

Minutes of the VSCS Board of Trustees' Education, Personnel, and Student Life Committee meeting held Monday May 23, 2022 at 1:00 p.m. via Zoom – APPROVED

The VSCS Board of Trustees Education, Personnel, and Student Life Committee met on Monday, May 23, 2022 via Zoom.

Committee Members present: Megan Cluver (Chair), Ryan Cooney, David Durfee (1:47 p.m.) Shirley Jefferson, Karen Luneau (1:12 p.m.), Mary Moran

Absent: Janette Bombardier

Other Trustees present: Lynn Dickinson, Jim Masland

Presidents: Parwinder Grewal, Joyce Judy, John Mills, Pat Moulton

Chancellor's Office Staff: Donny Bazluke, Network/Security Analyst
Kellie Campbell, Chief Information Officer
Wilson Garland, Director of Transformation
Katherine Levasseur, Director of Governmental and External Affairs
Jen Porrier, Administrative Director
Patty Turley, General Counsel
Meg Walz, Director, Project Management
Sophie Zdatny, Chancellor
Yasmine Ziesler, Chief Academic Officer

From the Colleges: Nolan Atkins, Provost, Northern Vermont University
Sarah Chambers, Coordinator of Instructional Technology, Castleton University
Ana Gaillat, Dean of Academic Affairs, Vermont Technical College
Robin Guillian, Faculty, Vermont Technical College
Perry Ragouzis, Student, Castleton University

1. Call to Order

Chair Cluver called the meeting to order at 1:05 p.m.

2. Approval of March 21, 2022 Meeting Minutes

Trustee Luneau moved and Trustee Moran seconded the motion to approve the March 21, 2022 meeting minutes. The motion was approved unanimously with one abstention by Trustee Jefferson.

3. Policy 102 New Program Proposal in Aviation Maintenance Technology

Chief Academic Officer Yasmine Ziesler explained that this new program proposal comes to the committee via Policy 102 and asked Vermont Technical College President Pat Moulton to introduce the program. President Moulton stated that Vermont Tech is seeking approval for the Aviation Maintenance Technology Program in partnership with the Burlington Technical Center. President Moulton then introduced Robin Guillian, a pilot and Director of Aviation, who spoke further about the program. Further details can be found [here](#) on pages 8-31. Chair Cluver expressed an interest in the program moving forward and to hear a report back on how it is working.

Trustee Jefferson moved and Trustee Moran seconded the motion to recommend to the Board the approval of the Policy 102 New Program Proposal in Aviation Maintenance Technology. The motion was approved unanimously.

4. Policy 301 revision

General Counsel Patty Turley shared that the passage of Senate Bill 283 directs that certain immigrants be eligible to receive in-state tuition at the Community College of Vermont. As a result, VSC Policy 301 will be updated to include the new law. Ms. Turley explained that what is before the committee for consideration is the possibility of extending this provision to eligible immigrants who seek to attend other institutions within the system. There was overwhelming support from the committee members.

Trustee Luneau moved and Trustee Moran seconded the motion to recommend to the Board the revision of Policy 301 as outlined. The motion was approved unanimously.

5. Workforce Development update

Vermont Technical College President Pat Moulton shared an update from the Continuing Education and Workforce Development Planning team. After discovery work at the campuses a variety of needs and populations needing service emerged. President Moulton then shared a working definition of Workforce Development which can be found [here](#). While there is a project charter that sets forth a mission/vision, there are four major challenges currently being worked on: developing design principles around system improvement and integrations, developing design principles around product development and student services, developing communication and engagement of customers, and finally, developing financial sustainability. The team would like to capitalize on integrated efficiencies between Vermont State University and Community College of Vermont to reduce costs

6. Benefits review by labor-management task force

General Counsel Patty Turley provided an update on the labor management task force, being led by Associate General Counsel Kathryn Santiago, that is examining the health insurance benefits package as part of the transformation efforts to improve efficiencies. Representatives of the three full time bargaining units, as well representation of the non-bargaining staff, are all participating in a review regarding health insurance options. The purpose of the task force is educational and informational, not bargaining.

7. Academic transformation progress update

Dr. Ziesler provided an update on the Academic transformation progress which can be found [here](#). Dr. Ziesler provided updates on the optimized program array work, general education design, the face-to-face plus pilot project, and academic structure and governance.

8. Other Business

There was no other business.

9. Comments from the public

There were no comments from the public.

Chair Cluver adjourned the meeting at 2:25 p.m.