General Counsel, VSC
Littleton Tyler, AVP Finance/Compliance, VTSU Johnson
Tiffany Walker, Senior Director of Workforce Education, CCV
Beth Walsh, Project Director, VTSU
Yasmine Ziesler, Special Assistant to the Chancellor, VSC

1. Call to Order

Chair Dickinson called the meeting to order at 1:17 p.m.

2. Comments from the Public

Beth Walsh, Director of the Road to Success Project, spoke about the need to support student teachers, the value of a liberal arts degree, and issuing degrees in generalist knowledge.

Jason Kaiser, Learning Spaces Technology Specialist, thanked the board for creating the liaison roles and provided constructive feedback and concerns. He offered the Labor Task Force's support for recommending liaisons.

3. Approval of September 16 and 17, 2024 Meeting Minutes

Trustee Zeller moved and Trustee Cluver seconded the motion to approve the September 16 and 17, 2024. The motion was approved unanimously.

4. Report from Executive Committee

Chair Dickinson reported on the executive committee meetings on October 14th and during the September retreat. A plan for the regular evaluations of employees was reviewed.

5. Report from Education, Personnel & Student Life Committee

The EPSL meeting had occurred that morning. Digital versions of the meeting materials distributed that morning will be made available to the committee as soon as possible.

6. Report from Audit and Risk Management Committee

Trustee Zeller reported that this morning the Audit Committee met with the auditors and received the report that there were no materials findings. There were a few minor findings related to compliance. The Audit Committee recommended the board accept the FY2024 financial statements and single audit report.

Trustee Zeller moved and Trustee Musal seconded the motion to accept the Resolution 2024-005 FY2024 financial statements and single audit report. The motion was approved unanimously.

7. Report from the Chancellor and Presidents

Chancellor Mauch started by congratulating Joyce Judy on receiving Champlain College's 2024 Distinguished Citizen Award. She recognized VTSU staff who on this day were hosting a NECHE visit and working hard to make a positive impression and earn a favorable report. Chancellor Mauch provided updates on several projects and initiatives including VSC's budget request to the Governor, the Vision 2030 announcement, the five Chancellor's priority projects, and the ERP procurement project.

President Judy reported that the Metallica Foundation has sent t-shirts for their cyber security scholars in the mail. CCV has 30 students who receive \$1,000 scholarships from this fund. On Veteran's Day at 6:30, there will be a special presentation at CCV Winooski focused on Chittenden County veterans from WWI. The McClure Foundation sponsored three legislative

events last week promoting free degree programs for students. Students were offered the opportunity to speak directly to legislators and it was well attended. CCV's Financial Aid Director Ryan Dulude was chosen by Vermont Biz as one of four rising stars in the State of Vermont.

President Bergh's presentation was deferred to later in the meeting (see below).

8. Presentation: CCV's Work with the Department of Corrections

Tiffany Walker, Senior Director of Workforce Education, and Bryan O'Connor, Director of Corrections Education, presented on the Department of Corrections programs at CCV. CCV offers tuition-free courses for inmates, corrections staff, and corrections staff family members with the goals of reducing recidivism, improving opportunities for these Vermonters, and building the Vermont workforce. This program is currently funded by 4.5 million in grants secured by Sen. Sanders with plans to transition to PELL grant funding overtime. Students in these programs demonstrate more optimism for the future, more self-confidence, and better connection with their families.

9. Additional business

Trustee Musal provided an updated from the student perspective. He reports that there is a lot of enthusiasm for the Chancellor's Innovation Fund and that there will be many submissions. Morale is high overall.

Trustee Musal called on Thomas Kehoe, SGA President, who expressed some concern across campuses that they could be losing their individuality because of the VTSU Castleton policies which are being imposed across the system. Concerns are related primarily to athletics and policies, but this could just be initial resistance to change which will resolve naturally overtime.

10. Report from VTSU President Bergh

President Bergh provided an updated on the NECHE visit which was ongoing at the time. The initial report was expected to be available by that Wednesday with a formal report to follow. Leadership had been working hard to pull together reporting and other preparations. Other updates included that VTSU more students were engaged in apprenticeships than ever before. President Bergh attended a "ribeye" (ribbon) cutting for new meat processing plant in Randolph, which was overall a positive event. Paul Yoon has been appointed as the new Chief Diversity Officer. Students were significantly involved with this search process.

11. Executive Session.

At 2:35 p.m. Chair Dickinson moved and Trustee Luneau seconded that the VSC Board of Trustees enter executive session, pursuant to 1 V.S.A. § 313(a)(1)(F) to receive confidential attorney-client communications, pursuant to 1 V.S.A. § 313(a)(1)(B) to discuss labor relations agreements with employees, pursuant to 1 V.S.A. § 313(a)(3) to consider the employment of a public employee, pursuant to 1 V.S.A. 313 § (a)(2) to discuss real estate, and 1 V.S.A. § 313(a)(1)(F) to receive confidential attorney-client communications, because premature general public knowledge of these discussions would place VSC at a substantial

disadvantage. The Board invited the VSC Chancellor, the Presidents of Community College of Vermont and Vermont State University, the VSC Chief Financial and Operating Officer, the VSC General Counsel, the VP of Business Operations for VTSU, the Dean of Administration for CCV, and Art Klugo to attend. The motion was approved unanimously.

The Board exited executive session at 4:22 p.m.

12. Adjourn

Chair Dickinson adjourned the meeting at 4:22 p.m.

UNAPPROVED

ITEM 2: Minutes of December 16, 2024

Minutes of the VSCS Board of Trustees' meeting held Monday, December 16, 2024 at 1:00 p.m. via Zoom UNAPPROVED

Note: These are unapproved minutes, subject to amendment and/or approval at the subsequent meeting.

The VSCS Board of Trustees met on Monday, December 16, 2024 via Zoom.

Committee Members present: Lynn Dickinson (Chair), Betsy Ide Bloomer, Janette Bombardier, Megan Cluver (Vice Chair), David Durfee, Bob Flint, Shirley Jefferson, Karen Luneau (Secretary,) Marc Mihaly (at 1:39,) Jason Musal, David Silverman, Shawn Tester, Sue Zeller

Absent: Jim Masland

Chancellor: Elizabeth Mauch

Presidents: David Bergh, VTSU President
Joyce Judy, CCV President

Other Attendees: Alexis Anderson
Nolan Atkins
Kelley Beckwith
Mary Brodsky
Kellie Campbell
Sarah Chambers
Kayla Dewey
Jennifer Jones
Jason Kaiser
Meaghan Meachem
Katie Mobley
Maurice Ouimet
Hannah Reid
Denise Rhodes
Darrin Schmautz
Sharron Scott
Paul Suk-Yoon
Sarah Truckle
Patty Turley
Beth Walsh
Heather Weinstein

1. Call to Order

Chair Dickinson called the meeting to order at 1:00 p.m. and welcomed the new Dean of Nursing and Health Sciences, Dr. Caitlin Stover.

2. Comments from the Public

There were no comments from the public.

3. Report from Finance & Facilities Committee

Chair Dickinson turned the meeting over to Trustee Silverman who provided a report on the Finance & Facilities Committee meeting of December 9th. The meeting focused on receiving updates on the ERP project. At the meeting the project leaders reviewed the project timeline and reported that three vendors delivered on-site demos in late-November and early-December. The team is now reviewing options and anticipates making a selection by the end of January. The F&F Committee is in the process of scheduling a meeting the week of January 6th to receive further updates ahead of the January 13th board meeting.

4. Report from Diversity, Equity & Inclusion Committee

Chair Dickinson turned the meeting over to Trustee Jefferson who provided a report on the Diversity, Equity & Inclusion Committee meeting of December 9th. Trustee Jefferson reported that Trustee Betsy Bloomer has been appointed as the Vice Chair of the DEI Committee. The committee also welcomed the committee liaisons and the new VTSU Chief Diversity Officer, Paul Suk-Hyun Yoon. In its meeting, the committee received DEI program updates from CCV and VTSU. The next DEI Committee meeting will likely occur in March 2025. The board is encouraged to attend an event: The Racial Equity and Justice Institute Transformation Through Equitable Action Model (TEAM): Equity-minded Trustee Leadership event which will take place on January 29, 2025. A flyer with full details was emailed to the board.

5. Strategic Enrollment Update from the Presidents

Chair Dickinson turned the meeting over to President Bergh to provide a VTSU enrollment update. President Bergh reported that VTSU saw an increase of 10% in new student enrollment for fall 2024, which compares to the average national 5% decrease. President Bergh also noted that Spring semester registration is higher than anticipated, and admissions trends are favorable, following increased recruitment and marketing efforts.. Though it is early, President Bergh expressed cautious optimism that VTSU will meet their goal of increasing enrollment by 10% next year.

Chair Dickinson then turned the meeting over to President Judy to provide a CCV enrollment update. President Judy reported that they saw a 6% increase in enrollment in spring 2024, a 14% increase in summer 2024, and a 3% decrease in fall 2024. President Judy noted the fall decrease was not unexpected due to several factors including a return to the pre-COVID policy of removing students if they have an outstanding bill and do not attend first classes. Spring 2025 enrollments are currently up 6% and President Judy reported that she is optimistic.

6. Report from Nominating Committee

Chair Dickinson turned the meeting over to Trustee Bombardier. Trustee Bombardier reported that the committee is working to collect nominees to replace Trustees Tester and Luneau whose terms expire at the end of February.

7. Executive Session

At 1:30 p.m. Trustee Bombardier moved and Trustee Zeller seconded the VSC Board of Trustees enter executive session because premature general public knowledge would place the VSC at a substantial disadvantage, pursuant to 1 V.S.A. § 313(a)(1)(F) to receive confidential attorney-client communications, pursuant to 1 V.S.A. § 313(a)(1)(A) to discuss contracts, 1 V.S.A. § 313(a)(1)(B) to discuss labor relations agreements with employees, and 1 V.S.A. § 313(a)(6) for discussion of records exempt from the Public Records Act. Along with the members of the Board present at the meeting, in its discretion, the Board invited the VSC Chancellor, the Presidents of Community College of Vermont and Vermont State University, the VSC Chief Financial and Operating Officer, the VSC General Counsel, the VSC Chief Information Officer and the VSC Director of Transformation Projects, as well as the following members of CCV and VTSU leadership: Heather Weinstein, Katie Mobley, Maurice Ouimet, and Hannah Reid. The motion was approved unanimously.

At 3:15 p.m., the board exited executive session.

8. Vote on United Professional contract

Trustee Zeller moved and Trustee Silverman seconded the motion to approve the United Professionals contract for the period of July 1, 2024 – June 30, 2028. The motion was approved unanimously.

9. Executive Session

At 3:18 p.m. Trustee Zeller moved and Trustee Luneau seconded the motion that the VSC Board of Trustees enter executive session because premature general public knowledge would place the VSC at a substantial disadvantage, pursuant to 1 V.S.A. § 313(a)(1)(F) to receive confidential attorney-client communications and pursuant to 1 V.S.A. § 313(a)(1)(A) to discuss contracts. Along with the members of the Board present at the meeting, in its discretion, the Board invited the VSC Chancellor, the VSC Chief Financial and Operating Officer, the VSC General Counsel, the VSC Chief Information Officer and the VSC Director of Transformation Projects. The motion was approved unanimously.

The board exited executive session at 3:41 p.m.

10. Additional Business

There was no additional business.

Chair Dickinson adjourned the meeting at 3:41 p.m.

ITEM 3: Minutes of January 13, 2025

Minutes of the VSCS Board of Trustees' special meeting held Monday, January 13, 2025 at 8:00 a.m. via Zoom UNAPPROVED

Note: These are unapproved minutes, subject to amendment and/or approval at the subsequent meeting.

The VSCS Board of Trustees met on Monday, January 13, 2025 at 8:00 a.m. via Zoom.

Committee Members present: Lynn Dickinson (Chair), Betsy Ide Bloomer (8:08 a.m.), Janette Bombardier, Megan Cluver (Vice Chair), David Durfee, Bob Flint, Karen Luneau (Secretary,) Jim Masland (8:06 a.m.), Marc Mihaly, Jason Musal, David Silverman, Shawn Tester (8:07 a.m.), Sue Zeller

Absent: Shirley Jefferson

Chancellor: Elizabeth Mauch

Presidents: David Bergh, VTSU President
Joyce Judy, CCV President

Other Attendees: Amy Boyd Austin
Nolan Atkins, VTSU Provost
Kelley Beckwith, VTSU VP of Student Success
Sarah Chambers, Director of Learning Technologies
Kayla Dewey, Executive Assistant
Molly Durling, VTSU Student Success Advisor
Wilson Garland, Director of Transformation
Jim Healey, Oracle ERP Account Manager
Jason Kaiser, Learning Spaces Technology Specialist
Nicole Mace, CCV Dean of Administration
Meaghan Meachem, VTSU Faculty Assembly Moderator
Alejandra Nann, VSC Library Director
Denise Rhodes, VTSU Student Financial Support Specialist
Darrin Schmautz, Workday Senior Executive
Sharron Scott, Chief Financial and Operating Officer
Sarah Truckle, VTSU VP of Business Operations
Patty Turley, General Counsel
Beth Walsh, VTSU Director of Career Development
Meg Walz, Director of Project and Change Management
Bob Zelasko, Oracle Regional Manager

On-site attendees: A physical meeting location was designated at VTSU Randolph, Administrative Building, Room 226. No attendees were present.

1. Call to Order

Chair Dickinson called the meeting to order at 8:00 a.m.

2. Comments from the Public

There was no public comment.

3. Report from Finance & Facilities Committee

Chair Dickinson turned the meeting over to Trustee Silverman who provided a report from the Finance & Facilities Committee meeting of January 10th where the committee received an update on the progress of the ERP project and passed a resolution to recommend a path forward to the board.

4. Executive Session

At 8:02 a.m. Trustee Dickinson moved and Trustee Silverman seconded a motion that the VSC Board of Trustees enter executive session because premature general public knowledge would place the VSC at a substantial disadvantage, pursuant to 1 V.S.A. § 313(a)(1)(A) to discuss contracts and pursuant to 1 V.S.A. § 313(a)(1)(B) to discuss a labor relations agreement. Along with the members of the Board present at the meeting the Board invited the VSC Chancellor, the Presidents of Community College of Vermont and Vermont State University, the VSC Chief Financial and Operating Officer, the VSC General Counsel, the VSC Chief Information Officer and the VSC Director of Transformation Projects. The motion was approved unanimously.

The board exited executive session at 8:26 a.m.

5. Vote on Board Resolution 2025-001 to authorize the ERP vendor contract

At 8:26 a.m. Trustee Silverman moved and Trustee Mihaly seconded the motion to approve Board Resolution 2025-001 to authorize the ERP vendor contract. The motion was approved unanimously.

1. Executive Session

At 8:28 a.m. Trustee Dickinson moved and Trustee Musal seconded the motion that the VSC Board of Trustees enter executive session because premature general public knowledge would place the VSC at a substantial disadvantage, pursuant to 1 V.S.A. § 313(a)(1)(B) to discuss a labor relations agreement. Along with the members of the Board present at the meeting, the Board invited the VSC Chancellor, the Presidents of Community College of Vermont and Vermont State University, the VSC Chief Financial and Operating Officer, the VSC General Counsel, the VSC Chief Information Officer and the VSC Director of Transformation Projects. The motion was approved unanimously.

The board exited executive session at 8:43 a.m.

2. Vote to ratify the Full-time Faculty Federation contract

At 8:43 a.m. Trustee Zeller moved and Trustee Masland seconded the motion to approve the Full-time Faculty Federation contract for the period of July 1, 2024 – June 30, 2027. The motion was approved unanimously.

Chair Dickinson thanked Patty Turley for her work negotiating the contract.

3. Additional Business

Chair Dickson announced that Kellie Campbell will be leaving VSC for the CIO position at the University of Vermont. Chair Dickinson thanked Campbell for her significant work on a number of transformation projects including organizational transformation and the ERP vendor selection process. The board wished Campbell all the best with her next chapter.

Chair Dickinson adjourned the meeting at 8:47 a.m.

**ITEM 4: 2025-004 Resolution Honoring the Service of
Jason Musal**

VERMONT STATE COLLEGES SYSTEM
BOARD OF TRUSTEES
RESOLUTION 2025-004
Resolution Honoring the Service of Trustee Jason Musal

- WHEREAS, Jason Musal served a one-year term as a student-appointed trustee for the Vermont State Colleges ending on May 30, 2025. During his term, he served on the Diversity, Equity & Inclusion and Education, Personnel & Student Life Committees. As a trustee, Jason maintained a strong commitment to creating a system that prioritized the needs of the students and to keeping public education accessible and affordable for all Vermonters.
- WHEREAS, Jason hails from the New York City Metropolitan area (Budd Lake, NJ). He is expected to graduate from Vermont State University (VTSU) in May 2025 with a bachelor's degree in data science and a minor in Biology. Post-graduation, he plans to pursue a juris doctorate with a focus on environmental policy. He aspires to build a career in environmental law leveraging data-driven insights to create positive social change and build equity in our social practices.
- WHEREAS, In addition to his work with the VSC board, Jason represented the student's across Vermont State University as a university senator. His work in this role focused on expanding accessibility of reporting and counseling opportunities for student who experience sexual trauma and violence. He was President & Founder of the Outing Club, Treasurer of the Rock-Climbing Club, and Treasurer of the Ski & Snowboard Club. Jason's dedication to serving VTSU students was a throughline through his college career and he brought this dedication and service to the VSC Board; therefore, be it
- RESOLVED, That the Vermont State Colleges expresses its sincere appreciation to Jason Musal for the benefit he has brought to the State of Vermont through his service to Vermont State Colleges and its college and university, to its hundreds of faculty and staff, and most important, to its multitude of students.

Jason, we are honored to have served with you, and we wish you the very best.

Be it Approved: April 14, 2025

Eileen M Dickinson

Eileen "Lynn" Dickinson, Chair of the Board of Trustees

**ITEM 5: 2025-003 Resolution Honoring the Service of
Shawn Tester**

VERMONT STATE COLLEGES SYSTEM
BOARD OF TRUSTEES
RESOLUTION 2025-003
Resolution Honoring the Service of Trustee Shawn Tester

- WHEREAS, Shawn Tester served five years as a Governor-appointed trustee for the Vermont State Colleges ending on February 28, 2025. During his tenure, he served as Vice Chair of the Finance & Facilities Committee and as a member of the Audit & Risk Management Committee. Shawn's experiences in health care parallel that of higher education and his personal knowledge was extremely valuable to the VSC during a period of financial instability. His steady leadership was important to the VSC's success.
- WHEREAS, Shawn grew up in North Kirby and graduated from Lyndon Institute in 1989. He has a degree in Business Administration from Bentley College and a Master of Science degree in Organizational Leadership from Norwich University. He lives in East Lyndon with his wife, Loralee, and two teenage sons, Timothy and Patrick. He enjoys personal hobbies including biking, hunting, snowmobiling, agricultural pursuits, and spending time outdoors with his family.
- WHEREAS, Shawn has had a successful career in healthcare including service as CEO of Northern Counties Health Care (NCHC), a federally qualified health center with five medical practices, three dental practices, and a Home Health & Hospice division; he spent nine years at Ammonoosuc Community Health Services (ACHS) in Littleton, NH with most of that time in the position of Chief of Operations & Information Services. Shawn serves on the boards of Medical Mutual of Maine and the Vermont Association of Hospitals and Health Systems. He is also a trustee of Passumpsic Bank.
- WHEREAS, Shawn has been the Chief Executive Officer at Northeastern Vermont Regional Hospital (NVRH) since November 2018. When he joined the NVRH family, the organization was grappling with significant workforce issues particularly with nursing staff. The nursing staff shortage is the single greatest challenge facing our regional healthcare system. Pre-pandemic staffing challenges have been exacerbated by the COVID-19 global health pandemic. Nurses make health care possible, and Shawn feels strongly that we owe it to our RNs and patients to continue to build this workforce to increase staffing levels. Shawn shared his knowledge with the VSC during the challenges of the pandemic and brought a valuable perspective on the importance of educating the Vermont healthcare workforce.
- WHEREAS, As the child of a VSC graduate, Shawn brought personal experience and inspiration to his trustee role. In the late 1970's as a single mother with a full-time job and two young children, Shawn's mother earned her associate's degree in business from Lyndon State College, now VTSU's Lyndon campus. She completed her degree in the mid-1980's, which became very important for her

professionally. With this degree she was able to continue building on this foundational credential to enjoy a long and successful career. Shawn would spend time near the ‘sculpture’ on campus waiting for his mother while she was in class or meeting a professor. The Lyndon campus and community was an important part of Shawn’s formative years and left a powerful lasting impression.

WHEREAS, Today, 40-years after Shawn’s mother earned her degree, Shawn’s HR team at NVRH discovered that over 20% of their staff have a degree from the Vermont State Colleges, many of them in nursing. Many of NVRH’s healthcare professionals are working full- or part-time, while pursuing their degrees in nursing. They are balancing work and family. Having a local campus makes that possible for them, just like it did for Shawn’s mother.

WHEREAS, Shawn acknowledges that the CCV and VTSU campuses enrich Vermont communities, support the Vermont workforce, and contribute to the vitality of Vermont. Shawn is proud to have served on the board during the past few challenging years as Vermont State Colleges transformed into a system. He supports its long-term sustainability.

WHEREAS, Shawn brought a broad range of professional and personal experience to the Board of Trustees of the Vermont State Colleges system during his tenure on the Board; therefore be it

RESOLVED, That the Vermont State Colleges expresses its sincere appreciation to Shawn Tester for the benefit he has brought to the State of Vermont through his service to VSC, to its colleges and university, to its hundreds of faculty and staff, and most important, to its multitude of students.

Shawn, we are honored to have served with you and we wish you the very best.

Be it Approved: April 14, 2025



Eileen “Lynn” Dickinson, Chair of the Board of Trustees

**ITEM 6: 2025-002 Resolution Honoring the Service of
Karen Handy Luneau**

VERMONT STATE COLLEGES
BOARD OF TRUSTEES
RESOLUTION 2025-002

Resolution Honoring the Service of Trustee Karen Handy Luneau

- WHEREAS, Karen Handy Luneau served twenty years as a Trustee for Vermont State Colleges (VSC). First appointed by Governor Douglas in 2005, she was subsequently re-appointed by Governors Shumlin and Scott, and then appointed by the board. Throughout her tenure, Karen served as Board Secretary and Vice Chair of the Education, Personnel & Student Life Committee. Additionally, she served on several other board committees as well as multiple presidential search committees. She is honored to have chaired the VSC Hall of Fame Galas scholarship fundraisers which promoted the importance of VSC to the State of Vermont. She served through the transition from the Five Strong College model to Vermont State University.
- WHEREAS, Karen was born and raised in Swanton, Vermont. Her formative years were strongly influenced by her bilingual (English-Arabic), Lebanese-immigrant family. She was educated at Saint Anne Academy and continued her education at Albertus Magnus College where she received a BA in History and taught in an inner-city school during a time of community social unrest brought about by the nationally noted Black Panther murder trial. She completed post graduate work at Saint Michael's College and the University of Vermont.
- WHEREAS, Her service has been informed by her business, community, and personal life. She is co-owner of Handy Cars and received the Franklin County Chamber of Commerce Tim Bovat Award for Civic Involvement; and Franklin County Industrial Corporation Rick Manahan Award for Outstanding Commitment to Technical Education in Franklin County. Handy Cars collaborates with local schools to provide internships, co-ops and scholarships and assisted Corrections with employment reintegration. Separately, Karen is co-owner and active manager of D&D Real Estate.
- WHEREAS, Karen served as a member of many community boards including the St. Albans City Board of Civil Authority, Franklin County Workforce Investment Board, and Chaired the St. Albans City Zoning Board and St. Albans City Community Development Board. She served on the executive committee and as fundraising chair at St Mary's Church in St. Albans and continues to serve on the VT Legal Professional Responsibility Board.
- WHEREAS, Most significant to Karen is her long-term public education board experience. In the late 1980's Karen was recruited to the St. Albans City/St. Albans Town/Bellows Free Academy/St. Albans K-12 Study Committee; this proposal replaced five boards with one and provided a streamlined, coordinated curriculum and financial resource planning. The proposal ultimately failed but with this experience Karen was elected and chaired the St. Albans City School Board, Franklin Central Supervisory Union Board, and Bellows Free Academy Board of Trustees. She has a passion for K-12 curriculum, cooperation, and planning, and the Board was enriched by this passion.
- WHEREAS, She has successfully advocated for community-based sports opportunities, creating increased youth participation, and for foreign language education in elementary

schools. At the high school level, she successfully advocated for the addition of advanced placement courses, increased international travel opportunities for students, Scholars Bowl, and the establishment of required courses including Personal Finance, American Government, and Global Studies. Her advocacy carries the through line of a commitment to the belief that Strength of Democracy rests upon quality of public education, respect for multiple perspectives in delivery models acknowledging multiple intelligences, all of which synthesize with her role as Trustee of the Vermont State Colleges system.

WHEREAS, Karen lives in St. Albans with her life and business partner of over half a century, Dan Luneau. Together they have three adult sons: Joe (Stephanie), Pete (Annie) and Adam (Danielle); eight grandchildren; and a number of beloved pets.

WHEREAS, Karen brought a valuable perspective, and a range of experience in business, community and education to the Board of Trustees of the Vermont State Colleges; therefore be it

RESOLVED, That the Vermont State Colleges expresses its sincere appreciation to Karen Handy Luneau for the benefit she has brought to the State of Vermont through her twenty-years of service to VSC, to its colleges and universities, to its hundreds of faculty and staff, and most important, to its multitude of students.

Karen, we are honored to have served with you and wish you the very best.

Be it Approved: April 14, 2025

Eileen H Dickinson

Eileen "Lynn" Dickinson, Chair of the Board of Trustees

ITEM 7: VTSU Endowment Requests

January 31, 2025

Elizabeth Mauch, Chancellor
Vermont State Colleges System
PO Box 7
Montpelier, VT 05601

Dear Chancellor Mauch,

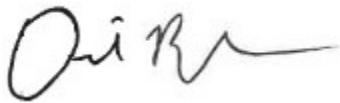
I am pleased to send you the New Funding Source Document for establishing a new endowment at Vermont State University.

The David H. Brown and Linda M. Hammer-Brown Scholarship Fund, in the amount of \$20,000, is funded by a gift from David H. Brown, Castleton Class of 1969, and Linda M. Hammer-Brown.

The David H. Brown and Linda M. Hammer-Brown Scholarship Fund will support financial aid for matriculated students studying at VTSU Castleton in the field of education. Support activities may include, but are not limited to, tuition, fees, room and board, and other costs of attendance.

We look forward to the VSC Board of Trustees' approval for the establishment of this new endowment.

Sincerely,

A handwritten signature in black ink, appearing to read "David Bergh", with a stylized flourish at the end.

David Bergh, Ed.D.
President

- NEW FUNDING SOURCE DOCUMENT - ENDOWMENTS ONLY

Vermont State University

(College Name)

Submit to Chancellor's Office for all activities based upon a new funding source.
Place copy in front of any applicable master file.

1) <u>Name of endowment:</u> (type in all CAP'S) DAVID H. BROWN AND LINDA M. HAMMER-BROWN SCHOLARSHIP FUND		
2) <u>Granting agency/donor/other funding source:</u> (Attach supporting Documentation) David H. Brown and Linda M. Hammer Brown		
3) <u>Purpose of endowment:</u> (Attach supporting Documentation) To support financial aid for matriculated students studying at VTSU Castleton in the field of education. Support activities may include, but are not limited to, tuition, fees, room and board, and other costs of attendance.		
4) a. <u>Proper accounting fund:</u> <input checked="" type="checkbox"/> Regular Endowment <input type="checkbox"/> Term Endowment b. <u>Why was this fund selected?</u> To provide scholarship support as defined by the above criteria.		
5) <u>General Ledger Activity Code(s):</u> (as proposed or assigned):		
6) a. Beginning date: October 2024 b. Ending date: None c. Duration: In perpetuity		
7) <u>Reporting requirements:</u> (format/to whom/frequency/other): Annual to donors		
8a) <u>Funding amount:</u> \$20,000.00	8b) <input checked="" type="checkbox"/> <u>One-time</u> - OR <input type="checkbox"/> <u>Ongoing funding</u> (indicate timeframe :)	
9a) <u>Is principal use allowed:</u> (w/Board OK?) No	9b) <u>If yes, is replenishment of principal allowed or required:</u>	
10) <u>If investment proceeds generated, indicate intended disposition:</u> <input checked="" type="checkbox"/> Per Board Approved Spending Procedure <input type="checkbox"/> Fully expend for program as prescribed <input type="checkbox"/> Increase principal for inflation and expend remainder <input type="checkbox"/> All Investment earnings added for ___ years before expending for endowment purposes begins <input type="checkbox"/> Other (describe:)		
11) <u>President:</u> 	12) <u>Date to Ch's Ofc:</u>	13) <u>Date Board Approved:</u>

January 31, 2025

Elizabeth Mauch, Chancellor
Vermont State Colleges System
PO Box 7
Montpelier, VT 05601

Dear Chancellor Mauch,

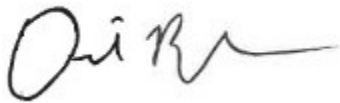
I am pleased to send you the New Funding Source Document for establishing a new endowment at Vermont State University.

The Lyndon Faculty Federation Scholarship Fund, in the amount of \$25,000, is funded by donations from Lyndon faculty members.

The Lyndon Faculty Federation Scholarship Fund will provide scholarship support to students attending the Lyndon campus who display academic excellence or academic improvement and have financial need. Students will be nominated by the faculty and selected by Financial Aid.

We look forward to the VSC Board of Trustees' approval for the establishment of this new endowment.

Sincerely,

A handwritten signature in black ink, appearing to read "David Bergh", with a stylized flourish at the end.

David Bergh, Ed.D.
President

- NEW FUNDING SOURCE DOCUMENT - ENDOWMENTS ONLY

Vermont State University

(College Name)

Submit to Chancellor's Office for all activities based upon a new funding source.
Place copy in front of any applicable master file.

1) Name of endowment: (type in all CAP'S)**LYNDON FACULTY FEDERATION SCHOLARSHIP FUND**2) Granting agency/donor/other funding source: (Attach supporting Documentation)**Donations from Lyndon faculty members**3) Purpose of endowment: (Attach supporting Documentation)**Provide scholarship support to students attending the Lyndon campus based on the following criteria:**

- Academic Excellence
- and/or Academic Improvement (defined as having been on academic probation with subsequent dramatic improvement)
- Financial Need

Students will be nominated by faculty and selected by Financial Aid.4) a. Proper accounting fund:

☒ Regular Endowment
☐ Term Endowment

b. Why was this fund selected?**To provide scholarship support as defined by the above criteria.**5) General Ledger Activity Code(s): (as proposed or assigned): **86060**6) a. Beginning date: **July 2024** b. Ending date: **None** c. Duration: **In perpetuity**7) Reporting requirements: (format/to whom/frequency/other): Annual to donors8a) Funding amount:**\$25,000**8b) ☒ One-time - OR☐ Ongoing funding (indicate timeframe :)9a) Is principal use allowed:
(w/Board OK?) **No**9b) If yes, is replenishment of principal
allowed or required:10) If investment proceeds generated, indicate intended disposition:

- ☒ Per Board Approved Spending Procedure
☐ Fully expend for program as prescribed
☐ Increase principal for inflation and expend remainder
☐ All Investment earnings added for ___ years before expending for endowment purposes begins
☐ Other (describe:)

11) President:12) Date to Ch's Ofc:13) Date Board Approved:

January 31, 2025

Elizabeth Mauch, Chancellor
Vermont State Colleges System
PO Box 7
Montpelier, VT 05601

Dear Chancellor Mauch,


I am pleased to send you the New Funding Source Document for establishing a new endowment at Vermont State University.

The Lyndon Promise Scholarship Fund, in the amount of \$150,000, is funded with a gift from an anonymous donor.

The Lyndon Promise Scholarship Fund will provide scholarship support to first-in-family students from the Northeast Kingdom of Vermont (Orleans, Essex, Caledonia counties) and North Country of New Hampshire (Coos & Grafton counties) attending Vermont State University's Lyndon campus. This scholarship will be awarded to incoming students with strong academic standing and financial need and is renewable for up to four years. Students must be enrolled full-time on the Lyndon campus and maintain a 2.5 GPA.

We look forward to the VSC Board of Trustees' approval for the establishment of this new endowment.

Sincerely,

A handwritten signature in dark ink, appearing to read "David Bergh", with a stylized flourish at the end.

David Bergh, Ed.D.
President

- NEW FUNDING SOURCE DOCUMENT - ENDOWMENTS ONLY

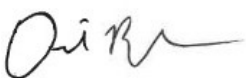
Vermont State University

(College Name)

Submit to Chancellor's Office for all activities based upon a new funding source.
Place copy in front of any applicable master file.

1) Name of endowment: (type in all CAP'S)**LYNDON PROMISE SCHOLARSHIP FUND**2) Granting agency/donor/other funding source: (Attach supporting Documentation)**Donation from an anonymous donor**3) Purpose of endowment: (Attach supporting Documentation)

Provide scholarship support to first-in-family students from the Northeast Kingdom of Vermont (Orleans, Essex, Caledonia counties) and North Country of New Hampshire (Coos & Grafton counties) attending Vermont State University's Lyndon campus. This scholarship is awarded to incoming students with strong academic standing and financial need and is renewable for up to four years. Students must be enrolled full-time on the Lyndon campus and maintain a 2.5 GPA. Selection will be made by the Financial Aid Office.

4) a. Proper accounting fund:☒ Regular Endowment☐ Term Endowmentb. Why was this fund selected?**To provide scholarship support as defined by the above criteria.**5) General Ledger Activity Code(s): (as proposed or assigned): **86058**6) a. Beginning date: **July 2024** b. Ending date: **None** c. Duration: **In perpetuity**7) Reporting requirements: (format/to whom/frequency/other): Annual to donors8a) Funding amount:**\$150,000**8b) ☒ One-time - OR☐ Ongoing funding (indicate timeframe :)9a) Is principal use allowed:
(w/Board OK?) **No**9b) If yes, is replenishment of principal
allowed or required:10) If investment proceeds generated, indicate intended disposition:☒ Per Board Approved Spending Procedure☐ Fully expend for program as prescribed☐ Increase principal for inflation and expend remainder☐ All Investment earnings added for ___ years before expending for endowment purposes begins☐ Other (describe:)11) President:12) Date to Ch's Ofc:13) Date Board Approved:

January 31, 2025

Elizabeth Mauch, Chancellor
Vermont State Colleges System
PO Box 7
Montpelier, VT 05601

Dear Chancellor Mauch,

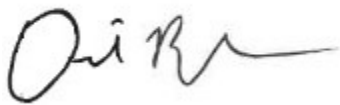
I am pleased to send you the New Funding Source Document for establishing a new endowment at Vermont State University.

The Streeter Scholarship Fund, in the amount of \$85,714.28, is funded by an estate gift from Jeannette Mann Streeter, Lyndon Class of 1988.

The Streeter Scholarship Fund will provide scholarship support to full-time students with financial need, preference given to students on the Lyndon campus.

We look forward to the VSC Board of Trustees' approval for the establishment of this new endowment.

Sincerely,

A handwritten signature in black ink, appearing to read "David Bergh", with a stylized flourish at the end.

David Bergh, Ed.D.
President

- NEW FUNDING SOURCE DOCUMENT - ENDOWMENTS ONLY

Vermont State University(College Name)

Submit to Chancellor's Office for all activities based upon a new funding source.
Place copy in front of any applicable master file.

1) Name of endowment: (type in all CAP'S)
STREETER SCHOLARSHIP FUND

2) Granting agency/donor/other funding source: (Attach supporting Documentation)
Estate gift from Jeannette Mann Streeter, Lyndon Class of 1988

3) Purpose of endowment: (Attach supporting Documentation)

Provide scholarship support to full-time students with financial need, with preference to students on the Lyndon campus.

4) a. Proper accounting fund:

 X Regular Endowment
 Term Endowment

b. Why was this fund selected?

To provide scholarship support as defined by the above criteria.

5) General Ledger Activity Code(s): (as proposed or assigned): **86072**

6) a. Beginning date: **July 2024** b. Ending date: **None** c. Duration: **In perpetuity**

7) Reporting requirements: (format/to whom/frequency/other): Annual to donors

8a) Funding amount:
\$85,714.28

8b) X One-time - OR
 Ongoing funding (indicate timeframe :)


9a) Is principal use allowed:
(w/Board OK?) **No**

9b) If yes, is replenishment of principal
allowed or required:

10) If investment proceeds generated, indicate intended disposition:

 X Per Board Approved Spending Procedure
 Fully expend for program as prescribed
 Increase principal for inflation and expend remainder
 All Investment earnings added for ___ years before expending for endowment purposes begins
 Other (describe:)

11) President:



12) Date to Ch's Ofc:

13) Date Board Approved:

January 31, 2025

Elizabeth Mauch, Chancellor
Vermont State Colleges System
PO Box 7
Montpelier, VT 05601

Dear Chancellor Mauch,

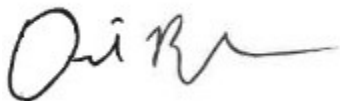
I am pleased to share the amended terms for the Dick and Pat Richardson Endowment at Vermont State University.

The Dick and Pat Richardson Full-Time Faculty Recognition Award Fund was originally established in May 2010 to support full-time faculty at Castleton University through contributions from Richard C. Richardson, a member of Castleton's Class of 1954.

In the fall of 2024, Mr. Richardson expressed a desire to amend the terms of the endowment. Moving forward, it will be known as the Pat and Dick Richardson Faculty Recognition Award Fund. The revised criteria will expand eligibility to include all Vermont State University faculty, including part-time and online faculty. Recipients will be evaluated based on their contributions to teaching, service, and scholarship. A selection committee, appointed by the president of VTSU, will oversee the award process in accordance with the amendment.

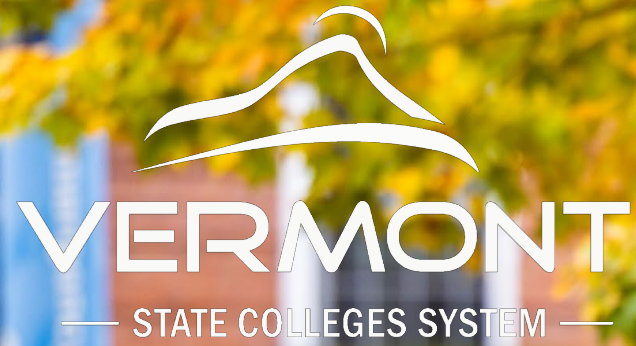
We are pleased to present this amendment to the VSC Board of Trustees for their approval. Additionally, we hope that Mr. Richardson's example will inspire other donors to consider broadening the criteria for their own endowments.

Sincerely,

A handwritten signature in dark ink, appearing to read "David Bergh", with a stylized flourish at the end.

David Bergh, Ed.D.
President

ITEM 8: Chancellor's Legislative Update



Board of Trustees – Chancellor's Update

Dr. Elizabeth K. Mauch, Chancellor



VERMONT STATE COLLEGES STUDENTS DRIVE VERMONT’S FUTURE

Headcount	CCV	VTSU	Fall 2024
Full-Time	805	2,948	3,753
Part-Time	4,223	2,145	6,368
Total	5,028	5,093	10,121

Residency	CCV	VTSU	Fall 2024
In-State	4,694	3,801	8,495
Out-of-State	334	1,292	1,626
Total	5,028	5,093	10,121

Fall 2024 Snapshot as of October 15, 2024
Data is “unduplicated” between institutions

2023-2024 Graduates

