

Minutes of the VSCS Board of Trustees Finance and Facilities Committee held Monday, April 19, 2021 at 3:00 p.m. via Zoom - APPROVED

The Vermont State Colleges Board of Trustees Finance and Facilities Committee met on Monday, April 19, 2021 via Zoom.

Committee members present: David Silverman (Chair), Adam Grinold (Vice Chair), Lynn Dickinson, Linda Milne, Shawn Tester

Absent: Jim Masland

Other Trustees present: Ryan Cooney, Mary Moran

Presidents: Elaine Collins, Joyce Judy, Pat Moulton, Jonathan Spiro

Chancellor's Office Staff: Donny Bazluke, Network/Security Analyst
Katherine Levasseur, Director of Governmental & External Affairs
Katrina Meigs, System Director of HR & Benefits Administration
Jen Porrier, Administrative Director
Sharron Scott, Chief Financial and Operating Officer
Patty Turley, General Counsel
Meg Walz, Director, Project Management
Sophie Zdatny, Chancellor
Yasmine Ziesler, Chief Academic Officer

From the Colleges: Sarah Chambers, Coordinator of Instructional Technology, Castleton University
Michael Fox, Dean of Enrollment & Marketing, Northern Vermont University
Laura Jakubowski, Chief Budget & Finance Officer, Castleton University
Karen Madden, Director of Academic Support Services, Northern Vermont University
Maurice Ouimet, Dean of Enrollment, Castleton University
Toby Stewart, Dean of Administration, Northern Vermont University
Littleton Tyler, Dean of Administration, Vermont Technical College
Beth Walsh, President, VSCUP, Northern Vermont University

1. Chair Silverman called the meeting to order at 3:01 p.m.
2. Approve minutes of March 27, 2020

Trustee Grinold moved and Trustee Milne seconded the motion to approve the March 27, 2020 meeting minutes. The motion was approved unanimously.

3. USDA Grant Authorized Signers

Chief Financial and Operating Officer Sharron Scott shared that the USDA has recently implemented a new process that requires the VSCS to request formal approval from the Board of Trustees to authorize roles for individuals in the organization. To honor the USDA's new requirements she requests the Board of Trustees delegate signing authority to the VSCS Grants Compliance Officer and the Director of Financial Operations as described in resolution 2021-009.

Trustee Milne moved and Trustee Grinold seconded the motion to recommend to the Board the approval of Resolution 2021-009: USDA Authorized Signers. The motion was approved unanimously.

4. Carryover Requests

CFOO Scott presented an overview of the proposed carryover funds requests for the colleges.

Trustee Milne moved and Trustee Tester seconded the motion to recommend to the Board the approval of Resolution 2021-010: Use of FY2020 Carryover Funds. The motion was approved unanimously.

5. Enrollment Update

CFOO Scott presented the Enrollment update for FY2020. While the current academic year has been challenging, there are encouraging signs at all the VSCS institutions, including increasing applications, acceptances and deposits at some or most of the VSCS colleges. Detailed information can be found in the [packet](#) on pages 17-24. While there is cause for modest optimism, CFOO Scott shared that it is far too early to declare that enrollment results will be favorable. Rather, she expressed caution and reminded the committee that it could be as late as mid-September before enrollment of new students is truly understood.

6. Other Business

Director of Government and External Affairs Katherine Levasseur shared that Bill H315 went into law without the Governor's signature. This bill contains three sections that are relevant to the VSCS; \$1.4 million for the Long Term Care Facility Practical Nursing Program, \$3 million for a second Workforce Initiative which will provide two free classes in the summer of '21, fall of '21 or spring of '22 for Vermont residents seeking to transition to a new career or seeking to enhance their job skills, and finally, a program administered by VSAC providing up to two free classes at any Vermont State College in the summer or fall of '21 or spring of '22 for any Vermonter in the high school class of 2020 or 2021. This totals \$7.2 million in student scholarships and support available to VSCS students next year.

7. Public Comment

There was no public comment.

8. Adjourn

Chair Silverman adjourned the meeting at 4:04 p.m.