

Minutes of the VSCS Board of Trustees Finance and Facilities Committee meeting held Friday, April 5, 2024 at 1:00 p.m. via Zoom – UNAPPROVED

Note: These are unapproved minutes, subject to amendment and/or approval at the subsequent meeting.

The Vermont State Colleges Board of Trustees Finance and Facilities Committee met on Friday, April 5, 2024 via Zoom.

Committee members present: David Silverman (Chair), Lynn Dickinson, Bob Flint, Marc Mihaly, Shawn Tester, Sue Zeller

Absent: David Durfee

Other Trustees: Karen Luneau

Presidents: David Bergh, Joyce Judy

Chancellor's Office Staff: Beth Mauch, Chancellor
Jen Porrier, Administrative Director

Shared Services: Donny Bazluke, Network/Security Analyst
Kellie Campbell, Chief Information Officer
Wilson Garland, Director of Transformation Projects
Sharron Scott, Chief Financial and Operating Officer
Patty Turley, General Counsel
Meg Walz, Director, Project Management

From the Colleges: Kelley Beckwith, Vice President, Student Success, VTSU
Mary Droege, Faculty, VTSU
Nicole Mace, Dean of Administration, CCV
Sarah Truckle, Vice President of Business Operations, VTSU
Littleton Tyler, Assistant Vice President, Finance & Compliance, VTSU

1. Chair Silverman called the meeting to order at 1:00 p.m.

Trustee Dickinson welcomed and introduced new Legislative Trustee Marc Mihaly. Marc is a representative in the General Assembly representing the Washington-6 district.

2. Public Comment

Mary Droege offered a comment inquiring if the current VSC building assessment underway will be covering the buildings of Community College of Vermont as well. Chair Silverman informed Mary that someone would follow up with her.

3. Approve February 12, 2024 Meeting Minutes

Chair Silverman reminded the committee that Robert's Rules of Order, which guides parliamentary procedure in public meetings, does not necessitate the need to abstain from voting on minutes, even if the meeting was not attended personally, as this could lead to quorum issues.

Trustee Dickinson moved and Trustee Zeller seconded the motion to approve the February 12, 2024 minutes. The motion was approved unanimously.

4. Review and approval: *Sophie Zdatny Scholarship Endowment*

Chair Silverman noted that upon the departure of Sophie Zdatny from the position of Chancellor, a Scholarship Endowment was established in her honor. He then invited Trustee Dickinson to provide information on the endowment. Trustee Dickinson provided further information sharing that \$36k was raised with an additional \$11k pledged to the scholarship. Eligible students will receive a scholarship in their last term at CCV and in their first year at VTSU. The goal is to support student affordability and accessibility taking advantage of the high value transfer pathways between the two colleges. Further information can be found [here](#) on pages 10-12.

Trustee Dickinson moved and Trustee Zeller seconded the motion to recommend to the Board the approval of the Sophie Zdatny Scholarship Endowment. The motion was approved unanimously.

5. Review: *Second pass budget*

Chair Silverman shared this second pass review of the FY25 system-wide budget. He noted that the budget presented here is within \$500,000 of the target for FY25. Both institutions are continuing the hard work of refining their budgets, and the detailed narratives for CCV and VTSU are available [here](#) on pages 21-23. Chief Financial and Operating Officer Sharron Scott provided a brief overview of the changes to the budget, the entirety of which can be found [here](#) on pages 14-23. CCV Dean of Administration Nicole Mace and VTSU Vice President of Business Operations Sarah Truckle, responded to questions from the committee.

6. Review: ERP assessment Project – Recommendations from Steering Committee/Stakeholders

Chair Silverman reminded the committee that it has heard updates on the system's Enterprise Resource Planning Assessment project at their last several meetings. With the work concluded, the project steering committee and key stakeholders have created a recommendation regarding how to move forward. Kellie Campbell, Chief Information Officer, was invited to present the group's recommendations and offer additional context. This presentation can be found [here](#).

7. Other Business

Chair Silverman shared that he joined a VSC Student Government Association meeting recently and found it very interesting. One of the projects being undertaken by the SGA currently is a facilities accessibility audit which Chair Silverman felt would be interesting to his fellow committee members, so he extended an invitation to the SGA to present to the committee.

Chair Silverman adjourned the meeting at 2:07 p.m.

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