

**Minutes of the VSCS Board of Trustees Executive Special Committee meeting held Tuesday, November 2, 2021 at 11:00 a.m. via Zoom - APPROVED**

The Vermont State Colleges Board of Trustees Executive Special Committee met on Tuesday, November 2, 2021 via Zoom.

Committee members present: Megan Cluver (Vice Chair), Karen Luneau, David Silverman

Absent: Lynn Dickinson

Chancellor's Office staff: Donny Bazluke, Network/Security Analyst  
Jen Porrier, Administrative Director  
Patty Turley, General Counsel  
Meg Walz, Director, Project Management  
Sophie Zdatny, Chancellor  
Yasmine Ziesler, Chief Academic Officer

From the Colleges: Sarah Chambers, Coordinator of Instructional Technology,  
Castleton University

1. Trustee Silverman called the meeting to order at 11:11 a.m.
2. Approval of July 22, 2021 Minutes

This agenda item was deferred to the next meeting.

3. December 6, 2021 Board Meeting Logistics discussion

Chancellor Zdatny discussed the technology challenges of maintaining existing levels of visibility and transparency with in-person meetings and raised the option of continuing with a virtual format for the December 6 Board meeting. Trustees shared that while they miss face to face meetings, they supported continuing with a virtual meeting format.

4. Public Comment

There was no public comment.

5. Executive Session

**At 11:09 a.m. Trustee Silverman moved that the VSCS Executive Committee enter executive session pursuant to 1 V.S.A. § 313(a)(3) to discuss the appointment and employment of a public officer. The motion stated that any final decisions, and the reasons for them, shall be made in open session. Along with the members of the Board present at the meeting, the Committee invited the Chancellor, the General Counsel, and the Chief Financial and Operating Officer to join. Trustee Luneau seconded the motion and it passed unanimously.**

The Committee exited executive session at 11:59 a.m.

## 6. Other Business

There was no other business.

Trustee Silverman adjourned the meeting at 12:00 p.m.