

Minutes of the VSCS Board of Trustees Meeting held Thursday, December 6, 2018 at the Langevin House at Vermont Technical College, Randolph Center, Vermont – APPROVED

The Vermont State Colleges Board of Trustees met on Thursday, December 6, 2018, at Vermont Technical College, Randolph Center, Vermont.

Board members present: Churchill Hindes (Chair), Janette Bombardier, Jerry Diamond, Lynn Dickinson, Dylan Giambatista, Linda Milne (arrived 2:45pm), Jim Masland (departed 2:15), David Silverman, and Jesse Streeter.

Absent: Bill Lippert, Karen Luneau, Chris Macfarlane, Mike Pieciak, and Aly Richards.

Presidents: Elaine Collins, Joyce Judy, Pat Moulton, Karen Scolforo

Chancellor's Office Staff: Jeb Spaulding, Chancellor
 Donny Bazluke, Network/Security Analyst
 Tricia Coates, Director of External and Governmental Affairs
 Kevin Conroy, Chief Information Officer
 Todd Daloz, Associate General Counsel
 Doug Eastman, Director of Information Technology
 Sheilah Evans, Senior Director of Financial Operations, System
 Controller
 Mary Knapp, Information Security Officer
 Jen Porrier, Administrative Director
 Meg Walz, Program Manager, Library Coordinator
 Steve Wisloski, Chief Financial Officer
 Sophie Zdatny, General Counsel
 Yasmine Ziesler, Chief Academic Officer

From the Colleges: Nate Ball, VSCUP Vice President, Vermont Technical College
 Stephen Belitsos, Faculty, Vermont Technical College
 Carl Brandon, Faculty, Vermont Technical College
 Marlys Eddy, Faculty, Vermont Technical College
 John Kidder, Faculty, Vermont Technical College
 Laura Jakubowski, Chief Budget & Finance Officer, Castleton
 University
 Maurice Ouimet, Dean of Enrollment, Castleton University
 Joan Richmond-Hall, Faculty, Vermont Technical College
 Sharron Scott, Dean of Administration, Northern Vermont University
 Toby Stewart, Controller, Northern Vermont University
 Littleton Tyler, Dean of Administration, Vermont Technical College

Guests: Wanda Arce, Director of Research, VSAC
 Scott Giles, President, VSAC
 Robert Walsh, Research Analyst, VSAC

Presentation on "High School Class of 2012 Case Study: Aspirations, Continuation, and Attainment

by the Vermont Student Assistant Corporation

Chair Hinde called the meeting to order at 2:20 p.m.

Chair Hinde toasted the new twins, Beau and Wesley Pepper, recently born to Trustee Richards and her partner.

1. Approval of the minutes of the September 26-27, 2018 Retreat and Board Meeting

Trustee Diamond moved and Trustee Giambatista seconded the approval of the minutes. The minutes were approved unanimously.

2. Report of the Audit Committee:

Review and approval of the FY 2018 Draft Audited Financial Statements.

After the review of the FY2018 Draft Audited Financial Statements with Sheilah Evans,

Trustee Milne moved and Trustee Dickinson seconded the approval of the resolution to accept the FY2018 Audited Financial Statements. The resolution passed unanimously.

3. Report of the Finance & Facilities Committee:

Review and approve FY 2018 Carry Over requests from Community College of Vermont and Northern Vermont University

Mr. Wisloski, Chief Financial Officer, requested the approval of the Peter Schaefer Rugby Scholarship Endowment at NVU be added to the Report.

Trustee Diamond moved and Trustee Silverman seconded the motion to approve the FY2018 Carry Over requests. The motion was approved unanimously.

Trustee Silverman moved and Trustee Milne seconded the motion to approve the Peter Schaefer Rugby Scholarship Endowment for NVU-Johnson. The motion was approved unanimously.

4. Report of the Education, Personnel, and Student Life Committee

Dr. Ziesler, Chief Academic Officer, discussed the progress of the Start to Finish initiative and indicated the next meeting of the EPSL committee would be in January where there would be a presentation on the collaboration between K-12 teachers and VSAC.

5. Report of the Long Range Planning Committee

Approval of the revised mission statement and Strategic Plan for Castleton University.

Approval of the Strategic Plan for Vermont Technical College.

President Scolforo gave a brief overview of Castleton University's revised Strategic Plan, reiterating that it is not a new plan but a mid-point update. (President Moulton presented the Strategic Plan for Vermont Technical College to the Trustees during lunch, prior to the Board Meeting.)

Trustee Diamond moved and Trustee Giambatista seconded the motion to approve the strategic plans for Castleton University and Vermont Technical College. The motion was approved unanimously.

Trustee Diamond mentioned that this makes three plans approved in the year since the newly initiated policy (VSCS Policy 505: *Strategic Planning*) which was devised to ensure consistency.

6. Hall of Fame Update

Final approval of inductee roster.

Chancellor Spaulding gave a brief overview of the honorees: Olivia Duane Adams, Castleton University; Trevor Whipple, Northern Vermont University-Johnson; Amanda Perkins, Vermont Technical College; Gary Taylor, Community College of Vermont and Extraordinary Contribution Honoree Martha O'Connor.

Trustee Diamond moved and Trustee Dickinson seconded the motion to approve the honorees for the 2019 Hall of Fame. The motion was approved unanimously.

7. Legislative Report

Review and approve General and Capital requests

Ms. Coates, Director of External & Governmental Affairs, described the VSAC event earlier this week where legislators were in attendance and where the issues of college continuation and completion were discussed. This conversation gives the VSCS an opening to talk about their impact and need for support. Chancellor Spaulding and Ms. Coates have been holding meetings with the legislative delegations from each county and with legislative leadership. There will be some new committee leaders to work with this year. Additionally, there has been communication with the Governor's office about the FY20 budget request. Work continues with statewide groups, including the preK-16 Council, the Statewide Workforce Development Board, and with several state agencies to advocate for expanded access to education.

8. VSCS IT update – Major projects, Cyber Security, and Communications

Mr. Conroy, Chief Information Officer, described two major projects that were taken on by IT this year: CANVAS (a new learning management system) and a new HR Payroll system necessary for System-wide compliance and efficiency. Doug Eastman, Director of Information Technology, has been meeting with groups at each member institutions learning there is a definite need for communication of more details regarding the VSCS IT projects. Meg Walz, Program Manager, gave an overview of the project management website (<https://projects.vsc.edu/>), developed as a means of providing information to the System about ongoing projects. The website is used as a method to answer questions and keep people informed. Mary Knapp, Information Security Officer, discussed the VSCS cyber security initiatives that have two immediate goals: training for security awareness and review of all IT policies. She also introduced the VSCS cyber security webpage, which is under development (<https://cybersecurity.vsc.edu>).

9. Comments from the Public

Professor Steve Belitsos, of Vermont Technical College read a statement on behalf of the faculty federation. Nate Ball and Joan Richmond-Hall echoed the sentiments.

Chair Hinder responded by recognizing the difficulties that New England higher education is facing. He appreciates the statements and the comments.

10. Other business

11. Executive Session

At 3:40pm Trustee Diamond moved that the VSCS Board of Trustees enter executive session, pursuant to 1 V.S.A. § 313(a)(1)(B), for the purpose of discussing labor relations agreements with employees and 1 V.S.A. § 313(a)(1)(F), for the purpose of receiving confidential attorney-client communications made for the purpose of providing professional legal services. Because premature general public knowledge of these discussions would place VSCS at a substantial disadvantage, it is appropriate for the Committee to enter executive session.

Trustee Diamond further moved that the VSC Board of Trustees enter executive session, pursuant to:

- 1 V.S.A. § 313(a)(2) to discuss negotiating or securing real estate purchase or lease options; and
- 1 V.S.A. § 313(a)(3) to discuss the employment of a public employee.

Along with the members of the Board present at this meeting, in its discretion, the Board invited the members of the Council of Presidents and the Business Affairs Council, the VSCS Chief Financial Officer, General Counsel, System Controller and Associate General Counsel to attend for the items related to labor relations and real estate.

The Board returned from executive session and adjourned at 5:00 p.m. and took no action in open session.