

Minutes of the VSCS Board of Trustees Finance and Facilities Committee meeting held Monday, August 22, 2022 at 1:00 p.m. via Zoom - APPROVED

The Vermont State Colleges Board of Trustees Finance and Facilities Committee met on Monday, August 22, 2022 via Zoom.

Committee members present: David Silverman (Chair), Adam Grinold (Vice Chair), Lynn Dickinson, Jim Masland, Shawn Tester, Sue Zeller

Absent: Bill Lippert, Sue Zeller

Other Trustees Present: Karen Luneau, Mary Moran

Presidents: Parwinder Grewal, Joyce Judy

Chancellor's Office Staff: Donny Bazluke, Network/Security Analyst
Kellie Campbell, Chief Information Officer
Wilson Garland, Director of Transformation Projects
Pat Moulton, Executive Director, Workforce Development
Jen Porrier, Administrative Director
Sharron Scott, Chief Financial and Operating Officer
Mike Stevens, Manager of Transformation Projects & Planning
Toby Stewart, System Controller
Littleton Tyler, Lead Financial Analyst
Patty Turley, General Counsel
Sophie Zdatny, Chancellor

From the Colleges: Sarah Chambers, Coordinator of Instructional Technology, Castleton University
Laura Jakubowski, Chief Budget & Finance Officer, Castleton University
Maurice Ouimet, Dean of Enrollment, Castleton University
Andy Pallito, Dean of Administration, Community College of Vermont
David Rubin, Dean of Administration, Vermont Technical College
Dannielle Spring, Chief Budget & Finance Officer, Northern Vermont University
David Tabaruka, Controller, Community College of Vermont
Beth Walsh, President, VSCUP, Northern Vermont University

1. Chair Silverman called the meeting to order at 1:00 p.m.
2. Public Comment

Chair Silverman explained that consistent with the new public comment rules for the Vermont State Colleges Board of Trustees, the Public Comment period has moved to the beginning of all meetings. A copy of these new rules can be found [here](#).

There was no public comment.

3. Approve May 23, 2022 Meeting Minutes

Trustee Dickinson moved and Trustee Grinold seconded the motion to approve the minutes of May 23, 2022. The motion was approved unanimously.

4. Review and Approve: CCV Correctional Post-Secondary Education Initiative

Chair Silverman shared that the Community College of Vermont has received a \$4.5M grant from the US Department of Education for its Correctional Post-Secondary Education Initiative. This grant expands access to post-secondary education to persons incarcerated in any of Vermont's six correctional facilities. Additionally, the program offers open access to college programs for Vermont Department of Corrections personnel. CCV President Joyce Judy added that CCV will implement this after Board Approval in September. President Judy made the correction that this grant is not from the Department of Education but instead from the Department of Justice.

Trustee Zeller moved and Trustee Tester seconded the motion to recommend to the Board the approval of the CCV Post-Secondary Education Initiative Grant Request. The motion was approved unanimously.

5. Review and Discuss: Life Insurance Policy Transfer

Chair Silverman explained that Northern Vermont University is seeking permission to transfer ownership of a life insurance policy to the University of Vermont Foundation. Further information can be found [here](#) on page 17.

Trustee Grinold moved and Trustee Dickinson seconded the motion to recommend to the Board the approval of the transfer of the ownership of Genworth Policy 8,287,111 to the University of Vermont Foundation as requested by Barbara Fiddler. The motion was approved unanimously.

6. Review and Discuss: FY2022 unaudited financial results & FY2023 budget forecast

Chair Silverman shared that the VSC is currently undergoing its financial audit and preliminary, unaudited results from FY2022 are now available. Chief Financial and Operating Officer Sharron Scott then gave a brief update on FY2022 and the forecast for FY2023. Ms. Scott's presentation can be found [here](#) on pages 1-7. Ms. Scott's presentation included information on operating revenues, that include student tuition, room, board, sales and services, that accounted for \$13.7 million of the improvement due to stronger than budgeted enrollment. Employee wages and benefits accounted for \$9.4 million of the improvement to budget and without HEERF/CRF monies, the net revenue was \$12.6 million, of which \$21 million was bridge funding – meaning the system as a whole had a deficit of \$8.4 million for the year.

7. Review and Discuss: VTSU Tuition Setting Design Principles

Chair Silverman shared that the first class for Vermont State University will enroll in Fall 2023 and to prepare for their arrival, VTSU is developing tuition strategies for the new university that strike a balance between student affordability and fiscal sustainability. President Grewal presented Vermont State University's initial conceptual models for tuition setting. That presentation can be found [here](#). The committee had a robust discussion about the pros and cons of the models presented and offered insight into the information necessary to make an informed decision regarding VTSU tuition. It is expected that there will be a formal tuition recommendation to the Board at its September retreat.

8. Review and Discuss: Shared Expense Allocation Design

Chair Silverman reminded the committee that in May it received the Business Planning Team's design principles that included three primary projects: allocation methodologies, budgeting and planning processes, and strategic planning processes. In the interim, the team has continued their work and has completed the design for the Shared Expense Allocation methodologies. These are described [here](#) on pages 34-36. CFOO Scott presented information on shared expense allocation and those slides are [here](#) on pages 8-13. The committee discussed the methodologies presented and concluded that allocating expenses based on consumption, where possible, makes sense.

9. Other Business

There was no other business.

Executive Session:

At 2:30 p.m. Trustee Grinold moved that the Finance & Facilities Committee enter executive session pursuant to 1 V.S.A. § 313(a)(1)(B) to discuss labor relations agreements with employees because premature general public knowledge would clearly place the public body involved at a substantial disadvantage. Along with the members of the Board present at this meeting, the Committee invited the Chancellor, the General Counsel and the Chief Financial and Operating Officer to attend. Trustee Dickinson seconded the motion and it was approved unanimously.

The committee exited executive session at 2:54 p.m. and took no action.

Chair Silverman adjourned the meeting at 2:55 p.m.