

Minutes of the VSCS Board of Trustees Informational Meeting held Monday and Tuesday, September 18-19, 2023, at 9:00 a.m. at Lake Morey Resort, Fairlee, VT – APPROVED

The Vermont State Colleges Board of Trustees met on Monday and Tuesday, September 18-19, 2023, at Lake Morey, VT

Board members present on September 18, 2023: Lynn Dickinson, Janette Bombardier, Megan Cluver, David Durfee, Bob Flint, Karen Luneau, Jim Masland, David Silverman, Perry Ragouzis, Sue Zeller

Absent: Shirley Jefferson, Bill Lippert, Shawn Tester

Presidents: Joyce Judy, Mike Smith (Interim)

Chancellor's Office Staff: Wilson Garland, Director, Transformation Projects
Katherine Levasseur, Director of External and Government Affairs
Jen Porrier, Administrative Director
Mike Stevens, Director of Transformation Projects and Planning
Sophie Zdatny, Chancellor

Shared Services: Sarah Potter, Chief Human Resources Officer
Kathryn Santiago, Associate General Counsel
Sharron Scott, Chief Financial/Operations Officer
Patty Turley, General Counsel

From the Colleges: Nolan Atkins, Vice President of Academic Affairs, Vermont State University
Jayshree Bhat, Associate Vice President of Workforce, Vermont State University
Kelley Beckwith, Vice President of Student Success, Vermont State University
Jay Bona, Registration Service Specialist, Vermont State University
Mary Brodsky, Dean of People and Culture, Community College of Vermont
Katie Mobley, Dean of Enrollment & Community Relations, Community College of Vermont
Nicole Mace, Dean of Administration, Community College of Vermont
Amy Miller, VSCUP Co-President, Vermont State University
Billie Neathawk, VSCS VSEA Staff Federation Unit Chair, Vermont State University
Maurice Ouimet, Vice President of Admissions, Vermont State University

Sylvia Plumb, Assistant Vice President of Marketing, Vermont State University
Debby Stewart, Dean of Academic Affairs, Community College of Vermont
Sarah Truckle, Vice President, Business Operations
Tiffany Walker, Senior Director of Workforce Education, Community College of Vermont
Beth Walsh, VSCUP Co-President, Vermont State University
Heather Weinstein, Dean of Strategic Initiatives & Student Affairs, Community College of Vermont

Day One – September 18, 2023

Chair Dickinson called the informational session to order at 9:19 a.m.

Chair Dickinson welcomed everyone to Lake Morey and asked for introductions from around the room.

Session One: VTSU Master Facilities Planning

Vermont State University President Mike Smith introduced Greg Janks of DumontJanks to begin the presentation on VTSU's Master Facilities Planning.

At 9:26 a.m. Trustee Cluver moved that the Board of Trustees enter executive session, pursuant to 1 V.S.A. § 313(a)(2) to consider the negotiating or securing of real estate purchase or lease options, and 1 V.S.A. § 313(a)(1)(F) for confidential attorney-client communications made for the purpose of providing professional legal services to the Board where premature public knowledge would clearly place the system at a substantial disadvantage. Along with the members of the Board present at the meeting, in its discretion, the Board invited the Chancellor, the Chief Financial and Operating Officer, General Counsel, the Interim President of Vermont State University, the Vice President of Business Operations at VTSU, the Manager of Transformation Projects and Planning, and Greg Janks to attend the executive session. Trustee Durfee seconded the motion and it was approved unanimously.

The Board exited executive session at 10:18 a.m. and took no action.

Executive Session

At 10:20 a.m. Trustee Cluver moved that the Board of Trustees enter executive session, pursuant to 1 V.S.A. § 313(a)(3) to discuss the appointment of a public officer. Along with the members of the Board present at this meeting, the Board invited David Bergh to attend the executive session. Trustee Bombardier seconded the motion and it was approved unanimously.

The Board exited executive session at 11:25 a.m. and took no action.

Session Two: Workforce Development Redesign and Update

Chancellor Sophie Zdatny invited Vermont State University Interim President Mike Smith and Community College of Vermont President Joyce Judy to provide an update on the redesign of workforce development. VTSU President Smith asked Vice President of Business Operations Sarah Truckle to share some background on the redesign and new focus. Ms. Truckle's slides can be found [here](#).

Community College of Vermont's Senior Director of Workforce Education Tiffany Walker then provided an update on workforce development at CCV. Ms. Walker's slides can be found [here](#).

The Board recessed for lunch.

Session Three: VTSU Strategic Plan for Admissions, Student Success update and Optimization 2.0

VTSU Interim President Smith introduced VTSU's Vice President of Admissions Maurice Ouimet, who provided an overview on the strategic plan for admissions. Mr. Ouimet's slides can be found [here](#).

VTSU's Vice President of Student Success Kelley Beckwith provided an update on student success, Ms. Beckwith's slides can be found [here](#).

Finally, VTSU's Vice President of Academic Affairs, Nolan Atkins spoke about Optimization 2.0, and the extensive work that has been done surrounding the academic optimization and other academic projects. Dr. Atkins' slides can be found [here](#).

Executive Session

At 3:19 p.m. Trustee Cluver moved that the Board of Trustees enter executive session, pursuant to 1 V.S.A. § 313(a)(3) to discuss the appointment of a public officer. Along with the members of the Board present at this meeting, the Board invited Ashish Vaidya to attend the executive session. Trustee Luneau seconded the motion and it was approved unanimously.

The Board exited executive session at 4:43 p.m. and took no action.

Executive Session

At 4:45 p.m. Trustee Cluver moved that the VSCS Board of Trustees enter executive session pursuant to 1 VSA 313(a)(3) to discuss the appointment and employment of public officers. The motion was seconded and approved unanimously.

The Board exited executive session at 5:59 p.m. and took no action.

Chair Dickinson recessed the informational session at 6:00 p.m.

Day Two – September 19, 2023

Board members present on September 19, 2023: Lynn Dickinson, Janette Bombardier, Megan Cluver, David Durfee, Bob Flint, Karen Luneau, Jim Masland, Perry Ragouzis, Shawn Tester, Sue Zeller

Absent: Shirley Jefferson, Bill Lippert

Presidents: Joyce Judy, Mike Smith (Interim)

Chancellor's Office Staff: Wilson Garland, Director, Transformation Projects
Katherine Levasseur, Director of External and Government Affairs
Jen Porrier, Administrative Director
Mike Stevens, Director of Transformation Projects and Planning
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Amy Miller, VSCUP Co-President, Vermont State University
Maurice Ouimet, Vice President of Admissions, Vermont State University
Sylvia Plumb, Assistant Vice President of Marketing, Vermont State University
Beth Walsh, VSCUP Co-President, Vermont State University
Heather Weinstein, Dean of Strategic Initiatives & Student Affairs, Community College of Vermont

Chair Dickinson reconvened the informational session at 9:08 a.m.

Session One: Strategic Planning for CCV and VTSU

CCV President Joyce Judy and Dean of Strategic Initiatives & Student Affairs Heather Weinstein discussed and presented CCV's current strategic planning project. Their slides can be found [here](#).

VTSU Interim President Smith and VP Truckle then provided an overview of VTSU's strategic plan. Their slides are [here](#).

Session Two: Shared Services – Human Resources and Finance Update

Chief Financial and Operating Officer Sharron Scott provided an update on Finance Shared Services and Chief Human Resources Officer Sarah Potter provided an update on HR Shared services. Their slides can be found [here](#) on pages 1-6.

Session Three: Shared Services – Systems Projects and ERP Replacement

Director of Transformation Projects Wilson Garland provided an update on Systems Projects and the planning underway to replace the existing ERP system. Those slides can be found [here](#) on pages 7-24.

Session Four: Trustees' Fiduciary Duties and Conflicts of Interest

General Counsel Patty Turley and Associate General Counsel Kathryn Santiago presented information on trustees' fiduciary duties and conflict of interest.

Chair Dickinson adjourned the information session at 11:30 a.m.