

**Minutes of the VSCS Board of Trustees Education, Personnel, and Student Life Committee meeting held Wednesday May 29, 2019 at the Chancellor's office, Conference Room 101, Montpelier, VT - APPROVED**

The VSCS Board of Trustees Education, Personnel, and Student Life Committee met on Wednesday May 29, 2019 at the Chancellor's Office, Montpelier, Vermont.

Committee Members present: Jim Masland (Chair), Karen Luneau (Vice Chair), Janette Bombardier, Megan Cluver

Absent: Peg Flory, Jesse Streeter

Other Trustees Present: Churchill Hindes

Presidents: Elaine Collins, Joyce Judy, Pat Moulton, Karen Scolforo

Chancellor's Office Staff:     Jeb Spaulding, Chancellor  
  Tricia Coates, Director of External & Governmental Affairs  
  Todd Daloz, Associate General Counsel  
  Doug Eastman, Director of Information Technology  
  Jen Porrier, Administrative Director  
  Sophie Zdatny, General Counsel  
  Yasmine Ziesler, Chief Academic Officer

From the Colleges:             Nolan Atkins, Provost, Northern Vermont University  
  Jonathan Davis, Dean of Student Life, Northern Vermont University  
  Kate Gold, Director of Advising Resources, VSCUP President, Northern Vermont University  
  Laura Jakubowski, Chief Budget & Finance Officer, Castleton University  
  Gina Mireault, Professor, Northern Vermont University  
  Dennis Proulx, Castleton University  
  Sharron Scott, Dean of Administration, Northern Vermont University

1. Call to Order

Chair Masland called the meeting to order at 11:06 a.m.

2. Consent Agenda: Approval of March 23, 2019 Meeting Minutes

**Trustee Bombardier moved and Trustee Luneau seconded the motion to approve the minutes. The motion was approved unanimously.**

3. Northern Vermont University Policy 102 New Program Proposal: A.S. in Psychology

NVU Provost Nolan Atkins and Dr. Gina Mireault gave an overview of the proposed program for an A.S. in Psychology at Northern Vermont University. This program is in line with NVU's strategy of creating associate degrees as a pathway to a credential if a student is unable to reach a bachelor's degree. A related aim is retention of students from first to second year by providing a more affordable two-year goal and collaboration with NVU Online. This accessible credential is designed to help students get employment in the social services domain. There is no additional cost associated with delivering this program; it is a subset of the Psychology baccalaureate program. Trustee Bombardier asked about system approaches to supporting students to complete the associate degree, such as students being able to access courses closer to home at a sister institution. Dr. Mireault responded that the core courses are the same across the system and that there is clear, intuitive cross pollination across the system.

**Trustee Luneau moved and Trustee Bombardier seconded the motion to recommend to the Board the approval of the A.S. in Psychology at NVU. The motion was approved unanimously.**

4. Proposed Revisions and system review rubric for Policy 102

Chief Academic Officer Dr. Yasmine Ziesler explained that the recommended changes to Policy 102 will help to guide decision making about developing new program proposals. This revision to the policy reflects how to use the rubric when thoughtfully developing proposals for new programs across the VSCS.

**Trustee Cluver moved and Trustee Bombardier seconded the motion to recommend to the Board to approval of the revisions to Policy 102. The motion was approved unanimously.**

5. New policy proposal: Chosen Name Policy

Director of Information Technology Doug Eastman, Castleton University Dean of Students Dennis Proulx and Northern Vermont University Dean of Students Jonathan Davis discussed the proposal of the new VSCS Policy 315: *Chosen Name*. Mr. Eastman indicated that from a technical aspect, it is now possible to systematically reflect a chosen name on emails, class rosters and other similar school documents. Chosen Name is defined as the name by which a student would like to be referred. Mr. Proulx indicated that this is an important step towards a more inclusive environment. He shared that 300 schools nationally, including UVM, have a similar policy and this shows that the System values a student's chose name. This policy provides a way for people to establish their chosen name in the VSCS's central student information system. There was further discussion about additional desired steps towards greater inclusivity, for example supporting the use of preferred pronouns.

**Trustee Bombardier moved and Trustee Cluver seconded the motion to recommend to the Board the approval of Policy 315: Chosen Name Policy. The motion passed unanimously.**

6. Administrative revisions to FERPA Compliance Policy 312

Associate General Counsel Todd Daloz discussed the administrative revisions to Policy 312 stating that the changes are mostly technical updates to the language. For example, the word “Institution” is now being used instead of “College.” And with the likely adoption of Policy 315: *Chosen Name*, a student’s Chosen Name is now being added to what is considered directory information (non-FERPA protected information). Aside from general format updating there are no further substantive changes to the policy.

**Trustee Luneau moved and Trustee Bombardier seconded the motion to recommend to the Board the approval of the revisions to Policy 312 – Compliance with FERPA. The motion was approved unanimously.**

7. Information update: May 22 System Academic Retreat and *Start to Finish* initiative

Dr. Ziesler gave a brief overview of the 2019 Academic Retreat, held at NVU-Lyndon. Academic affairs faculty and staff focused this year on topics such as retention, 15 credits per semester and degree maps. Trustee Luneau, who attended the retreat, expressed her gratitude and endorsement for an event she found timely and significant.

8. Other Business

There was no other business.

9. Comments from the public

There were no comments from the public.

Chair Masland adjourned the meeting at 12:05 p.m.