

Minutes of the VSCS Board of Trustees Executive Committee meeting held Thursday, October 5, 2023, at 8:30 a.m. via Zoom - APPROVED

The Vermont State Colleges Board of Trustees Executive Committee met on Thursday, October 5, 2023.

Committee members present: Lynn Dickinson (Chair), Megan Cluver (Vice Chair), Karen Luneau

Absent: David Silverman

Other Trustees: David Durfee

Presidents: Joyce Judy

Chancellor's Office staff: Jen Porrier, Administrative Director
Sophie Zdatny, Chancellor

Shared Services: Donny Bazluke, Network/Security Analyst
Patty Turley, General Counsel
Sharron Scott, Chief Financial/Operating Officer
Meg Walz, Director, Project Management

1. Chair Dickinson called the meeting to order at 8:32 a.m.
2. Public Comment

There was no public comment.

3. Approval of September 26, 2023 Minutes

Trustee Cluver moved and Trustee Luneau seconded the motion to approve the minutes for the September 26, 2023 meetings. The motion was approved unanimously.

4. Ratification of Resolution 2023-009, *Authorizing Sale of EBS Licenses*

General Counsel Patty Turley explained that while Resolution 2023-009 was approved by unanimous vote at the September 19th meeting of the Board of Trustees, the published agenda did not specify that the sale of the EDS licenses would be voted upon. Therefore, in accordance with Vermont's open meeting law, ratification of the Resolution was identified on the agenda and included in the meeting materials. The Executive Committee has authority to act on behalf of the Board on matters that cannot be deferred and the action outlined in Resolution 2023-009 is such a matter.

Trustee Cluver moved and Trustee Luneau seconded the motion to ratify Resolution 2023-009, Authorizing Sale of EBS Licenses. The motion was approved unanimously.

5. Discussion of any public updates regarding the upcoming period of transition

Chancellor Zdatny noted that she would be sending a message out to the VSC community regarding the search for the new Chancellor. Chief Financial and Operating Officer Sharron Scott shared that Trustee Durfee is serving as the chair of the Search and Screen Committee. The job description for Chancellor has been drafted and posted on the applicant tracking system, advertisements for the position are being posted, and the review of applications will commence by October 20. The chair of the Board has issued a charge to the committee and four meetings have been scheduled over the next five weeks to conclude the first part of the work. Outreach to key stakeholders in the community for candidate leads has been made.

6. Executive Session

At 8:39 a.m. Trustee Cluver moved that the Committee enter executive session pursuant to 1 V.S.A. § 313(a)(3) to discuss the employment of a public official. Along with the members of the Board present at the meeting, the Committee invited the Chancellor and the Chief Financial and Operating Officer, and President Joyce Judy to attend. Trustee Luneau seconded the motion and it was approved unanimously.

The committee exited executive session at 9:53 a.m. and took no action.

7. Other Business

Chair Dickinson noted that the meeting scheduled for October 10 will be canceled and the next meeting of the Executive Committee will occur on October 17th.

Chair Dickinson adjourned the meeting at 9:54 a.m.