

Minutes of the VSCS Board of Trustees Executive Special Committee meeting held Monday, May 2, 2022, at 2:00 p.m. via Zoom - APPROVED

The Vermont State Colleges Board of Trustees Executive Special Committee met on Monday, May 2, 2022.

Committee members present: Lynn Dickinson (Chair), Megan Cluver (Vice Chair), Karen Luneau, David Silverman

Other Trustees Present: Mary Moran

Chancellor's Office staff: Donny Bazluke, Network/Security Analyst
Jen Porrier, Administrative Director
Meg Walz, Director, Project Management
Sophie Zdatny, Chancellor

From the Colleges: Sarah Chambers, Coordinator of Instructional Technology, Castleton University

1. Chair Dickinson called the meeting to order at 2:01 p.m.
2. Approval of January 7, 2022 Minutes

Trustee Cluver moved and Trustee Luneau seconded the motion to approve the minutes of January 7, 2022. The motion was approved unanimously.

3. Review/vote on proposed amendment to the bylaws

General Counsel Patty Turley provided an overview of the proposed amendment to the bylaws - specifically to Article 5. This amendment provides language to delineate between the Institutional President(s) and the Workforce Executive Director. This change provides the Board with the authority to appoint the Workforce Executive Director.

Trustee Silverman moved and Trustee Cluver seconded the motion to recommend to the Board the approval of the amendment to the bylaws. The motion was approved unanimously.

4. Discussion on reactivating the Long Range Planning Committee

Chancellor Zdatny shared that when the Board decided to suspend the Long Range Planning Committee, the Board was effectively acting as the LRPC, creating redundancy. Discussion ensued over whether or not to reactivate the LRPC given the appointment of the new President and NECHE approval of the substantive change proposal. It was agreed that the future of the LRPC should be discussed with the entire board at the June 16 Board meeting before a final decision is made.

5. Review progress on Gap Analysis

Chancellor Zdatny gave an overview of the ongoing [Gap Analysis](#) action items (page 14), highlighting completed items and discussing those still underway. Administrative Director Jen Porrier gave an overview of the Onboarding Process for Trustees, highlighting materials used and demonstrating where those materials are stored for the use of the entire Board.

6. Planning for Board's Annual Retreat and Board self-assessment and development activities

Chancellor Zdatny shared that the annual Board meeting, scheduled for June 16th onsite at the Castleton University Campus, and the Board Retreat at Lake Morey in September, are two instances where self-assessment and board development have occurred in the past. It was agreed that feedback would be solicited from the full Board regarding next steps on these activities at the June 16th meeting.

7. Public Comment

There was no public comment.

8. Other Business

There was no other business.

Chair Dickinson adjourned the meeting at 3:18 p.m.