

VERMONT STATE COLLEGES
BOARD OF TRUSTEES
RESOLUTION No. 2025 – 001

Authorization to enter new Enterprise Resource Planning Contract

- WHEREAS, Vermont State Colleges (“VSC”) has been engaged in Transformation for the past four years, as described by Board Resolution 2021-007; and
- WHEREAS, As part of this effort, VSC formed teams of faculty, staff, and students to gather information for and support the transformation process; and
- WHEREAS, The work of these teams was also used to identify the need for comprehensive updates to or replacement of VSC’s current Enterprise Resource Planning (“ERP”) sources; and
- WHEREAS, The Board of Trustees is the sponsor of the ERP Project, on the recommendation of the Chancellor, due to the significant size, scope, and financial impact of the Project, and adopted an ERP Project Implementation Governance process in October, 2023 (Board Resolution 2023-013); and
- WHEREAS, VSC formed a steering committee dedicated to the ERP Project, comprised of employees from the Chancellor’s office, Community College of Vermont, and Vermont State University, representing a cross-section of the core business areas of the VSC; and
- WHEREAS, The Steering Committee followed an ERP Roadmap which consisted of Phase One – Current State Analysis, Phase Two – Market Analysis, and Phase Three – Selection Services; and
- WHEREAS, The Board Finance & Facilities Committee received updates on the Project at each of its regularly scheduled meetings; and
- WHEREAS, The Board of Trustees received an update on the progress of the project in April, 2024 and directed the development and issuance of a comprehensive Request for Proposal (RFP) to replace the current ERP (Board Resolution 2024-008); and
- WHEREAS, The Steering Committee developed and published a comprehensive RFP on August 30, 2024 seeking proposals for replacement of VSC’s ERP; and
- WHEREAS, Of the proposals received, the Steering Committee chose three finalists to provide on-site demonstrations; and
- WHEREAS, Dozens of staff and several trustees attended on-site demonstrations by the finalist candidates in November and December, 2024; and

WHEREAS, The Chief Financial and Operating Officer and Chief Information Officer have in concurrence with a recommendation of the Steering Committee identified a sole Vendor that meets the needs of the VSC and the Chancellor recommends the Vendor for this purpose; and

WHEREAS, The Finance & Facilities Committee has been involved in the ERP Project as described above, is satisfied that the process has been inclusive, robust, and informed, and recommends that the Board approve a final contractual arrangement with the recommended Vendor; and

WHEREAS, The Board of Trustees has been involved in the ERP Project as described by the above Resolutions and is satisfied that the process has been comprehensive to meet the long-term needs of the VSC; now therefore be it

RESOLVED, That the Vermont State Colleges may enter into a contract with the Vendor recommended by the Finance & Facilities Committee in an amount not to exceed \$11,800,000 for subscription, implementation and training, over and above the estimated cost of the current software portfolio over a ten-year period; and be it further

RESOLVED, That the Chancellor or Chief Financial and Operating Officer of the Vermont State Colleges is hereby authorized to finalize negotiated terms reflected above, execute and deliver all documents, agreements, and instruments required to contract with the Vendor, and to perform such related acts as may be deemed necessary, and to take all other actions necessary to consummate the transaction; and be it further

RESOLVED, Given the size and scope of the project, management shall provide regular status reports to the Finance & Facilities Committee and the Board of Trustees.

Approved: January 13, 2025

Eileen “Lynn” Dickinson, Chair of the Board of Trustees