

**Minutes of the VSCS Board of Trustees' Education, Personnel, and Student Life
Committee meeting held Monday March 11, 2024 at 1:00 p.m. via Zoom - UNAPPROVED**

Note: These are unapproved minutes, subject to amendment and/or approval at the subsequent meeting.

The VSCS Board of Trustees Education, Personnel, and Student Life Committee met on Monday, March 11, 2024 via Zoom.

Committee Members present: Megan Cluver (Chair), Betsy Bloomer, Shirley Jefferson, Jim Masland (1:27 p.m.), Perry Ragouzis

Absent: Janette Bombardier, Karen Luneau

Other Trustees present: Lynn Dickinson

Committee Liaisons: Janet Bennion, VTSU Faculty Liaison to EPSL Committee
Hilary Linehan, VTSU Staff Liaison to EPSL Committee
Katherine Penberthy, CCV Faculty Liaison to EPSL Committee
Erin Wetherell, CCV Staff Liaison to EPSL Committee

Presidents: David Bergh, Joyce Judy

Chancellor's Office Staff: Beth Mauch, Chancellor
Jen Porrier, Administrative Director
Yasmine Ziesler, Special Assistant to the Chancellor

Shared Services: Donny Bazluke, Network/Security Analyst
Kellie Campbell, Chief Information Officer
Sarah Chambers, Director of Learning Technologies
Wilson Garland, Director of Transformation Projects
Sarah Potter, Chief Human Resources Officer
Kathryn Santiago, Associate General Counsel
Sharron Scott, Chief Financial/Operations Officer
Patty Turley, General Counsel
Meg Walz, Director, Project Management

From the Colleges: Nolan Atkins, Provost, VTSU
Kelley Beckwith, Vice President of Student Success, VTSU
Mary Brodsky, Dean of People and Culture, CCV
Jennifer Jones, AVP of Academic Support & Educational Opportunity Programs, VTSU
Sara Kinerson, AVP of Advising & Career Development, VTSU
Debby Stewart, Dean of Academic Affairs, CCV

Sarah Truckle, Vice President of Business Operations, VTSU
Tiffany Walker, Senior Director of Workforce Education, CCV
Heather Weinstein, Dean of Strategic Initiatives & Student Affairs,
CCV

1. Call to Order

Chair Cluver called the meeting to order at 1:03 p.m.

2. Comments from the Public

There were no comments from the public.

3. Approval of January 8, 2024 Meeting Minutes

Chair Cluver reminded the committee that Robert's Rules of Order, which guides parliamentary procedure in public meetings, does not necessitate the need to abstain from voting on minutes, even if the meeting was not attended personally, as this could lead to quorum issues.

Trustee Bloomer moved and Trustee Jefferson seconded the motion to approve the January 8, 2024 meeting minutes. The motion was approved unanimously.

4. CCV Student Success update

Heather Weinstein, CCV's Dean of Students, provided a focused update on student success efforts and student advancement data being tracked at CCV. That presentation can be found [here](#) on pages 10-21.

5. Development of VTSU student experience in career services, academic support, and advising

Chair Cluver asked Kelley Beckwith, VTSU VP for Student Success, to provide an update on the development of the VTSU student experience in the areas of career services, academic support, and advising, including action items based on student feedback. That presentation can be found [here](#) on pages 23-43.

6. Recommended updates to VSC Policy 101 (Program Review & Continuous Improvement Process)

Yasmine Ziesler, special assistant to the Chancellor, provided a preliminary overview of the anticipated updates to VSC Policy 101. Dr. Ziesler stated the goal is to bring a final revised policy for the committee's consideration and recommendation to the full board in May. These updates are recommended by the chief academic officers, given the new system configuration and continued work on CCV-VTSU transfer pathways and shared general education requirements. Dr. Ziesler reviewed the proposed updates, which can be found [here](#) on pages 45-54 and includes updated language reflecting the new system. The committee asked for a redlined version of VSC Policy 101 changes for review at the next meeting.

7. Workforce Development update

CCV Senior Director of Workforce Development, Tiffany Walker, provided an update on the most recent and anticipated future work on workforce development efforts at CCV. That presentation can be found [here](#) on pages 56-80.

VP of Business Operations at VTSU, Sarah Truckle, and Director of Transformation Projects, Wilson Garland, gave an overview of workforce development efforts at VTSU. That presentation can be found [here](#) on pages 81-92.

8. VSC Faculty Fellow nominations

Chair Cluver stated that the committee received recommendations for two faculty with significant accomplishments in teaching, scholarship, and service to serve as VSC Faculty Fellows for the upcoming year. They have been nominated and supported by their colleagues. Nomination materials and draft resolutions for Dr. Anne Slonaker and Dr. Michael Talbott can be found [here](#) on pages 94-103. VTSU President David Bergh reiterated the excellency of both candidates and outlined the commitment by Dr. Slonaker to the field of literacy studies that has helped informed programs at VTSU, and stated Dr. Talbott is an engaging and innovative instructor who has a leadership role in faculty governance.

Trustee Bloomer moved and Trustee Ragouzis seconded the motion to recommend to the Board the approval of the resolutions awarding VSC Faculty Fellowships to Dr. Anne Slonaker and Dr. Michael Talbott. The motion was approved unanimously.

9. Other Business

Chair Cluver inquired into the status of hiring for the VTSU nursing program. Provost Atkins shared that the search is active and ongoing. Candidates for the first round of interviews have been identified and those interviews will commence this week.

Chair Cluver adjourned the meeting at 3:06 p.m.