



Vermont State Colleges Board of Trustees Meeting



March 23, 2019

*Northern Vermont University-Johnson
Johnson, Vermont*



MEMORANDUM

TO: Board of Trustees, Vermont State Colleges Systems

FROM: Churchill Hindes, Chair
Jeb Spaulding, Chancellor



DATE: March 19, 2019

SUBJECT: Materials for Board Meeting March 23, 2019

Attached are the agenda and supporting materials for the upcoming Board meeting Saturday, March 23, 2019 at Northern Vermont University-Johnson. The Education, Personnel and Student Life Committee meeting will start at 10:30 a.m. Lunch will start at 12:00pm. The Board of Trustees business meeting will begin at 1:00 p.m.

We look forward to seeing everyone on Saturday. Please feel free to get in touch with any questions.

cc: Council of Presidents

JOHNSON CAMPUS MAP

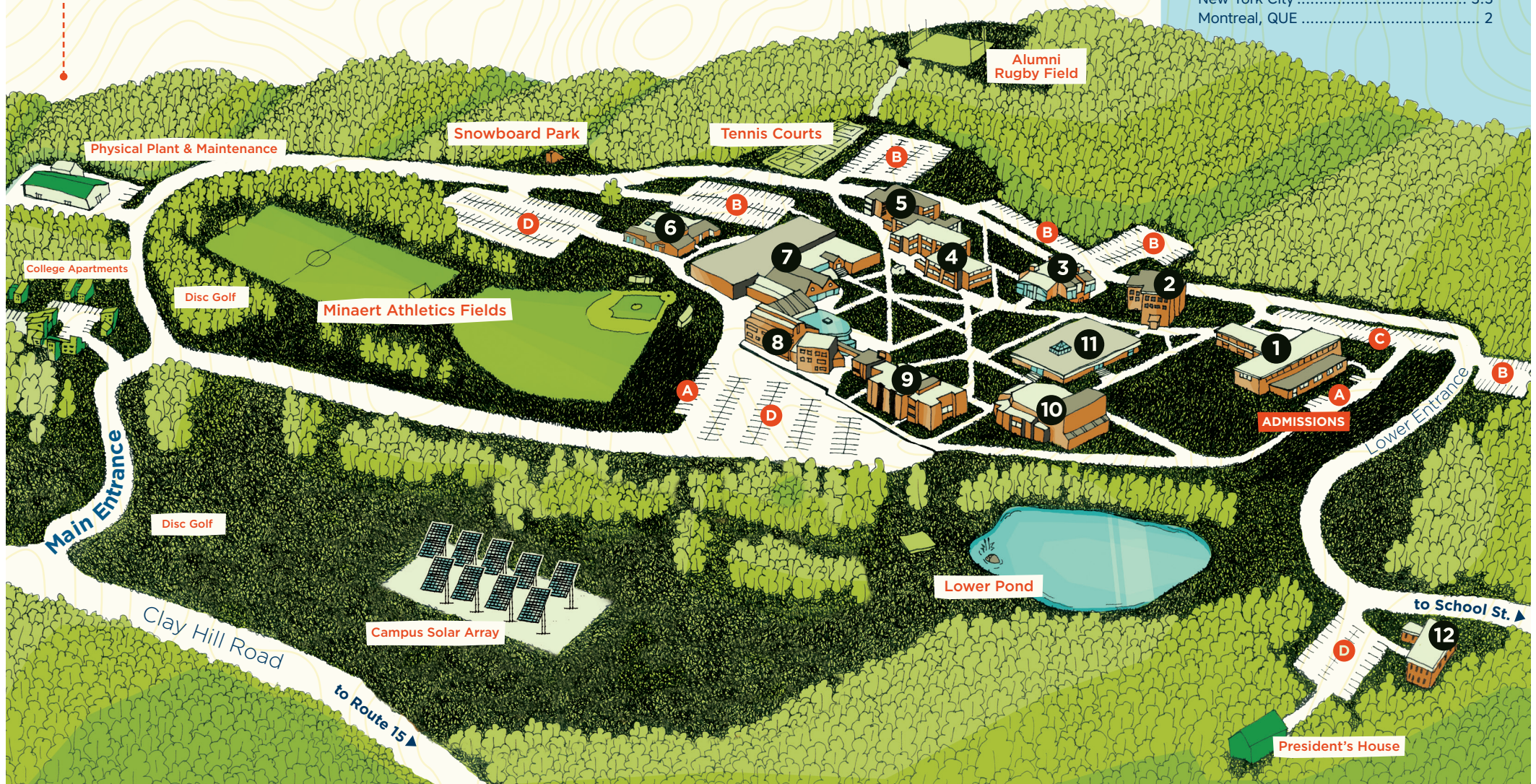
- 1 Martinetti Hall (Admissions)
- 2 Arthur Hall
- 3 Stearns Student Center
- 4 Governors Hall
- 5 Senators Hall
- 6 Visual Arts Center
- 7 SHAPE Center / Carter Gym
- 8 Willey Library & Learning Center
- 9 Bentley Hall
- 10 Dibden Center for the Arts
- 11 Dewey Hall
- 12 McClelland Hall

PARKING AREAS:

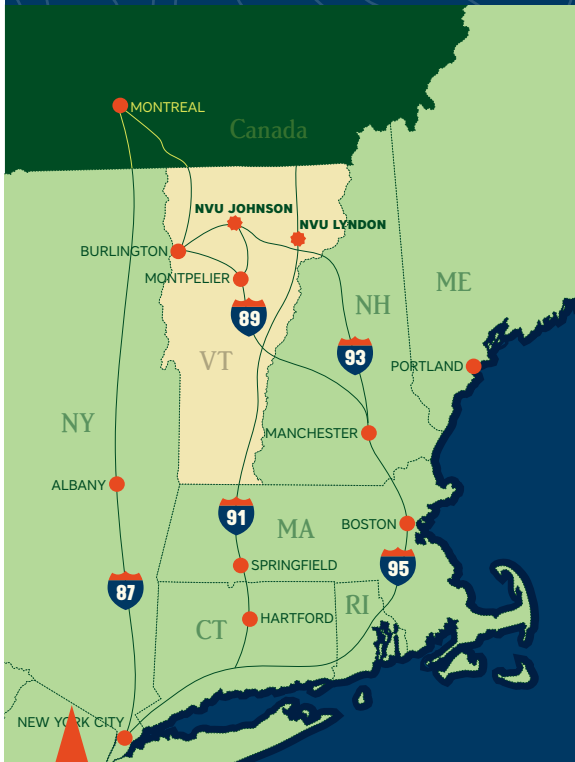
- A Visitors
- B Students
- C Faculty/Staff
- D Faculty/Staff/Commuters

AVERAGE DRIVE TIMES TO NVU (in hours)

Campus to Campus	1.25
Montpelier, VT	1
Burlington, VT	1.25
Manchester, NH	2.25
Springfield, MA	3
Boston, MA	3.25
Hartford, CT	3.5
Portland, ME	3.5
Albany, NY	3.5
New York City	5.5
Montreal, QUE	2



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Visit our campuses for individualized tours and admissions events.

NorthernVermont.edu

JOHNSON CAMPUS PHONE NUMBERS

Area Code: 802

From campus phones, dial 5 then the last four digits.

MAIN SWITCHBOARD 635-2356
toll free: 800-635-2356

Admissions 635-1219

Academic Affairs 635-1242

Academic Support Services 635-1259

Advising & Registration Center 635-1257

Athletics & Recreation 635-1485

Bookstore (Summit Bookstore) 635-1233

Dining Hall (Sodexo) 635-1411

Student Financial Services 635-1671

Conference & Event Services 635-1293

Dean of Students 635-1200

Development & Alumni Relations 635-1251

Dibden Center Box Office 635-1476

Career & Internship Center 635-1206

Public Safety 635-1205

Registrar 635-1229

Residence Life 635-1200

SHAPE Center 635-1485

Visual Arts Center 635-1413

Wellness Center (Counseling/Health) 635-1424

Willey Library & Learning Center 635-1274

WHAT'S WHERE ON CAMPUS

Arthur Hall ²

Student Residence
Conference & Event Services
Print Shop
Housekeeping

Bentley Hall ⁹

Environmental Sciences
Health Sciences
Mathematics
Chemistry Laboratory
Microbiology Laboratory
Rock Laboratory
Streams Laboratory

Dewey Hall ¹¹

Academic Support & TRiO
Advising & Registration Center
Bookstore
Career & Internship Center
Dean of Students
First-Year Experience
Public Safety
Registrar
Residence Life
Veterans' Center
Women's Center

Dibden Center for the Arts ¹⁰

Performing Arts
Julian Scott Memorial Gallery
MIDI Lab
Dibden Theater
Recording Studio
Rehearsal/Instruction Rooms
Wings Gallery

Governors Hall ⁴

Student Residence

Martinetti Hall ¹

Student Residence (2nd floor)
Business & Economics
Business Office/Controller
Computer Lab
Distance Learning
Academic Affairs
Admissions
Communications & Marketing
Dean of Administration
Development & Alumni Relations
Graduate & Professional Learning
Information Technology
President
Student Financial Services

McClelland Hall ¹²

Behavioral Sciences
Education
Wellness & Alternative Medicine
Computer Lab
Dance Studio
Wellness Lounge

Senators Hall ⁵

Student Residence
Counseling & Health Center
Upward Bound

SHAPE Center ⁷

Athletics & Recreation
Behavioral Medicine Laboratory
Exercise Physiology Laboratory
Fitness Center
Gymnasiums
Rock Wall
Spinning Studio
Swimming Pool (indoor)
Weight Room
Yoga & Fitness Studios

Stearns Student Center ³

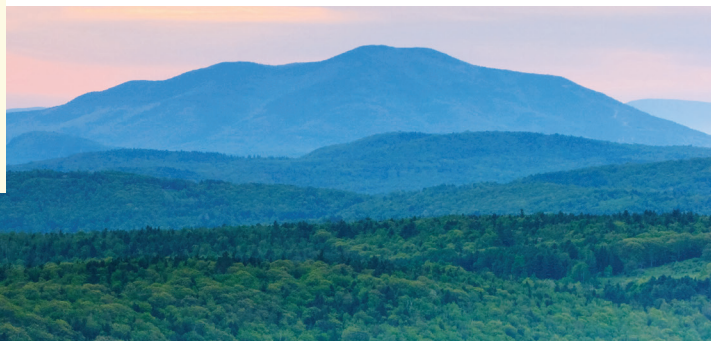
Stearns Café
Cinema
Dining Hall
Fireplace Lounge
Game Room
Mailroom
Performance Space
SERVE Program
Student Government
WJSC Radio

Visual Arts Center ⁶

Fine Arts
Metalworking Studio
Painting Studio
Photo Lab & Darkroom
Pottery/Ceramics Studio
Print-Making Studio
Student Gallery
Woodworking Studio

Willey Library & Learning Center ⁸

Humanities
Writing & Literature
Basement Medicine (newspaper)
Green Mountains Review (journal)
Pamphlet (journal)
Academic Computing Center
Instructional Technology
& Media Services
Library
Media Arts Research Center (Mac Lab)
24-Hour Study & Computer Lab



BOARD OF TRUSTEES

J. Churchill Hindes, Chair
(2/28/21)

Janette Bombardier
(2/28/21)

Megan Cluver
(3/1/23)

Rep. Eileen “Lynn” Dickinson, Vice Chair
(2/28/20)

Margaret “Peg” Flory
(3/1/23)

Rep. Dylan Giambatista
(3/1/22)

Adam Grinold
(3/1/23)

Rep. Bill Lippert, Jr.
(2/28/20)

Karen Luneau, Secretary
(2/28/21)

Jim Masland
(2/28/22)

Linda Milne, Treasurer
(2/28/21)

Michael Pieciak
(2/28/21)

David Silverman
(2/23/22)

Governor Phil Scott
(*ex officio*)

Jesse Streeter
(5/30/19)

Board Committees

Audit

Linda Milne, Chair
Lynn Dickinson, Vice-Chair
Karen Luneau
Mike Pieciak

Education, Personnel & Student Life

Jim Masland, Chair
Peg Flory
Jesse Streeter
Janette Bombardier
Lynn Dickinson
Karen Luneau

Executive

Church Hindes, Chair
Lynn Dickinson
Karen Luneau
Linda Milne

Finance & Facilities

Church Hindes, Chair
Peg Flory
Adam Grinold
Bill Lippert
Linda Milne
Mike Pieciak
David Silverman

Long Range Planning

Karen Luneau, Vice Chair
Lynn Dickinson
Dylan Giambatista
Mike Pieciak
Megan Cluver

Board Meeting Dates

March 23, 2019
June 20, 2019
September 18-19 2019

Northern Vermont University-Johnson
Castleton University
Lake Morey Resort

VSC Chancellor’s Office **Jeb Spaulding, Chancellor**

Chief Financial Officer
General Counsel
Associate General Counsel
Chief Academic Officer
Chief Information Officer
Director of External and Governmental Affairs
System Controller/Senior Director of Financial Operations
Administrative Director
Director of Facilities
Director of Human Resources
Director of Institutional Research
Director of Payroll and Benefits

Stephen Wisloski
Sophie Zdatny
Todd Daloz
Yasmine Ziesler
Kevin Conroy
Tricia Coates
Sheilah Evans
Jen Porrier
Richard Ethier
Nancy Shaw
Patroklos Karantinos
Tracy Sweet

Vermont State Colleges Board of Trustees Regular Meeting

Stearns Performance Space

457 College Hill Road Johnson, VT

Saturday, March 23, 2019

AGENDA

March 23, 2019

- | | |
|-------------------------|---|
| 10:30 a.m. – 12:00 p.m. | Education, Personnel and Student Life Committee Meeting |
| 12:00 p.m. – 1:00 p.m. | Lunch
Luncheon served for Trustees, Ellsworth Room, Willey Library and Learning Center |
| 1:00 p.m. – 4:00 p.m. | Board of Trustees Business Meeting |

**Vermont State Colleges Board of Trustees Regular Meeting
Northern Vermont University - Johnson Campus
Stearns Performance Space
Saturday, March 23, 2019**

AGENDA

March 23, 2019

1:00 PM - Board of Trustees Business Meeting

NVU Accreditation Update and Study Away Opportunities, presented by President Elaine Collins and NVU Students

1:30 PM – ITEM FOR DISCUSSION AND/OR ACTION

1. Board consideration of candidates for Emeritus Status, Faculty Fellowships, and Honorary Degrees
2. Approval of Minutes: December 12, 2018 Meeting
January 03, 2019 Special Meeting
January 14, 2019 Special Meeting
February 25, 2019 Special Meeting
3. Report and Possible Action of the Nominating Committee:
Recommendation of Officers: Vice-Chair, Lynn Dickinson
Secretary, Karen Luneau
Treasurer, Linda Milne

Recommendation of New Board Member: Megan Cluver

Recommendation of Five Trustees to the Audit Committee: Linda Milne, Lynn Dickinson, Karen Luneau, Mike Pieciak, and David Silverman

Recommendation of Three Trustees to the Nominating Committee: Lynn Dickinson, Bill Lippert, and Janette Bombardier
4. Board Member IT Device Clinic and Protocol – Please bring your devices
5. Report of the Education, Personnel, and Student Life Committee:
Informational Item: “EMC²” Math Bridge Course Partnership in the News

Approval of Programs for Policy 101 Review in 2019
Approval of Policy 109 Revision, pending EPSL recommendation
Vermont Tech Policy 102 New Program Proposal
Relinquishment of Castleton University radio license

6. Report of the Finance & Facilities Committee:

Recap of the January 14 and February 11, 2019 Meetings

7. Report of the Audit Committee

Recap of the February 11, 2019 Meeting

8. Legislative Update

9. Report of the Hall of Fame Planning Committee

10. Stipends/Per Diems and Mileage Reimbursements

11. Conflict of Interest Update

12. Tentative Board and Committee Meeting Dates

13. Reports from Presidents and VSCSA

14. Comments from the Public

15. Other Business

Date of Next Meeting: Wednesday afternoon, June 19 and Thursday, June 20: Castleton University

MEETING MATERIAL

- Item 1: Consideration for Emeritus Status, Faculty Fellowships, Honorary Degrees
- a. Peggy Williams, Emeritus
 - b. Joyce Thomas, Emeritus
 - c. Honorary Degree materials to be supplied at meeting
- Item 2: Approval of Minutes from past Board meetings
- a. December 12, 2018 Meeting minutes
 - b. January 3, 2019 Special Meeting minutes
 - c. January 14, 2019 Special Meeting minutes
 - d. February 25, 2019 Special Meeting minutes
- Item 3: Report of the Education, Personnel, and Student Life Committee
- CU WIUV License Memo
- Item 4: Report of the Finance and Facilities Committee
- F&F Memo
- Item 5: Tentative Board and Committee Meeting dates
- Draft schedule for review

ITEM 1:
Emeritus Status, Faculty Fellowships, Honorary Degrees



NorthernVermont.edu

Office of the President

December 5, 2018

Jeb Spaulding, Chancellor
Vermont State Colleges System
PO Box 7
Montpelier, VT 05601

Dear Chancellor Spaulding:

I am writing to request the awarding of “President Emerita” of Lyndon State College to Dr. Peggy Ryan Williams. In 2006, the Faculty Assembly supported this recommendation. When the recommendation came before the Priorities Committee in February 2007, the Committee declined to forward the nomination to the full Board stating that the six criteria in Policy 204 were not met.

The six criteria in Policy 204 include:

- At least 10 years of full-time employment with the Vermont State Colleges;
- Clear evidence of outstanding teaching and/or administrative services;
- Recognized record of professional achievement, growth, and development;
- Clear evidence of college service beyond the normal or ordinary expectations;
- Prospects for continuing service to the Vermont State Colleges; and
- Retired status.

It is my understanding that Peggy served the VSC as a full-time administrator for 20 years (CCV, Chancellor’s Office, Lyndon State College). Clear evidence of outstanding administrative services can be found in the attached Curriculum Vitae. These include the Peggy Williams Leadership Award from Lyndon State and the Jackie Gribbons Award for Leadership (Vermont Women in Higher Education), among many others. Peggy’s recognized record of professional achievement, growth and development can be demonstrated by her receipt of two graduate degrees (M.A. – UVM, 1976 and Ed.D. – Harvard University, 1983), her board service, and her presidency of Ithaca College (1997-2008). Clear evidence of college service beyond the normal or ordinary expectations includes her service on 21 Boards of Directors of not-for-profit and for-profit organizations.

I can personally attest to the benefit of Peggy’s continuing service to the Vermont State Colleges System as she has provided voluntary assistance to my predecessor and frequently provided me with advice and counsel. Dr. Williams is enormously generous in sharing her knowledge and experience. Finally, it is important to note that Peggy is now retired.

Johnson Campus | 337 College Hill | Johnson, VT 05656

Lyndon Campus | 1001 College Road | PO Box 919 | Lyndonville, VT 05851

Given the past (see attached letter) and current recommendations received from the Faculty Assemblies of Lyndon State College and Northern Vermont University-Lyndon (unanimous endorsement received at December 4, 2018, Assembly meeting), I request a re-visitation of the February 2007 decision given Peggy's current retired status.

Thank you for your consideration given to this request.

Sincerely,

A handwritten signature in cursive script that reads "Elaine C. Collins".

Elaine C. Collins, Ph.D.
President

PEGGY R. WILLIAMS, Ed.D.

83 Emery Hill Road
 Johnson, VT 05656
 Phone: 802.635.7044
 Fax: 802.635.7406
 Email: pwilliams@ithaca.edu

**EDUCATION**

2008 Doctor of Letters, Ithaca College, Ithaca, NY
 1983 Ed D. Harvard University, Cambridge, MA
 1976 M.Ed., University of Vermont, Burlington, VT
 1968 B.A., University of Toronto, St. Michael's College

ADMINISTRATIVE/LEADERSHIP EXPERIENCE

2008 - Present President Emerita, Ithaca College, NY
 1997 - 2008 President, Ithaca College, Ithaca, NY
 1989 - 1997 President, Lyndon State College, Lyndonville, VT
 1985 - 1989 Trinity College, Burlington, VT: Associate Academic Dean; Chair, Department of Business and Economics, Associate Professor
 1982 - 1985 Director, Educational and Personnel Services, Vermont State Colleges, Office of the Chancellor, Waterbury, VT
 Summer 1981 Assistant to the President, Johnson State College, Johnson, Vermont
 1972 - 1982 Community College of Vermont, Montpelier, VT: Director, Northern Region; Coordinator of Instruction and Advisement, Lamoille County
 1972 Medical Social Worker, Medical Center Hospital of Vermont, Burlington, VT
 1968 - 1972 Caseworker, Children's Services, Monroe County Department of Social Services, Rochester, NY

TEACHING

1976-1989 Community College of Vermont; Trinity College (VT), Johnson State College (VT): Principles of Management; Human Resource Management; Women in Management; Organizational Behavior.
 1980 Harvard University, Teaching Fellow in Accounting and Control for Non-Profits.

PROFESSIONAL ACTIVITIES/SERVICE

2009 - Present American Council on Education, Leadership Facilitator, ACE Fellows Program; American Association of University Women (AAUW) board member and vice chair; Vermont Public Radio, chair of the board; consultant/advisor to senior leaders in higher education; member International Women's Forum.
 2008 - 2017 Trustee, St. Michael's College (VT), vice chair 2014-2017
 2011-2012 Governor's Working Group—UVM and State of Vermont
 2004 - 2008 Member, NCAA Division III President's Council and Executive Committee Subcommittee on Gender and Diversity Issues
 2003 - 2005 Commission Member, American Council on Education, Office of Women in Higher Education, Commission on Women in Higher Education

2003 - 2008 Committee Member, Tompkins County Chamber of Commerce, Advisory Committee
to the Board of Directors, CEO Roundtable
2002 - 2005 Board of Directors, Council of Independent Colleges
2002 - 2003 Board of Directors, Academic Search Consultation Service
2001 - 2007 Board of Directors, Canada-U.S. Foundation for Educational Exchange (Fulbright)
2000 - 2002 Advisory Council, Finger Lakes Land Trust (NY)
2000 - 2003 Board of Directors, American Council on Education
1999 - 2009 Board of Directors, Tompkins Trust Company, Ithaca NY

PREVIOUS BOARD/COMMUNITY SERVICE

Blue Cross/Blue Shield of Vermont
Vermont YWCA
Vermont Community Foundation
Vermont Women's Fund
Harvard Graduate School of Education, Alumni Council
Sacred Heart School of Montreal, board chair

AWARDS/HONORS RECEIVED AND NAMED AWARDS

Alway Award, St. Michael's College (U of Toronto)—Alumni Achievement
Jackie Gribbons Award for Leadership (VT Women in Higher Ed)
Donna Shavlik award from the American Council on Education (Office of Women)
Catherine McAuley Award, Mercy Connections (VT)

Peggy Williams Leadership Award, Lyndon State College
Peggy Ryan Williams Award for Academic Achievement and Community Leadership, Ithaca College
Peggy R. Williams Difficult Dialogues Symposium, Ithaca College
Peggy Ryan Williams Center—Gateway Building, Ithaca College
Peggy R. Williams Emerging Professional Award, VT Women in Higher Education

David and Peggy Williams Endowment for Women Student Leadership (Ithaca College)
Peggy and David Williams International Study Award (Ithaca College)



NOV 15 2006

MEMO

LYNDON STATE
COLLEGE

1001 College Rd. P.O. Box 919
Lyndonville, Vermont 05851-0919
Telephone: (802) 626-6200
Fax: (802) 626-9770
TDD: (802) 626-6273

By this letter, the Faculty Assembly of Lyndon State College recommends the award of emeritus status to Dr. Margaret R. Williams, president of LSC from 1989 to 1997. Such recognition would acknowledge both the excellence of President Williams' tenure at LSC and her continuing commitment to and support of the college.

During the eight years that Peggy Williams served as president at Lyndon, her accomplishments were many and significant, from overseeing the addition of new academic programs in Mathematics, Liberal Studies, and Sports Medicine to increasing the visibility of the college and raising enrollments to record levels that have been matched and exceeded only in recent years. Peggy also established strong and valuable working relationships with and enhanced the sense of community among all constituencies within and beyond the college: faculty, staff, students, alumni, friends, and the community at large. She established the division of Institutional Advancement and laid the foundations for significant advances in recruitment, admissions, and retention. She also found the funds to "wire" the campus and connect us to the electronic world then in its infancy, establishing and then developing the campus network and technology infrastructure upon which we are now so dependent. But perhaps the most visible mark of Peggy's tenure at LSC is the Samuel Read Hall Library and Academic Center, built upon the foundation of the original Samuel Read Hall Library. The construction of "LAC" provided much needed and substantial updating and expansion of library facilities and additional academic space. But LAC also serves as an excellent metaphor for all of Peggy's contributions at LSC: building upon the existing strengths of the college and preparing for the future.

Beyond her contributions to LSC during her tenure as president, Peggy has maintained a connection to and support of the college that are exemplary. The endowed scholarship that bears her name and supports female students who exhibit leadership in town, community and school is only the most obvious of her contributions. She is also a lead contributor to the Doyle Scholarship Fund and a continuing benefactor of the college in general. Moreover, she continues to participate in college events and to maintain her connections with Lyndon colleagues, acting as friend and mentor to many.

Her many substantial contributions to LSC as president and her continuing support of and contributions to LSC, not to mention her role as president of Ithaca College, make Peggy Williams a valuable and valued friend of the college. The merit and value of everything that she has done and continues to do for the college make her a superb candidate for the award of emeritus status.

VERMONT STATE COLLEGES SYSTEM
BOARD OF TRUSTEES
RESOLUTION

President Emerita Status
Dr. Peggy Ryan Williams

WHEREAS, Dr. Peggy Ryan Williams served the VSC as a full-time administrator for 20 years at CCV, the Chancellor’s Office, and finally as President of Lyndon State College; and

WHEREAS, Dr. Peggy Ryan Williams continued her distinguished career beyond the Vermont State Colleges System as President and President Emerita of Ithaca College; and

WHEREAS, Dr. Peggy Ryan Williams has a record of outstanding professional achievement, including receipt of awards from the American Council on Education, Vermont Women in Higher Education, multiple named awards in her honor, and continued professional service on twenty-one other Boards of Directors of not-for-profit and for-profit organizations; and

WHEREAS, The Faculty Assembly of Lyndon State College previously recommended Dr. Peggy Ryan Williams for the award of emerita status, a recommendation unanimously endorsed at the Northern Vermont University-Lyndon Assembly meeting on December 4, 2018; and

WHEREAS, President Collins personally attests to the continuing service Dr. Peggy Ryan Williams provides to the Vermont State Colleges System in the form of voluntary assistance, advice, and counsel; and

WHEREAS, The nomination of Dr. Peggy Ryan Williams for President Emerita status is in full accordance with the criteria set forth in Policy 204; therefore, be it

RESOLVED, That the VSC Board of Trustees grants Dr. Peggy Ryan Williams the status of President Emerita of Lyndon State College.



Castleton University

January 4, 2019

Jeb Spaulding, Chancellor
Vermont State Colleges System

Dear Jeb,

In May 2017, Professor Joyce Thomas retired from Castleton University as a much acclaimed, much admired professor of English. She exemplified the ideal scholarly life, principally by her resolute commitment to teaching, scholarship, and service—a commitment that, over thirty-seven years, helped to advance the reputation of the English Department and the university.

It is therefore with great pleasure that I submit this letter, trusting that you will find herein abundant evidence to conclude—as has our English Department—that the Vermont State Colleges Board of Trustees should consider granting Professor Thomas emeritus status.

Teaching

During her career, Professor Thomas taught more than thirty-five discrete courses from across the English Department curriculum, including Mythology, Folk Tales, Lyric Poetry, Epic Poetry, Greek Tragedy, Shakespeare's Tragedies, and Art of Children's Book Illustration. Governed by expert design and infused with high seriousness, her classes animated both creative and critical thought among her students. Professor Thomas herself provides a brief but telling example of such synthesis: "One assignment in Lyric Poetry ... asks students to treat the same subject by writing three different types of poetry, followed by an essay in which they discuss how the subject changes as the form for its expression changes." Here one can imagine her students better understanding their subjects as a poet might and better understanding poetry itself as a poet might—including how form and subject illuminate one another—but then, too, better understanding poetry as a literary critic might, because of the attendant discussion and explication. One can imagine, all told, her students learning about poetry, and literature, from the inside and the out.

Professor Thomas' students often announced with excited trepidation that they were enrolled in a "Joyce" class. To the uninitiated, a "Joyce" class could lead first to a heightened sense of panic—but then to a heightened sense of quickening interests—and then to a heightened sense of outright love for intellectual adventure. An excerpt from one student testimonial illustrates this point: "Throughout my time at Castleton, I have designed my academic schedule around Dr. Thomas' classes. I have done this because I know that I will learn so much from her in each of her classes. After taking seven classes with her in three years, I deeply appreciate her high standards and inspirational ways of making each literary work come alive." To many of her students, Professor Thomas represented a formidable intellect engaged in most fascinating ways by all aspects of literary study. Among those students especially, she often effected a change that was like leaving the cave and seeing the light.



Castleton University

Scholarship

Professor Thomas humbly yet proudly assumed the mantle of college and university poet for much of her tenure at Castleton. She was, and remains, not just a rhymer of words but a poet unflinching in her revelations yet sublimely attuned as well to the sweet, sad, humorous ironies of existence. She has published her poetry in literary journals, anthologies, and small-press magazines; she has also published two books of her poetry: *Skins* (2001) and *Washing Birds* (2016). About that latter book, poet and English Department professor emeritus Tom Smith writes: “Joyce Thomas recreates in words the curious wonder that is nature (elephants and birds, for instance), the unlikeliness of the human heart.”

Besides her poetry publications, Professor Thomas has read her poetry at public poetry readings near and far for thirty-five years. Her poetry, in turn, has drawn praise from numerous literary venues, including the venerable literary magazine *North American Review*, sponsor of the annual James Hearst Poetry Prize competition, for which Professor Thomas won first place in 2005.

Furthermore, Professor Thomas was, and remains, an authority on the study of mythology, folk tales, and fairy tales. She published her book *Inside the Wolf's Belly: Aspects of the Fairy Tale* (1989) relatively early in her career and continued to publish essays about folk tales, fairy tales, and children's literature in journals and in anthologies such as *A Companion to the Fairy Tale* (2003). In addition, she regularly delivered presentations related to such scholarship at Northeast Modern Language Association conferences.

In addition, Professor Thomas served as a Humanities Scholar for the Vermont Council on the Arts & Humanities for almost twenty years; a member of the Vermont Academy of Arts & Sciences Board of Trustees for two years; a member of the Book Award Committee for the Children's Literature Association for two years; a judge for the Poetry Society of Vermont high school poetry contest for two years; and a coordinator for the Rutland Free Library writers series for two years.

Small wonder that the Vermont State Colleges Board of Trustees awarded Professor Thomas a Vermont State Colleges Faculty Fellowship in 1988 to honor her “outstanding accomplishments in teaching and learning.”

Service

Professor Thomas served the English Department with steadfast dedication for almost four decades. She helped to develop department programs, curricula, and policies; to assess the department according to its stated intentions; to evaluate thousands of student placement essays and English major portfolio essays; to write meticulous letters of promotion for her faculty colleagues and letters of recommendation for recently graduated English majors; to write reports to the academic dean, the president, and the Board of Trustees; and to complete countless other tasks large and small—all of which work Professor Thomas undertook in her inimitable way: observant, inventive, impressively articulate, dauntlessly hopeful, and amusing.



Castleton University

Professor Thomas served the college and university beyond the English Department, too. She championed literary studies, the humanities, and the liberal arts. At one time or another, Professor Thomas served on a broad range of Faculty Assembly committees, including the Faculty Affairs Committee; the Reappointment, Promotion, and Tenure Committee; the Teaching and Scholarship Committee; the Graduate Council; and the Executive Council. She conceived the Women's Studies minor at Castleton; then designed and implemented that minor; and then helped to institute the Women's Studies Committee to oversee that minor. It is not a coincidence that in 2016, the Women's Studies Committee established the Joyce Thomas Award, presented annually for the best student essay addressing women's and gender studies. And in 2017, that same committee established the Joyce Thomas Scholarship, presented annually to the most promising student interested in women's studies.

For these many reasons, and more, I hope you will consider my recommendation that Joyce Thomas be granted emeritus status by the Vermont State Colleges Board of Trustees.

Respectfully yours,

A handwritten signature in cursive script that reads 'Karen M. Scolforo'.

Dr. Karen M. Scolforo
President

VERMONT STATE COLLEGES SYSTEM
BOARD OF TRUSTEES
RESOLUTION

Emerita Status
Professor Joyce Thomas

- WHEREAS, Professor Joyce Thomas retired from Castleton University in May 2017 as a much acclaimed, much admired professor of English; and
- WHEREAS, Professor Joyce Thomas exemplified the ideal scholarly life through her thirty-seven year commitment to teaching, scholarship, and service at Castleton, including recognition as a VSC Faculty Fellow in 1988; and
- WHEREAS, Professor Thomas taught more than thirty-five discrete courses, including Mythology, Folk Tales, Lyric Poetry, Epic Poetry, Greek Tragedy, Shakespeare’s Tragedies, and Art of Children’s Book Illustration; and
- WHEREAS, Student testimonials reflect their appreciation for Professor Thomas’s high standards and inspirational approach to teaching literature; and
- WHEREAS, Professor Thomas has maintained an active scholarly and creative writing career that includes the publication of two volumes of poetry, a first place award in the 2005 James Hearst Poetry Prize competition, and service as a Humanities Scholar for the Vermont Humanities Council for almost twenty years; and
- WHEREAS, President Scolforo’s nomination of Joyce Thomas for Professor Emerita status is in full accordance with the criteria set forth in Policy 204; therefore, be it
- RESOLVED, That the VSC Board of Trustees grants Joyce Thomas the status of Professor Emerita of Castleton University.

ITEM 2:

Unapproved meeting minutes

December 12, 2018

January 3, 2019

January 14, 2019

February 25, 2019

Minutes of the VSCS Board of Trustees Meeting held Thursday, December 6, 2018 at the Langevin House at Vermont Technical College, Randolph Center, Vermont – UNAPPROVED

Note: These are unapproved minutes, subject to amendment and/or approval at the subsequent meeting.

The Vermont State Colleges Board of Trustees met on Thursday, December 6, 2018, at Vermont Technical College, Randolph Center, Vermont.

Board members present: Churchill Hindes (Chair), Janette Bombardier, Jerry Diamond, Lynn Dickinson, Dylan Giambatista, Linda Milne (arrived 2:45pm), Jim Masland (departed 2:15), David Silverman, and Jesse Streeter.

Absent: Bill Lippert, Karen Luneau, Chris Macfarlane, Mike Pieciak, and Aly Richards.

Presidents: Elaine Collins, Joyce Judy, Pat Moulton, Karen Scolforo

Chancellor's Office Staff:

- Jeb Spaulding, Chancellor
- Donny Bazluke, Network/Security Analyst
- Tricia Coates, Director of External and Governmental Affairs
- Kevin Conroy, Chief Information Officer
- Todd Daloz, Associate General Counsel
- Doug Eastman, Director of Information Technology
- Sheilah Evans, Senior Director of Financial Operations, System Controller
- Mary Knapp, Information Security Officer
- Jen Porrier, Administrative Director
- Meg Walz, Program Manager, Library Coordinator
- Steve Wisloski, Chief Financial Officer
- Sophie Zdatny, General Counsel
- Yasmine Ziesler, Chief Academic Officer

From the Colleges:

- Nate Ball, VSCUP Vice President, Vermont Technical College
- Stephen Belitsos, Faculty, Vermont Technical College
- Carl Brandon, Faculty, Vermont Technical College
- Marlys Eddy, Faculty, Vermont Technical College
- John Kidder, Faculty, Vermont Technical College
- Laura Jakubowski, Chief Budget & Finance Officer, Castleton University
- Maurice Ouimet, Dean of Enrollment, Castleton University
- Joan Richmond-Hall, Faculty, Vermont Technical College
- Sharron Scott, Dean of Administration, Northern Vermont University
- Toby Stewart, Controller, Northern Vermont University
- Littleton Tyler, Dean of Administration, Vermont Technical College

Guests:

- Wanda Arce, Director of Research, VSAC
- Scott Giles, President, VSAC
- Robert Walsh, Research Analyst, VSAC

Presentation on “High School Class of 2012 Case Study: Aspirations, Continuation, and Attainment
by the Vermont Student Assistant Corporation

Chair Hindes called the meeting to order at 2:20 p.m.

Chair Hindes toasted the new twins, Beau and Wesley Pepper, recently born to Trustee Richards and her partner.

1. Approval of the minutes of the September 26-27, 2018 Retreat and Board Meeting

**Trustee Diamond moved and Trustee Giambatista seconded the approval of the minutes.
The minutes were approved unanimously.**

2. Report of the Audit Committee:
Review and approval of the FY 2018 Draft Audited Financial Statements.

After the review of the FY2018 Draft Audited Financial Statements with Sheilah Evans,

**Trustee Milne moved and Trustee Dickinson seconded the approval of the resolution to accept the
FY2018 Audited Financial Statements. The resolution passed unanimously.**

3. Report of the Finance & Facilities Committee:
Review and approve FY 2018 Carry Over requests from Community College of Vermont
and Northern Vermont University
Mr. Wisloski, Chief Financial Officer, requested the approval of the Peter Schaefer
Rugby Scholarship Endowment at NVU be added to the Report.

**Trustee Diamond moved and Trustee Silverman seconded the motion to approve the FY2018 Carry
Over requests. The motion was approved unanimously.**

**Trustee Silverman moved and Trustee Milne seconded the motion to approve the Peter Schaefer
Rugby Scholarship Endowment for NVU-Johnson. The motion was approved unanimously.**

4. Report of the Education, Personnel, and Student Life Committee

Dr. Ziesler, Chief Academic Officer, discussed the progress of the Start to Finish initiative and indicated the next meeting of the EPSL committee would be in January where there would be a presentation on the collaboration between K-12 teachers and VSAC.

5. Report of the Long Range Planning Committee
Approval of the revised mission statement and Strategic Plan for Castleton University.
Approval of the Strategic Plan for Vermont Technical College.

President Scolforo gave a brief overview of Castleton University’s revised Strategic Plan, reiterating that it is not a new plan but a mid-point update. (President Moulton presented the Strategic Plan for Vermont Technical College to the Trustees during lunch, prior to the Board Meeting.)

Trustee Diamond moved and Trustee Giambatista seconded the motion to approve the strategic plans for Castleton University and Vermont Technical College. The motion was approved unanimously.

Trustee Diamond mentioned that this makes three plans approved in the year since the newly initiated policy (VSCS Policy 505: *Strategic Planning*) which was devised to ensure consistency.

6. Hall of Fame Update

Final approval of inductee roster.

Chancellor Spaulding gave a brief overview of the honorees: Olivia Duane Adams, Castleton University; Trevor Whipple, Northern Vermont University-Johnson; Amanda Perkins, Vermont Technical College; Gary Taylor, Community College of Vermont and Extraordinary Contribution Honoree Martha O'Connor.

Trustee Diamond moved and Trustee Dickinson seconded the motion to approve the honorees for the 2019 Hall of Fame. The motion was approved unanimously.

7. Legislative Report

Review and approve General and Capital requests

Ms. Coates, Director of External & Governmental Affairs, described the VSAC event earlier this week where legislators were in attendance and where the issues of college continuation and completion were discussed. This conversation gives the VSCS an opening to talk about their impact and need for support. Chancellor Spaulding and Ms. Coates have been holding meetings with the legislative delegations from each county and with legislative leadership. There will be some new committee leaders to work with this year. Additionally, there has been communication with the Governor's office about the FY20 budget request. Work continues with statewide groups, including the preK-16 Council, the Statewide Workforce Development Board, and with several state agencies to advocate for expanded access to education.

8. VSCS IT update – Major projects, Cyber Security, and Communications

Mr. Conroy, Chief Information Officer, described two major projects that were taken on by IT this year: CANVAS (a new learning management system) and a new HR Payroll system necessary for System-wide compliance and efficiency. Doug Eastman, Director of Information Technology, has been meeting with groups at each member institutions learning there is a definite need for communication of more details regarding the VSCS IT projects. Meg Walz, Program Manager, gave an overview of the project management website (<https://projects.vsc.edu/>), developed as a means of providing information to the System about ongoing projects. The website is used as a method to answer questions and keep people informed. Mary Knapp, Information Security Officer, discussed the VSCS cyber security initiatives that have two immediate goals: training for security awareness and review of all IT policies. She also introduced the VSCS cyber security webpage, which is under development (<https://cybersecurity.vsc.edu>).

9. Comments from the Public

Professor Steve Belitsos, of Vermont Technical College read a statement on behalf of the faculty federation. Nate Ball and Joan Richmond-Hall echoed the sentiments.

Chair Hindes responded by recognizing the difficulties that New England higher education is facing. He appreciates the statements and the comments.

10. Other business

There was no other business.

11. Executive Session

At 3:40pm Trustee Diamond moved that the VSCS Board of Trustees enter executive session, pursuant to 1 V.S.A. § 313(a)(1)(B), for the purpose of discussing labor relations agreements with employees and 1 V.S.A. § 313(a)(1)(F), for the purpose of receiving confidential attorney-client communications made for the purpose of providing professional legal services. Because premature general public knowledge of these discussions would place VSCS at a substantial disadvantage, it is appropriate for the Committee to enter executive session.

Trustee Diamond further moved that the VSC Board of Trustees enter executive session, pursuant to:

- 1 V.S.A. § 313(a)(2) to discuss negotiating or securing real estate purchase or lease options; and
- 1 V.S.A. § 313(a)(3) to discuss the employment of a public employee.

Along with the members of the Board present at this meeting, in its discretion, the Board invited the members of the Council of Presidents and the Business Affairs Council, the VSCS Chief Financial Officer, General Counsel, System Controller and Associate General Counsel to attend for the items related to labor relations and real estate.

The Board returned from executive session and adjourned at 5:00 p.m. and took no action in open session.

Minutes of the VSCS Board of Trustees Special Meeting held Thursday, January 3, 2019, in Room 103 of the Chancellor's Office, Montpelier, VT. - UNAPPROVED

Note: These are unapproved minutes, subject to amendment and/or approval at the subsequent meeting.

The Vermont State Colleges Board of Trustees met for a special meeting on Thursday, January 3, 2019, at the Chancellors Office.

Board members present: Church Hinds (Chair), Lynn Dickinson (by phone), Jerry Diamond (by phone), Dylan Giambatista (by phone), Karen Luneau (by phone), Jim Masland, Linda Milne (by phone), Michael Pieciak and David Silverman (by phone).

Absent: Janette Bombardier, Bill Lippert, Chris Macfarlane, Aly Richards, and Jesse Streeter.

Presidents: Joyce Judy, Pat Moulton, and Karen Scolforo

Chancellor's Office Staff: Jeb Spaulding, Chancellor
 Tricia Coates, Director of External & Governmental Affairs
 Todd Daloz, Associate General Counsel
 Steve Wisloski, Chief Financial Officer
 Sophie Zdatny, General Counsel
 Yasmine Ziesler, Chief Academic Officer

Chair Hinds called the meeting to order at 3:05 p.m. and noted his appreciation for the Trustees present at this special meeting of the Board.

Trustee Pieciak moved the Board enter executive session pursuant to 1 V.S.A. § 313(a)(1)(A), for the purpose of discussing a contract. Prior to voting the Board specifically found that premature general public knowledge of these discussions would place the VSC at a substantial disadvantage, thus it was appropriate for the Board to enter executive session. Trustee Masland seconded the motion. The Board passed the motion unanimously.

The Board entered executive session at 3:07 p.m. The Board exited executive session at 4:20 p.m.

Chancellor Spaulding noted the Board took no action during executive session.

Trustee Luneau reminded all VSC Trustees that they should respond with their intended participation in the annual VSC Hall of Fame—be it purchasing a table, advertising or some similar support—as soon as possible. The Hall of Fame is scheduled for Thursday, March 14, 2019.

Trustee Pieciak moved to adjourn the meeting. Trustee Dickinson seconded the motion. The Board approved the motion unanimously.

Chair Hinds adjourned the meeting at 4:24 p.m.

Minutes of the VSCS Board of Trustees Special Meeting held Monday, January 14, 2019, in Room 101 of the Chancellor's Office, Montpelier, VT. - UNAPPROVED

Note: These are unapproved minutes, subject to amendment and/or approval at the subsequent meeting.

The Vermont State Colleges Board of Trustees met for a special meeting on Monday, January 14, 2019, at the Chancellors Office.

Board members present: Church Hindes, Chair; Janette Bombardier (by phone); Jerry Diamond; Dylan Giambatista (by phone); Karen Luneau, Secretary (by phone); Jim Masland; Linda Milne, Treasurer; Michael Pieciak; David Silverman; and Jesse Streeter

Absent: Lynn Dickinson, Vice-Chair; Bill Lippert; Chris Macfarlane; and Aly Richards

Presidents: Elaine Collins, Joyce Judy, Pat Moulton, and Karen Scolforo

Chancellor's Office Staff: Jeb Spaulding, Chancellor
 Tricia Coates, Director of External & Governmental Affairs
 Todd Daloz, Associate General Counsel
 Steve Wisloski, Chief Financial Officer
 Sophie Zdatny, General Counsel
 Yasmine Ziesler, Chief Academic Officer

From the Colleges: Laura Jakubowski, Castleton University, Chief Budget and Finance Officer
 Maurice Ouimet, Castleton University, Dean of Enrollment
 Jonathon Spiro, Castleton University, Academic Dean

Chair Hindes called the meeting to order at 2:05 p.m.

Trustee Diamond moved the Board enter executive session pursuant to 1 V.S.A. § 313(a)(1)(A), for the purpose of discussing a contract. Prior to voting, the Board specifically found that premature general public knowledge of these discussions would place the VSC at a substantial disadvantage, thus it was appropriate for the Board to enter executive session. Trustee Pieciak seconded the motion. The Board passed the motion unanimously.

The Board entered executive session at 2:07 p.m. The Board exited executive session at 3:35 p.m.

Chancellor Spaulding noted the Board took no action during executive session.

Chair Hindes adjourned the meeting at 3:35 p.m.

Minutes of the VSCS Board of Trustees Special Meeting held Monday, February 25, 2019, in Room 101 of the Chancellor's Office, Montpelier, VT. - UNAPPROVED

Note: These are unapproved minutes, subject to amendment and/or approval at the subsequent meeting.

The Vermont State Colleges Board of Trustees met for a special meeting on Monday, February 25, 2019, at the Chancellors Office.

Board members present: Church Hinds (Chair), Janette Bombardier (via phone), Lynn Dickinson (via phone), Bill Lippert (via phone), Karen Luneau (Secretary, via phone), Jim Masland, Linda Milne (Treasurer), Michael Pieciak (via phone), David Silverman (via phone), Jesse Streeter (via phone)

Absent: Jerry Diamond, Vice-Chair; Chris Macfarlane; and Aly Richards

Presidents: Joyce Judy (via phone), Pat Moulton (via phone), Karen Scolforo (via phone)

Chancellor's Office Staff: Jeb Spaulding, Chancellor
Jen Porrier, Administrative Director
Josh Powers, Administrative Fellow, USC
Sophie Zdatny, General Counsel
Yasmine Ziesler, Chief Academic Officer

From the Colleges: Nolan Atkins (via phone), Provost, Northern Vermont University
Sarah Billings-Berg (via phone), Associate Dean of Nursing, Vermont Technical College
Jonathon Spiro, (via phone), Chief Academic Officer, Castleton University
Roger Weeden (via phone), Program Director, Vermont Technical College

Chair Hinds called the meeting to order at 3: 27p.m.

1. Approval of revisions to Policy 301 provisions for in-state residency for veterans as recommended by the EPSL Committee at its January 14, 2019 meeting

Ms. Zdatny gave a brief description of the revisions to policy 301 stating that the new language has been approved by the Veterans Administration.

Trustee Luneau moved and Trustee Masland seconded the motion to approve the revisions to Policy 301. The motion was approved unanimously.

2. Approval of New Programs under Policy 102 as recommended by the EPSL committee at its January 14, 2019 meeting
 - a. NVU: M.A. in Leadership Studies

- b. NVU: A.S. in Mountain Resort Management
- c. CU: B.S. in Archaeology, Geography, & Applied Anthropology
- d. VTC: A.S. in Radiologic Science

Trustee Masland moved and Trustee Milne seconded the motion to approve the four new programs. The motion was approved unanimously.

- 3. Approval of New Programs under Policy 102 as recommended by the EPSL Committee at its February 25, 2019 meeting
 - a. Castleton University: B.S. in Resort & Hospitality Management
 - b. Castleton University: M.B.A.
 - c. Castleton University: B.A. in Early Childhood Education and Lab Center
 - d. Castleton University: B.S. in Wildlife & Forestry Conservation
 - e. Northern Vermont University: Digital Communications (AS and BS)

Trustee Luneau moved and Trustee Masland seconded the motion to approve the five new programs. The motion was approved unanimously.

Chair Hinds adjourned the meeting at 4:05 p.m.

UNAPPROVED

ITEM 3:
CU WIUV License Memo



Castleton University

December 21, 2018

Yasmine Ziesler
Vermont State Colleges System
PO Box 7, 575 Stone Cutters Way
Montpelier, VT 05601

Dear Yasmine:

Castleton University wishes to relinquish the license to broadcast from radio station WIUV 91.3 FM. Castleton will continue to “broadcast” a student run radio station via the internet. Funding for the station comes from the Castleton University Student Government Association. The license is owned by the Board of Trustees for the Vermont State College System. There are currently three other licenses held by the BOT for stations at UNV-Lyndon, UNV- Johnson, and VTC.

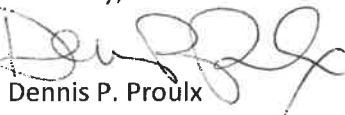
WIUV has operated successfully since obtaining the license in 1977. The current license will expire in 2022. Through the renewal process for licensing in 2012 it was discovered that the public file had not been properly maintained and disclosed this to the FCC resulting in a Consent Decree stipulating specific sanctions and fine. All fines were paid, the sanctions carried out over four years were completed. The cost of the process approximated \$7000, most of which were fees for legal counsel. Should WIUV be found in violation in the future there could be retroactive fines and sanctions.

During the Fall semester there has been much discussion with the current leadership of the station, faculty of the Communications and Media Department, and the President’s Cabinet. All are in agreement with the decision to transition to be on-line radio only under a new brand.

There are three main reasons to end broadcast. A limited leadership to run the station has resulted in a few dedicated students attempting to run the station and keep it in compliance. The Faculty of Communication and Media do not “teach” radio as they once did, nor are there plans to invigorate it as part of the curriculum. Potential fines would be the responsibility of SGA who believe the risks outweigh the benefits for broadcast.

Legal Counsel for the VSCS has mapped the pathway to relinquish the license. We seek the support of the Board of Trustees prior to doing so. Actual ending date and time is to be determined.

Sincerely,




Dennis P. Proulx
Dean of Students

ITEM 4:
F&F Memo

MEMORANDUM

TO: Vermont State Colleges System Board of Trustees

FROM: Steve Wisloski 

DATE: March 18, 2019

SUBJ: Finance & Facilities Committee Information for March 23 Trustees Meeting

The Finance and Facilities Committee of the Board of Trustees convened meetings on January 14 and February 11.

At its January 14 meeting, the Committee considered a property matter in executive session; reviewed System deferred maintenance; discussed System debt issues outstanding and possible future borrowings; and reviewed the FY2020 budget development process and other topics for upcoming meetings.

At its February 11 meeting, the Committee received an update on the current legislative session; reviewed the System's consolidated financial reports for the second fiscal quarter ending December 31, 2018 (which are attached for reference); reviewed the February 1 admissions summary; received an update regarding grants and an introduction to the System's new Grants Compliance Officer, Betsy Ward; and reviewed cash and investments for the quarter ending December 31.

Should you have any questions regarding any of the materials covered during these two meetings, or related to the Finance and Facilities Committee generally, please feel free to e-mail me at stephen.wisloski@vsc.edu or call me at 802-224-3022.

Attachment:

Consolidated financial reports for the period ending December 31, 2018

ITEM 5:
Draft Meeting Schedule

Proposed Board and Committee Meetings for 2019-2020

Date	Location	BOT	Audit	F&F	EPSL	LRPC
Monday, April 1, 2019	Montpelier			√		√
Monday, April 29, 2019	Montpelier		√	√		
Wednesday, May 29, 2019	Montpelier			√	√	
Wednesday PM, June 19, 2019	Castleton	√				
Thursday, June 20, 2019	Castleton	√				
Wednesday, August 28, 2019	Montpelier			√	√	√
Tuesday, September 17, 2019	Lake Morey	√				
Wednesday, September 18, 2019	Lake Morey	√				
Wednesday, October 23, 2019	Montpelier		√	√	√	√
Thursday, December 5, 2019	CCV	√		√		
Monday, February 3, 2020	Montpelier		√	√	√	√
Saturday March 28, 2020	NVU - Lyndon	√		√		
Monday, April 20, 2020	Montpelier		√	√		
Wednesday, May 27, 2020	Montpelier			√	√	√
Wednesday, June 17, 2020	Vermont Tech	√				
Wednesday, August 26, 2020				√		
Wednesday, September 23, 2020	Lake Morey	√				
Thursday, September 24, 2020	Lake Morey	√				
Wednesday, October 28, 2020	Montpelier		√	√	√	√
Thursday, December 3, 2020	Castleton	√				