


MEMORANDUM

TO: VSCS Board of Trustees

FROM: Sophie Zdatny, Chancellor 

DATE: April 15, 2022

SUBJECT: Board of Trustees Meeting on April 18, 2022

Trustees:

Materials are now available for the Board meeting scheduled for **2:00 p.m. on Monday, April 18, 2022**. The meeting will take place via Zoom and will be livestreamed on YouTube.

Following approval of the minutes, approval of two Faculty Fellow Resolutions and the CCV Northern Lights Grant, and brief reports from the Presidents, the Board will go into executive session. It is anticipated that action will be taken upon exiting the executive session.

cc: Council of Presidents
Academic Deans
Business Affairs Council
Student Affairs Council

Vermont State Colleges Board of Trustees Meeting
Zoom Meeting/YouTube Stream

Monday, April 18, 2022 at 2:00 p.m.

AGENDA

1. Call to order
2. Approval of Minutes – April 11, 2022
3. Report from EPSL Committee – Approval of Faculty Fellows
4. Report from Finance & Facilities Committee - Approval of CCV Northern Lights grant
5. Report from Presidents
6. Comments from the public – sign up here: www.vsc.edu/signup
7. Executive Session – action is expected to be taken following the Executive Session
8. Additional Business
9. Adjourn

MEETING MATERIALS

- Item 1: April 11, 2022 Meeting Minutes
- Item 2: Faculty Fellow Resolutions
 - a) Christopher Boettcher
 - b) Gina Mireault
- Item 3: CCV Northern Lights Grant

ITEM 1:
April 11, 2022 Meeting Minutes

**Minutes of the VSCS Board of Trustees Meeting held Monday, April 11, 2022, at 2:00 p.m.
via ZOOM – UNAPPROVED**

Note: These are unapproved minutes, subject to amendment and/or approval at the subsequent meeting.

The Vermont State Colleges Board of Trustees met on Monday, April 11, 2022, via ZOOM.

Board members present: Lynn Dickinson (Chair), Megan Cluver (Vice Chair), Ryan Cooney, David Durfee (3:09 p.m.), Adam Grinold, Shirley Jefferson, Bill Lippert, Karen Luneau, Jim Masland, Mary Moran, Shawn Tester, Sue Zeller

Absent: Janette Bombardier, David Silverman

Presidents: Joyce Judy, John Mills

Chancellor's Office Staff: Donny Bazluke, Network/Security Analyst
Kellie Campbell, Chief Information Officer
Jen Porrier, Administrative Director
Kathryn N. Santiago, Associate General Counsel & System Investigator
Jen Porrier, Administrative Director
Sharron Scott, Chief Financial/Operations Officer
Toby Stewart, System Controller
Meg Walz, Director, Program Manager
Sophie Zdatny, Chancellor

From the Colleges: Roy Brock, Dean of Administration & Finance, Northern Vermont University
Denise Rhodes, Consultant, Finance & Registration Services, Castleton University
Dave Rubin, Acting Dean of Administration, Vermont Technical College
Beth Walsh, President, VSCUP, Northern Vermont University

From the Public: Matt Bunting, Managing Associate, Storbeck Search
Steve Leo, Managing Director, Storbeck Search

1. Chair Dickinson called the meeting to order at 2:01 p.m.
2. Approval of March 19, 2022 Meeting Minutes

Trustee Jefferson moved and Trustee Moran seconded the motion to approve the minutes from the March 19, 2022 meeting. The motion was approved unanimously.

3. Comments from the public

There were no comments from the public.

4. Executive Session

At 2:05 p.m. Trustee Cluver moved that the VSCS Board of Trustees enter executive session pursuant to 1 V.S.A. § 313(a)(3) to discuss the appointment and employment of a public officer. Along with the members of the Board present at this meeting, the Board invited Steve Leo and Matt Bunting from the firm of Storbeck Search, the Chancellor, and the Chief Financial and Operating Officer to attend. Trustee Moran seconded the motion and it was approved unanimously.

The Board exited executive session at 3:57 p.m. and took no action.

5. Additional Business

There was no additional business.

Chair Dickinson adjourned the meeting at 3:57 p.m.

ITEM 2:
Faculty Fellow Resolutions
-Christopher Boettcher
-Gina Mireault

*VERMONT STATE COLLEGES
BOARD OF TRUSTEES
RESOLUTION No 2022-005*

*Vermont State Colleges Faculty Fellowship
Christopher Boettcher*

- WHEREAS, Article 42 of the current Agreement with the Vermont State Colleges Faculty Federation calls for the Board of Trustees to recognize up to two VSC tenured faculty for “outstanding accomplishments in teaching and learning” by establishing Vermont State Colleges Faculty Fellowships; and
- WHEREAS, The VSC Faculty Fellows committee, comprised of EPSL Committee Chair Megan Cluver, VSC Chief Academic Officer Yasmine Ziesler, and VSCFF President Alison Lathrop, reviewed the nominations received for VSC Faculty Fellowships; and
- WHEREAS, The committee recommends that Christopher Boettcher, Professor of English at Castleton University be awarded a VSC faculty fellowship for academic year 2022-2023; therefore, be it
- RESOLVED, That Christopher Boettcher, Professor of English at Castleton University, be awarded a VSC Faculty Fellowship for the academic year 2022-2023 with all the associated rights and privileges.

Eileen “Lynn” Dickinson, Chair
Vermont State Colleges Board of Trustees
April 18, 2022

*VERMONT STATE COLLEGES
BOARD OF TRUSTEES
RESOLUTION No 2022-006*

*Vermont State Colleges Faculty Fellowship
Gina Mireault*

- WHEREAS, Article 42 of the current Agreement with the Vermont State Colleges Faculty Federation calls for the Board of Trustees to recognize up to two VSC tenured faculty for “outstanding accomplishments in teaching and learning” by establishing Vermont State Colleges Faculty Fellowships; and
- WHEREAS, The VSC Faculty Fellows committee, comprised of EPSL Committee Chair Megan Cluver, VSC Chief Academic Officer Yasmine Ziesler, and VSCFF President Alison Lathrop, reviewed the nominations received for VSC Faculty Fellowships; and
- WHEREAS, The committee recommends that Gina Mireault, Professor of Psychology at Northern Vermont University be awarded a VSC faculty fellowship for academic year 2022-2023; therefore, be it
- RESOLVED, That Gina Mireault, Professor of Psychology at Northern Vermont University, be awarded a VSC Faculty Fellowship for the academic year 2022-2023 with all the associated rights and privileges.

Eileen “Lynn” Dickinson, Chair
Vermont State Colleges Board of Trustees
April 18, 2022

ITEM 3:
CCV Northern Lights Grant

CONTRACT FOR NORTHERN LIGHTS AT CCV

CCV has had a contract for over 15 years with Vermont Agency of Human Services, Department for Children and Families, Child Development (CDD) to offer professional development, career advising, and registry supports for over 8000 Vermont early childhood educators and afterschool professionals through Northern Lights at CCV.

There are currently 12 CCV staff members supporting the work of Northern Lights at CCV, and we anticipate one additional position for FY23.

CDD has indicated that CCV will receive a contract for Northern Lights at CCV for FY23 and will not be required to submit a competitive RFA. We do not know when that contract will be awarded but anticipate the amount will not exceed \$1.5 million.

FORM A: PRINCIPAL INVESTIGATOR/PROJECT INITIATOR INFORMATION

| | |
|--|------------------------------|
| Principal Investigator/Project Initiator (PI) | Diane Hermann-Artim |
| E-mail Address | diane.hermann-artim@ccv.edu |
| Department | Northern Lights at CCV |
| I am: | Staff |
| Institution | Community College of Vermont |

PROJECT INFORMATION

| | |
|-------------------------------------|--|
| Proposal Submission Deadline | 05/15/22 |
| Project Title | Northern Lights at CCV |
| Project Description | Provide the essential hub components of the Vermont Early Childhood and Afterschool Professional Development System (VT ECPDS) |
| Co-Principal Investigators | Rebecca Millard, Deborah Stewart |
| Estimated Project Start Date | 07/01/22 |
| Estimated Project End Date | 06/30/23 |

FUNDER INFORMATION

| | |
|--|---|
| Name of Funder (the organization providing the funding DIRECTLY to your institution) | Vermont Agency of Human Services, Department for Children and Families, Child Development Division |
| Is the funding for this project passed through from another organization to this one? | Yes |
| Name of Organization Providing Primary Funding | Federal DHS Administration of Children and Families: Child Care Development Fund and DHS Administration of Children and Families: Infant & Toddlers with Disabilities |
| Funding Type (If this is pass-through funding, choose the primary source of funding) | Federal |

PROJECT COST

| | |
|---|--|
| Estimated Total Project Cost | 1500000 |
| Is a match required for this project? | No |
| What type of indirect cost does this funder allow? | My institution's federally-negotiated rate |

OTHER INFORMATION

| | |
|---|---|
| If needed, add any additional information about the proposal here. | <p>We currently have a contract from CDD to provide this work and anticipate receiving a new contract starting on July 1, 2022. We will not need to submit an RFA for a new contract. We were not sure what to list for the proposal submission due date.</p> <p>We do not know exactly when this contract will be awarded. The amount of award listed is a not to exceed amount.</p> |
|---|---|

AFFIRMATIONS

| | |
|---|-----|
| I understand that my grant will require approval by the Board of Trustees prior to submission if this proposal either exceeds \$750,000 per fiscal year or \$350,000 in match per fiscal year. | Yes |
| Does this grant involve research on human subjects? | No |
| Are you anticipating that this project will include a course release for one or more people? | No |
| Are you anticipating purchasing new hardware or software as part of this project? | No |
| Are you anticipating purchasing new equipment as part of this project? | No |
| Are you anticipating hiring new full or part-time employees as part of this project? | Yes |
| I understand that before hiring any grant-funded staff, I must talk to the HR Officer for my institution. | Yes |

Approvals

| | |
|-----------------|--|
| Approval Status | Approved |
| Approved By | |
| Approval Date | April 5, 2022 12:59 PM |
| Comments | <p>[Apr 5, 2022 12:59 PM] Betsy Ward: Joyce Judy approved via email, as Andy is out of the office.</p> <p>[Apr 5, 2022 12:59 PM] Andy Pallito SKIPPED</p> <p>[Apr 5, 2022 12:59 PM] Betsy Ward: Skipped Andy Pallito as approver</p> |

Ward, Betsy

From: Judy, Joyce M.
Sent: Tuesday, April 5, 2022 12:25 PM
To: Hermann-Artim, Diane M.
Cc: Stewart, Deborah A.; Ward, Betsy; Millard, Becky
Subject: RE: Form A for NL FY23 grant - Approval needed before sending to BOT and F&F

Betsy - I approve the you approve the notification of an anticipated contract from CDD for funding Northern Lights at CCV. Please let me know if you need any additional information. Thanks. Joyce

Joyce Judy
President
www.ccv.edu
PO Box 489
Montpelier, VT 05601
(802) 828-2980



The Community College of Vermont supports and challenges all students in meeting their educational goals through an abiding commitment to access, affordability, and student success.

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From: Hermann-Artim, Diane M. <dmh01060@ccv.vsc.edu>
Sent: Tuesday, April 5, 2022 11:02 AM
To: Judy, Joyce M. <jmj10300@ccv.vsc.edu>
Cc: Stewart, Deborah A. <das07200@ccv.vsc.edu>; Ward, Betsy <betsy.ward@vsc.edu>; Millard, Becky <becky.millard@ccv.edu>
Subject: Form A for NL FY23 grant - Approval needed before sending to BOT and F&F

Hi Joyce and Debby,

I submitted Form A for the NL grant this morning so it can be shared at the next BOT and F&F meetings. See attached. The form requires Andy's signature, but I see that he is out of the office until April 11th.

Joyce, is this something you can approve instead? I have copied Betsy Ward. She said she can accept an email from you saying you approve the notification of an anticipated contract from CDD for funding Northern Lights at CCV. We have estimated a not-to-exceed amount of \$1.5 million. Betsy would like to send the form today if possible.

Please let me know if you have any questions.

Thank you.

Diane

Diane Hermann-Artim
Associate Academic Dean
Community College of Vermont / Northern Lights at CCV
(802) 388-5371