

Minutes of the VSCS Board of Trustees Education, Personnel, and Student Life Committee informational meeting held Monday June 1, 2020 at 11:10 a.m. via Zoom - APPROVED

The VSCS Board of Trustees Education, Personnel, and Student Life Committee met on Monday, June 1, 2020 via Zoom.

Committee Members present: Jim Masland (Chair), Karen Luneau (Vice Chair), Janette Bombardier (11:27 am), Megan Cluver, Ryan Cooney, Peg Flory

Other Trustees Present: Lynn Dickinson, Church Hindes, David Silverman

Presidents: Elaine Collins, Joyce Judy, Pat Moulton, Jonathan Spiro (Interim)

Chancellor's Office Staff: Donny Bazluke, Network/Security Analyst
Todd Daloz, Interim General Counsel
Jen Porrier, Administrative Director
Meg Walz, Program Manager, Library Coordinator
Sophie Zdatny, Interim Chancellor
Yasmine Ziesler, Chief Academic Officer

From the Colleges: Nolan Atkins, Provost, Northern Vermont University
Sarah Chambers, Coordinator of Instructional Technology, Castleton University
Jonathan Davis, Dean of Students, Northern Vermont University
Jason Enser, Dean of Student Affairs, Vermont Technical College
Michael Fox, Dean of Enrollment & Marketing, Northern Vermont University
Ana Gaillat, Academic Dean, Vermont Technical College
Kate Gold, Chapter Chair, VSCUP, Northern Vermont University
Laura Jakubowski, Chief Budget & Finance Officer, Castleton University
Karen Madden, Director of Academic Support Services, Northern Vermont University
Sandra Noyes, President, VSC Staff Federation, Northern Vermont University
Linda Olson, VP Education AFT-VT, Castleton University
Maurice Ouimet, Dean of Enrollment, Castleton University
Dennis Proulx, Dean of Students, Castleton University
Michael Stevens, Director of Facilities, Northern Vermont University
Debby Stewart, Academic Dean, Community College of Vermont
Beth Walsh, President, VSCUP, Northern Vermont

University

1. Call to Order

Chair Masland called the meeting to order at 11:18 a.m.

2. Approval of February 3, 2020 and December 2, 2019 Meeting Minutes

Trustee Flory moved and Trustee Luneau seconded the approval of the February 3, 2020 and December 2, 2019 minutes. The minutes were approved unanimously.

3. Report on Policy 101 “PreCIP” program reviews for 2019 and status update for 2020

Chief Academic Officer Yasmine Ziesler provided a review of Policy 101 describing it as a continuous improvement process for all VSC academic programs. This year the VSC invited an external evaluator, Dr. Mamta Saxena, to provide feedback on the assessment plans. Based on the feedback and recommendations from the evaluator, the Chief Academic Officers group began planning to make further revisions to the report guidelines and to retain the services of Dr. Saxena to provide feedback on the 2020 cycle of program reports as well as prospective training for the 2021 cycle. While work has been paused due to the focusing of efforts on responses to the pandemic, Dr. Ziesler plans to share an updated plan for the 2020 and 2021 cycles with EPSL in the fall.

4. Report on Policy 109 Program Enrollment and Cost Effectiveness Reviews

Dr. Ziesler explained that this Policy governs how the colleges review enrollments in their academic programs and how that affects their decisions around staffing and program design configuration, which were identified in the notes attached to the report in the materials packet.

5. VSC Faculty Fellow Nomination

Northern Vermont University President Elaine Collins shared that Dr. Greg Petrics, VSC Faculty Fellow nominee, is a faculty member who is truly enthusiastic about his mathematics discipline. He uses technology in a creative way to enhance the student experience and creates and designs his own materials for inclusive instruction. Dr. Ziesler noted that the rapid changes brought about by COVID-19 delayed the nomination of a second faculty fellow, which is provided for in the Faculty Contract. She anticipated bringing another candidate before the Committee in the fall for a spring fellowship.

Trustee Flory moved and Trustee Cluver seconded the motion to recommend to the Board the approval of Dr. Greg Petrics as VSCS Faculty Fellow. The motion was approved unanimously.

6. Approval of Classroom Recording Policy

Dr. Ziesler explained that this policy has been under development since January, and now, in response to increased need for video-recording for Fall 2020, the System is preparing to adopt new software that will integrate with our learning management system (Canvas) and provide editing, close-captioning, cloud-based storage, and access control functionality. The purpose of the policy is to define appropriate procedures for capturing, sharing, and protecting classroom recordings. Interim General Counsel Todd Daloz reiterated that the Board may need to amend this policy in the future as this software rolls out and we gain more experience with classroom recording. He added that the format of the draft policy will be updated before the Board reviews the final draft.

Trustee Luneau moved and Trustee Masland seconded the motion to recommend Policy 667-1 for approval by the Board of Trustees. The motion was approved unanimously.

7. COVID-19 response update and planning for fall, including possible Executive Session

Dr. Ziesler introduced Vermont Technical College Dean of Students Jason Enser who shared that Vermont Tech has established a reopening task force creating a plan to safely reopen campus in fall 2020. Member institutions are considering and planning for different iterations of program delivery for the fall. The VSC is in regular communication with other institutions and the Governor's office.

Castleton University Dean of Students Dennis Proulx shared that CU is planning to hold summer conferences with residential participants, per the latest state guidelines, and will use that experience to help plan for the students' return in fall. Northern Vermont University Dean of Students Jonathan Davis stated that NVU is asking students to come prepared with a personal evacuation plan that they agree to adhere to in the event decisions need to be made due to a spike in cases of COVID-19. NVU will also likely be hosting two residential summer camps later in the summer.

Community College of Vermont President Joyce Judy shared that CCV will providing an extensive variety of classes this fall both "on ground" and remotely. Each institution is discussing many different options for instruction and residential life and will continue to do so as the summer progresses and the Deans get guidance from the Department of Health and the Governor's Office. Board Chair Church Hinde requested an additional update on COVID-19 planning at the next scheduled board meeting in June.

8. Update on anticipated policy and procedural changes in response to Title IX regulations changes

Mr. Daloz shared that he anticipates bringing forward changes to Policies 311 and possibly 311A, with the assistance of outside counsel, in early August to ensure that VSC is compliant with the new Title IX regulations which go into effect August 14, 2020.

9. Other Business

There was no other business.

10. Comments from the public

There were no comments from the public.

Chair Masland adjourned the meeting at 12:30 p.m.