

Minutes of the VSCS Board of Trustees Education, Personnel, and Student Life Committee meeting held Monday October 21, 2019 at the Chancellor's office, Conference Room 101, Montpelier, VT - APPROVED

The VSCS Board of Trustees Education, Personnel, and Student Life Committee met on Monday, October 21, 2019 at the Chancellor's Office, Montpelier, Vermont.

Committee Members present: Jim Masland (Chair), Karen Luneau (Vice Chair), Janette Bombardier (via phone), Megan Cluver, Peg Flory, Izzy Gogarty

Other Trustees Present: Churchill Hindes, Lynn Dickinson, Linda Milne

Presidents: Elaine Collins, Joyce Judy, Pat Moulton, Karen Scolforo

Chancellor's Office Staff: Jeb Spaulding, Chancellor
 Tricia Coates, Director of External & Governmental Affairs
 Jen Porrier, Administrative Director
 Sophie Zdatny, General Counsel
 Yasmine Ziesler, Chief Academic Officer

From the Colleges: Tom Mauhs-Pugh, Provost, Castleton University
 Maurice Ouimet, Dean of Enrollment, Castleton University
 Angie Smith, Director of the School of Nursing, Castleton University (via phone)
 Peter Kimmel, Dean of College of Health & Science, Castleton University (via phone)

1. Call to Order

Chair Masland called the meeting to order at 4:03 p.m.

2. Consent Agenda: Approval of August 26, 2019 Meeting Minutes

Trustee Luneau moved and Trustee Flory seconded the motion to approve the minutes. The motion was approved unanimously.

3. Policy 102 New Program Proposals

- a. CU: A.S. in Occupational Therapy Assistant

Castleton University Provost Tom Mauhs-Pugh stated that both the OTA and PTA programs are geared towards addressing the shortage of licensed personnel in the fields. The two A.S. programs do require some start up time and cost but if both programs are implemented at the same time there can be a crossover in personnel, requiring four full time faculty in total. These programs are related to current strengths at CU in the Health Sciences and won't require substantive changes at the accreditation level.

b. CU: A.S. in Physical Therapy Assistant

CU has gotten commitments from Physical Therapy offices in Vermont to hire all the graduates of the PTA program as well permission to use some of their facilities for simulation training. All three of these programs will be first of their kind in Vermont.

c. CU: M.S. in Nursing

Mr. Mauhs-Pugh explained that this program is completely online with two separate tracks: Nurse Educator and Clinical Nurse Leader. CU is developing this program to help address the critical nursing shortage in Vermont and this program will educate the Nurse educators. This program will address an immediate and significant need.

Trustee Flory moved and Trustee Luneau seconded the motion to recommend to the Board the approval of the A.S. in Occupational Therapy Assistant, the A.S. in Physical Therapy Assistant and the M.S. in Nursing. The motion was approved unanimously.

4. Information Item: Policy 311/311A Training and investigations update

General Counsel Sophie Zdatny reminded the Committee that Policy 311 addresses [Non-Discrimination And Prevention Of Harassment And Related Unprofessional Conduct](#) and Policy 311A addresses [Sexual Misconduct, Domestic Violence, Dating Violence, Sexual Assault, And Stalking](#). Ms. Zdatny provided an update to the Committee on the number and nature of Policy 311 and Policy 311-A investigations during the 2018-2019 academic year. In addition, she reported that the Investigator at the Chancellor's office conducted 24 different trainings across the system during the 2018-2019 academic year. Such trainings involved athletic departments, public safety, investigators, students and other groups.

5. Discussion item: Proposed policy related to sexual abuse of minors

Ms. Zdatny informed the Committee that the VSCS's insurer, United Educators, is requiring its insureds to have policies in place to protect minors. Ms. Zdatny shared a preliminary draft of VSC Policy 316 – Protection of Minors, plus its four appendices, with the Committee. The goal is to provide a final version to the Committee and the Board for approval at their December 2, 2019 meetings.

6. Other Business

Trustee Bombardier questioned if it was the role of the EPSL committee to ensure smooth transfer and acceptance of credits across Institutions. Chief Academic Officer Yasmine Ziesler shared that there are a number of policies in the system that addresses this and that there is a single transcript policy so transfers are not needed. Ms. Zdatny reminded the Committee that the VSCS has shared governance with the faculty over curricular policy. Chair Masland stated he would follow up with Dr. Ziesler on a plan for further discussion with EPSL.

7. Comments from the public

There were no comments from the public.

Chair Masland adjourned the meeting at 4:45 p.m.