

**Minutes of the VSCS Board of Trustees Meeting held Saturday, March 23, 2019 at The Stearns Performance Center, Northern Vermont University-Johnson, Johnson, VT-APPROVED**

The Vermont State Colleges Board of Trustees met on Saturday, March 23, 2019 at NVU-Johnson.

Board members present: Church Hindes (Chair), Janette Bombardier (via phone), Megan Cluver, Lynn Dickinson (Vice Chair), Peg Flory (via phone), Bill Lippert (via phone), Linda Milne (Treasurer), Michael Pieciak, David Silverman, Adam Grinold (via phone)

Absent: Dylan Giambatista, Karen Luneau, Jim Masland, Jesse Streeter

Presidents: Elaine Collins, Joyce Judy, Pat Moulton, Karen Scolforo (via phone)

Chancellor's Office Staff:

Jeb Spaulding, Chancellor  
Tricia Coates, Director of External & Governmental Affairs (via phone)  
Todd Daloz, Associate General Counsel  
Kevin Conroy, Chief Information Officer  
Sheilah Evans, System Controller & Senior Director of Financial Operations  
Jen Porrier, Administrative Director  
Steve Wisloski, Chief Financial Officer  
Sophie Zdatny, General Counsel  
Yasmine Ziesler, Chief Academic Officer

From the Colleges:

Nolan Atkins, Provost, Northern Vermont University  
Rebecca Bingham, student, NVU-Johnson  
Michael Carter, Instructional Technology Specialist, Northern Vermont University  
Mike Dente, Chief Technology Officer, Northern Vermont University  
Barbara Flathers, Dean of Student Office, Northern Vermont University  
Rebecca Flieder, student, NVU-Johnson  
Mike Fox, Dean of Enrollment & Marketing, Northern Vermont University  
Emily Grant, Student, NVU-Johnson  
Laura Jakubowski, Chief Budget and Finance Officer, Castleton University  
Grace McGee, student, NVU-Johnson  
Darcie Miles, Executive Assistant to the President's Office, Northern Vermont University  
Maurice Ouimet, Dean of Enrollment, Castleton University (via phone)  
Sylvia Plumb, Director of Marketing and Communications, Northern Vermont University  
Allan Rodgers, Dean of Academic Affairs, Vermont Technical College  
Patrick Rogers, Director of Admissions, Northern Vermont University  
Sharron Scott, Dean of Administration, Northern Vermont University  
Tyrone Shaw, Associate Professor, Northern Vermont University  
Jonathan Spiro, Chief Academic Officer, Castleton University (via phone)

Dannielle Spring, Director of Conference and Events Planning, Northern Vermont University

Mike Stevens, Director of Facilities, Northern Vermont University

Toby Stewart, Controller, Northern Vermont University

Alexandre Strokanov, Professor, Northern Vermont University

Beth Walsh, Director of Career Development, Northern Vermont University

Margo Warden, Director of First-Year Experience, Northern Vermont University

Guests: Peggy Williams  
Cathy DeLeo  
John DeLeo  
Barry Hertz  
Richard Moyer  
Bill Crangle  
David Williams (via webcast)  
Casey Romero

Chair Hinder called the meeting to order at 1:12 p.m.

Chair Hinder recognized and welcomed the three new board members: Megan Cluver, Peg Flory and Adam Grinold.

1. Board consideration of candidates for Emeritus Status, Faculty Fellowships and Honorary Degrees

Due to time and travel constraints for the candidate, the Board took up the nomination for emeritus status immediately. Northern Vermont University President Elaine Collins introduced Dr. Peggy Williams and described the ways in which Dr. Williams meets and exceeds the qualifications for emeritus status.

**Trustee Dickinson moved and Trustee Pieciak seconded the approval of the emeritus status resolution for Dr. Peggy Williams. The Board approved the resolution unanimously.**

At this time the Board enjoyed a presentation by NVU discussing the Accreditation Update and Study Away Opportunities. President Collins spoke about the upcoming unification follow-up accreditation visit for NVU. Provost Nolan Atkins and Dean Jonathan Davis presented the student panel to discuss the different opportunities students have to engage in study and travel away. Each student discussed their individual experiences and benefits of their trip.

2. Approval of Minutes
- a. December 12, 2018
  - b. January 3, 2019
  - c. January 14, 2019
  - d. February 25, 2019

**Trustee Pieciak moved and Trustee Dickinson seconded the approval of the minutes. The minutes were approved with one abstention (Trustee Grinold).**

3. Report and possible action from the Nominating Committee

Chancellor Spaulding gave an overview of the actions of the Nominating Committee who completed their nominations prior to the expiration of Trustee Diamond's term. This year the Committee is required to recommend officers as well as nominate one new trustee while the remaining two trustee openings are gubernatorial nominations. The committee is recommending the following actions to the board:

Recommendation of Officers:

Vice-Chair, Lynn Dickinson

Secretary, Karen Luneau

Treasurer, Linda Milne

Recommendation of New Board Member: Megan Cluver

Recommendation of Five Trustees to the Audit Committee: Linda Milne, Lynn Dickinson, Karen Luneau, Mike Pieciak, and David Silverman

Recommendation of Three Trustees to the Nominating Committee: Lynn Dickinson, Bill Lippert, and Janette Bombardier

**Trustee Dickinson moved and Trustee Silverman seconded the motion to approve the appointment of Megan Cluver to the Board. The motion passed unanimously.**

**Trustee Pieciak moved and Trustee Dickinson seconded the motion to approve the recommendations of the Nominating Committee for officers and committee appointments. The motion passed unanimously.**

4. Board Member IT Device and Clinic and Protocol

Chief Information Officer Kevin Conroy gave an overview of the security reasons to utilize VSC email and user-IDs. It was noted that, while the aim is to communicate solely using these avenues, assistance and education would be provided to all trustees during the shift. Jen Porrier stated that she would continue to copy personal emails during this transition period.

5. Report of the EPSL Committee

Trustee Dickinson gave a synopsis of the nominees for emeritus status and faculty fellowships and honorary degrees that were recommended by the EPSL committee. NVU President Elaine Collins discussed the Faculty Fellow nomination of Professor Katie Bouley and the Honorary Degree nomination for Cyndi Lauper. CU Chief Academic Officer Jonathan Spiro discussed the Faculty Fellow nomination of Professor Reese Boucher and the Emeritus nomination of Joyce Thomas. VTC President Pat Moulton discussed the Honorary Degree nomination of Patricia Menchini.

**Trustee Dickinson moved and Trustee Pieciak seconded the motion to approve all nominees for Emeritus Status, Faculty Fellowships and Honorary Degrees. The motion and relevant resolutions were approved unanimously.**

Trustee Dickinson reviewed for the Board the recommendations of the EPSL Committee to approve the Programs for Review in 2019 per Policy 101, the closures of the Equine Studies and Fire Science programs at Vermont Tech, the addition of a B.S. in Radiologic Science at Vermont Tech, and the revisions to Policy 109.

**Trustee Dickinson moved and Trustee Pieciak seconded the motion to approve the recommendations of the EPSL committee. The motion, including the addition of the Radiologic Science B.S. and the revisions to Policy 109, including closure of the Equine Studies and Fire Science programs was approved unanimously.**

Dr. Ziesler described the proposal of Castleton University to relinquish the Castleton University radio license and requested that the Board act without prior approval of the EPSL committee. The EPSL committee discussed the relinquishment at its January 14, 2019 informational meeting with Castleton University Dean of Students Dennis Proulx but did not take action at the time as there was no quorum.

**Trustee Dickinson moved and Trustee Milne seconded the motion to relinquish the Castleton University radio license. The motion was approved unanimously.**

Dr. Ziesler shared a news video with the Board on the EMC<sup>2</sup> program, or “Essential Math for College and Careers”. VSAC, VSCS and VEA have partnered to create a course aimed at preparing students for life after graduation. <https://www.wcax.com/content/news/New-program-aims-to-help-Vt-students-struggling-with-math-506997121.html>

#### 6. Report of the Finance and Facilities Committee

VSCS CFO Steve Wisloski shared information on a memorial endowment for Board approval. NVU President Collins shared that the endowment will fund the Lisa M. Korth memorial Scholarship with gifts from family and friends of Lisa Korth, class of 2012.

**Trustee Milne moved and Trustee Dickinson seconded the motion to approve the Lisa M. Korth Memorial Scholarship Endowment. The motion was approved unanimously.**

Chair Hindes reviewed with the Board the proposal to eliminate Trustee stipends.

**Trustee Dickinson moved to terminate payment of annual stipends and/or per diems to the members of the Vermont State Colleges System Board of Trustees. This action is with the understanding that the Trustees may continue to be reimbursed for mileage and other expenses necessary for their service. Trustee Milne seconded the motion. The motion was approved unanimously.**

System Controller and Senior Director of Financial Operations Sheilah Evans shared that the process for the submission and reimbursement of mileage accrued by trustees is through the VSC portal. Assistance on this can be obtained through Administrative Director Jen Porrier.

#### 7. Report of the Audit Committee

Trustee Milne shared information from the Audit Committee's most recent meeting on February 11, 2019. The Committee heard from the members of the business teams who are part of the internal audit program. They identified the internal audit subject of the purchase card system. The Audit Committee will also be reviewing the VSCS's disaster and recovery plan.

#### 8. Legislative Update

Director of External & Governmental Affairs Tricia Coates shared that the Vermont House Appropriations Committee approved \$3 Million in ongoing funds for the VSCS and eliminated the budget language referring to a tuition freeze. The House Institutions Committee approved \$2 Million in capital funds for the VSCS for each of two years of the bill. The House Appropriations Committee approved an additional \$200k to VTC to explore the delivery of associates degree programs in CTE centers. The State is looking for a solution surrounding student record management for colleges that are closing. The House passed a workforce development bill to identify a new structure and focus for the delivery of adult technical education in the state. The Senate Education Committee passed a bill that creates a task force to look at campus sexual harassment; VSCS will be represented on that task force.

#### 9. Report of Hall of Fame Planning Committee

Chancellor Spaulding recapped the success of the 2019 VSCS Hall of Fame event. The student speaker and master of ceremonies Governor Jim Douglas were praised, and several members commented on the honor of having four governors present and onstage. The VSCS brand was showcased and our mission was shared with attending legislators.

#### 10. Tentative Board and Committee Meeting Dates

Chair Hindes shared the proposed Board and Committee meeting dates for 2019-2020 and encouraged feedback from the Board prior to final approval at the June 19<sup>th</sup> meeting.

#### 11. Reports from Presidents and VSCSA

CCV President Judy encouraged everyone to follow CCV Now. VTC President Moulton shared that the VTC Knights basketball team made it to the semi-finals in their athletic conference tournament. A new Apprenticeship Program with Global Foundries is in the works, and a new Academic Dean was announced and will be starting in mid-May. NVU President Collins shared that applications are up by 35% over last year and both acceptances and deposits are also up. NVU has also hired a new Development and External Affairs Officer. Jonathan Spiro spoke on behalf of CU and shared that they are eager to start the programs recently approved by the Board. They have a campaign for campus naming underway now. They are receiving a number of applications from former students of Green Mountain College, Southern Vermont College and the College of St. Joseph.

12. Comments from the Public

Dr. Dickinson expressed his appreciation for the Hall of Fame event and congratulations on its success.

**Next meeting: Wednesday June 19, 2019, Castleton University**

13. Other Business:

Chair Hinde passed out the new committee assignments. He also mentioned the upcoming commencement dates of the VSCS institutions and encouraged the trustees to attend and ensure attendance at each commencement.

Chair Hinde adjourned the meeting at 3:52 p.m.