

**Minutes of the VSCS Board of Trustees' Education, Personnel, and Student Life  
Committee meeting held Monday January 9, 2023 at 1:00 p.m. via Zoom - APPROVED**

The VSCS Board of Trustees Education, Personnel, and Student Life Committee met on Monday, January 9, 2023 via Zoom.

Committee Members present: Megan Cluver (Chair), Janette Bombardier, David Durfee, Shirley Jefferson, Karen Luneau, Mary Moran, Perry Ragouzis

Other Trustees present: Lynn Dickinson, Sue Zeller

Presidents: Parwinder Grewal, Joyce Judy

Chancellor's Office Staff: Kellie Campbell, Chief Information Officer  
Wilson Garland, Director of Transformation  
Pat Moulton, Executive Director, Workforce Development  
Jen Porrier, Administrative Director  
Sarah Potter, Chief Human Resources Officer  
Sharron Scott, Chief Financial and Operating Officer  
Patty Turley, General Counsel  
Meg Walz, Director, Project Management  
Sophie Zdatny, Chancellor  
Yasmine Ziesler, Chief Academic Officer

From the Colleges: Nolan Atkins, Provost, Northern Vermont University and Vermont State University  
Jae Basiliere, Chief Diversity Officer, Vermont State University  
Kelley Beckwith, Vice President of Student Success, Vermont State University  
Mary Brodsky, Dean of People and Culture, Community College of Vermont  
Sarah Chambers, Director of Learning Technologies, Castleton University  
Ana Gaillat, Dean of Academic Affairs, Vermont Technical College  
Hilary Linehan, Director of Athletics & Recreation, Vermont Technical College  
Lindsey Melo, Assistant Vice President of People and Culture, Vermont State University  
Katherine Penberthy, CCV Faculty Liaison to EPSL Committee  
Debby Stewart, Dean of Academic Affairs, Community College of Vermont

Beth Walsh, President, VSCUP, Northern Vermont University  
Heather Weinstein, Dean of Strategic Initiatives and Student  
Affairs, Community College of Vermont  
Erin Wetherell, CCV Staff Liaison to EPSL Committee

1. Call to Order

Chair Cluver called the meeting to order at 1:01 p.m.

2. Public Comment

There was no public comment.

3. Approval of October 27, 2022 Meeting Minutes

**Trustee Moran moved and Trustee Jefferson seconded the motion to approve the October 27, 2022 meeting minutes. The motion was approved unanimously.**

4. Overview of Our Students and Supporting Their Success

Chief Academic Officer Yasmine Ziesler introduced Kelley Beckwith, Vice President for Student Success for Vermont State University. Ms. Beckwith shared a presentation on Student Success, focusing on VTSU's students, that can be found [here](#) on pages 9-24. Chair Cluver asked for follow-up information on the peer comparison group that will be established for VTSU.

5. Vermont State University academic transformation and general education update

Vermont State University Provost Nolan Atkins reported on two important academic transformation projects: approving the program array, and the general education program. Both are now approved thanks to the tremendous work of the faculty. The program array consists of just over 100 undergraduate programs, plus 18 graduate programs. Given that the work accomplished by Faculty Assemblies to date is unprecedented in scope and achievement, the committee recommended a Board resolution recognizing this work. The resolution can be found [here](#) on pages 49-50.

**Trustee Jefferson moved and Trustee Luneau seconded the motion to recommend to the Board the approval of Resolution 2023-001: Resolution Honoring the Shared Governance Leadership of Faculty Assemblies. The motion was approved unanimously.**

6. VSC Human Resources Update on Vision and Goals

Chief Human Resources Office Sarah Potter presented an update on the vision and goals, including key metrics for benefits and HR system services in 2022, and the next steps for HR shared services. That presentation can be found [here](#). Chair Cluver asked for periodic updates to the committee on the progress of the transition to a shared services model for Human Resources.

7. New policy proposal: Policy 107A Posthumous Degrees

Chief Diversity Officer for Vermont State University, Dr. Jae Basiliere, presented a new proposed Board policy, VSC Board Policy 107-A, *Posthumous Degrees*. The proposed policy was developed in consultation with students and recognizes and commemorates the academic achievements of students who were enrolled at the time of their death. The policy addresses an existing gap in the Board's policies and is consistent with how other Vermont and regional public institutions of higher education address this issue. Trustee Durfee raised a concern regarding the need to obtain approval from the deceased student's family in order to award a posthumous degree. Circumstances might prevent approval being granted. The committee agreed to modify the proposed policy to require that the student's family be contacted about a request to award a posthumous degree but that family approval would not be required for its issuance.

**Trustee Moran moved and Trustee Jefferson seconded the motion to recommend to the Board the approval of Policy 107-A as amended (the phrase "must obtain approval" to be replaced with "must contact" the student's family before proceeding). The motion was approved unanimously.**

8. Resolution Authorizing EPSL Liaisons

Chair Cluver reminded the committee that the proposed resolution reflects the committee's interest in hearing additional staff and faculty voices and perspectives on the committee's work.

**Trustee Moran moved and Trustee Jefferson seconded the motion to recommend to the Board the approval of Resolution 2023-002: Establishment of EPSL Committee Liaisons. The motion was approved unanimously.**

9. Early College update

Dr. Ziesler provided an update on Early College Data which can be found [here](#) on pages 59 and 60. Dr. Ziesler shared that fall enrollments in Early College at CCV and VTSU are increasing, which is very encouraging. The data also show positive outcomes for students continuing from fall to spring, as well as continuation from the Early College year to an additional year of postsecondary education.

10. Other Business

There was no other business.

Chair Cluver adjourned the meeting at 3:00 p.m.