

# **REQUEST FOR PROPOSALS**

## **Farm Equipment Sale**

### **Vermont State Colleges System d/b/a Vermont State University**

#### **ISSUED BY**

Vermont State University

#### **APPLICATION DEADLINE**

November 30, 2023, 5:00 pm Eastern Time

#### **APPLICATION INSTRUCTIONS**

Email PDF versions of all documents to [Glenn.Evans@vermontstate.edu](mailto:Glenn.Evans@vermontstate.edu) by the deadline, using the following naming convention:

- **Email Subject Line:** Farm Equipment Sale
- **Bid Form:** Farm Equipment Sale Bid Form

#### **QUESTIONS REGARDING THE RFP**

Questions regarding this RFP may be directed to Glen Evans, Executive Director for the Center for Agriculture & Food Entrepreneurship (CAFE): [Glenn.Evans@vermontstate.edu](mailto:Glenn.Evans@vermontstate.edu). For fastest response please enter Farm Equipment Sale **RFP Question** in the subject line of your message. All questions must be submitted by November 13th, 2023, 4:00pm ET. Answers will be provided by November 17th, 2023, 4:00pm ET, and will be available on [www.vsc.edu/rfps](http://www.vsc.edu/rfps).

#### **SITE VISIT**

The equipment will be available for pre bid viewing at 178 Water Street, Randolph Center, VT 05061 on the dates specified below. Please call 1 (802) 585-8036 once you have arrived and we will assist you in the viewing. Please submit any question in writing prior to the end of the Question and Answer period described above.

Site Visits for Review of Equipment	
Date	Time
October 26th	1:00pm to 3:00pm
October 30th	9:00am to 11:00am
November 8th	1:00pm to 3:00pm

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## VERMONT STATE COLLEGES SYSTEM OVERVIEW

The [Vermont State Colleges System](#) (VSCS) is currently comprised of four member institutions – [Castleton University](#) (CU), [Community College of Vermont](#) (CCV), [Northern Vermont University](#) (NVU)<sup>1</sup>, and [Vermont Technical College](#) (VTC). Across all four institutions, the system educates over ten thousand Vermonters and non-Vermonters each year, employs over three thousand Vermonters, and in Spring 2020, graduated over eighteen hundred Vermonters and out-of-state students into the workforce with certificates and degrees.<sup>2</sup>

The VSCS is currently undergoing a significant transformation, with the guidance of the Governor, Legislature, the Board of Trustees, and the State’s *Select Committee on the Future of Public Higher Education in Vermont*. The VSCS began working on internal transformation in summer 2020 with the [VSCS Forward Task Force](#) and several institutional tasks forces including [NVU Strong](#) and [VTC’s Transformation Advisory Team](#).

## SCOPE OF SERVICES

The Vermont State Colleges System seeks interested parties that would like to submit competitive bids to purchase farm equipment. Bids may be submitted for one piece of equipment or all pieces of equipment.

Specific equipment information including the Reserve (minimum bid) can be found after the Submission Requirements section of this RFP.

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<sup>1</sup> Northern Vermont University was created on July 1, 2018 from the merger of Lyndon State College and Johnson State College.

<sup>2</sup>[VSCS Sourcebooks](#) as well as [Board & Committee Meeting Materials and Minutes](#) are available on the System’s website.

## **EVALUATION**

Each piece of equipment will be awarded to the highest cash bidder. If the bidder is eligible for the transaction to be exempt from Vermont sales and use tax, the bidder must also provide a good faith exemption certification from the Vermont Department of Taxes. If the bidder does not provide a completed certification, the bidder must also expect to pay the sales and use tax if awarded the bid. The VSC is liable to collect the tax unless the successful bidder is entitled to the exemption. For further information, bidders should visit

<https://tax.vermont.gov/business/sales-and-use-tax/exemptions#certificates>

### **Method of Award**

Each piece of equipment will be awarded to the highest bidder. The high bidders will be contacted by 5:00pm on December 1, 2023. The high bidder will have two weeks to provide full payment with a completed W-9 and remove the awarded item from Vermont State University property. If that deadline is missed the award will be considered null and void and the next highest bidder will be contacted and awarded the item, with two weeks to provide payment and remove the equipment.

There are pieces of equipment that have been noted to have a Reserve price. The highest bid must match or be higher than the Reserve price identified.

## **GENERAL CONDITIONS**

1. This RFP does not commit the Vermont State Colleges System to award a contract.
2. This RFP and the process it describes are proprietary to the VSCS and are for the sole and exclusive benefit of the corporation. No other party, including any Applicant, is granted any rights hereunder. Any response, including written documents and verbal communication, by any Applicant to this RFP, shall become the property of the VSCS and may be subject to public disclosure as described in the Confidentiality section, below.
3. Submission of a bid indicates acceptance by the party of the conditions contained in this RFP, unless clearly and specifically noted in the proposal submitted and confirmed in the contract between Vermont State Colleges System and the chosen party selected.
4. Responses shall be binding upon the chosen party and irrevocable for up to 60 days following the close of applications.
5. From the release date of this request for proposal until award of the contract, no contact with Vermont State Colleges System personnel or board members related to this solicitation is permitted. Direct all communications to the designated contact on the first page of this request.

6. The Vermont State Colleges System reserves the right to:
- a. Request clarification and additional information from any party during the evaluation process.
  - b. Re-advertise with either an identical or a revised scope of work or cancel requirements in their entirety.
  - c. Issue subsequent RFPs based on refinement of concepts proposed in response to this request.
  - d. Conduct investigations of the qualifications of the Applicant as deemed appropriate.
  - e. Request the Applicant modify the submitted proposal to more fully meet the needs of the Vermont State Colleges System.

## **CONFIDENTIALITY**

The Vermont State Colleges System complies with the Vermont Public Records Act, 1 VSA § 315 *et seq.* which requires public agencies to allow any person to inspect or copy any public record upon request. Accordingly, applicants for this RFP are hereby advised that any communications, data or other information received by the Vermont State Colleges System during the RFP process could be subject to a public records request. However, certain public records are exempt from public inspection and copying, as set forth in 1 VSA § 317(c), including, for example, those portions of a record which meet the statutory definition of a trade secret. Accordingly, consultant should submit a second copy of their proposal, from which any portion of the proposal that the consultant reasonably believes to be exempt from disclosure under the Public Records Act has been redacted. By submitting a proposal, you indicate that you understand the requirements of this section and the potential applicability of Vermont's Public Records Act to your proposal.

## **SUBMISSION REQUIREMENTS**

All submissions are due no later than November 30, 2023, 5:00 pm Eastern Time.

Please use the attached bid form when submitting a bid.

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## BID FORM

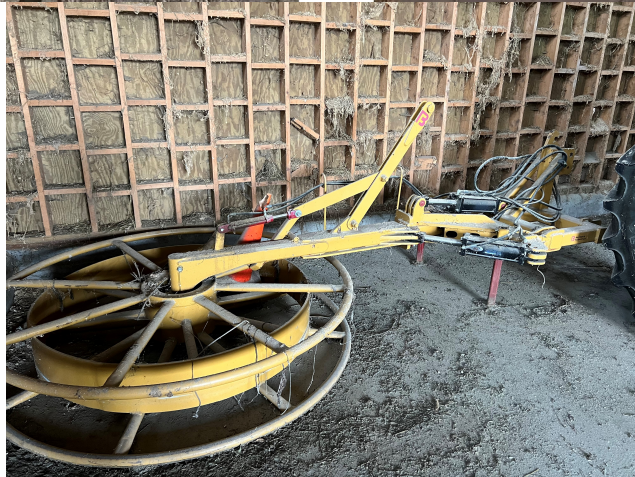
Bid Form		Bid Price	Name of Party	Phone
Equipment	Reserve	Submitted	Submitting	Number
Bazooka Farmstar Manure Dragline Unit	\$75,000			
1999 Freightliner FL112	\$15,000			
60 X 60 Coverall	No Reserve			
Kubota 42" Lawn Mower	No reserve			
John Deere 2640	\$5,000			

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**Bazooka Farmstar Manure Dragline Unit \$75,000 reserve**

- Complete pump Trailer unit with 32' boom
- 7,927,864 gallons pumped
- Tier 3 John Deere motor
- 1 Mile of drag hose, 6" feeder hose and 5" drag hose
- 32' topkick haybar
- Hose Hustler
- 6" Krone flowmeter
- Tandem axle 1000HR hose reel
- Needs a repair to hydraulic motor





**1999 Freightliner FL112 \$15,000 Reserve**

- Comes with a 14 foot gravel body
- 4,000 gallon houle manure tank
- Cat c12 motor
- 18k front, 46k rears
- 8LL Transmission
- Full Lockers





**60 X 60 Coverall Structure- No Reserve**



**Kubota Z122R 42" Deck Lawn Mower- No Reserve**

-124 Hours

-Needs an engine coil



**1979 John Deere 2640- \$5,000 Reserve**

- 70 Horsepower
- 2WD
- 4 cylinder Diesel
- 2 hydraulic outlets
- 540 PTO
- New Clutch
- Hour meter doesn't work

