

Minutes of the VSC Board of Trustees Meeting held Friday, December 1, 2017 at Castleton University, Castleton, Vermont – APPROVED March 24, 2018

Note: These are unapproved minutes, subject to amendment and/or approval at the subsequent meeting.

The Vermont State Colleges Board of Trustees met on Friday, December 1, 2017 at Castleton University, Castleton, Vermont

Board members present: Tim Jerman (Vice Chair), Jerry Diamond, Lynn Dickinson, Church Hindes, Chris Macfarlane, Karen Luneau, Bill Lippert, Aly Richards, Shavonna Bent, and Mike Pieciak via conference call

Absent: Martha O'Connor, Linda Milne and Janette Bombardier

Presidents: Dave Wolk, Elaine Collins, Joyce Judy, Pat Moulton

Chancellor's Office Staff: Jeb Spaulding, Chancellor
 Kevin Conroy, Chief Information Officer
 Steve Wisloski, Chief Financial Officer
 Tricia Coates, Director of External & Governmental Affairs
 Yasmine Ziesler, Chief Academic Officer
 Sophie Zdatny, General Counsel
 Todd Daloz, Associate General Counsel
 Sheilah Evans, System Controller & Senior Director of Financial
 Operations
 Nancy Shaw, Director of Human Resources
 Harriet Johnson, Executive Assistant to the Chancellor

From the Colleges: Scott Dikeman, Dean of Administration, Castleton University
 Laura Jakubowski, Director of Finance, Castleton University
 Lisa Cline, Johnson State College, Faculty Federation President
 Barbara Martin, Dean of Administration, Community College of
 Vermont
 Lit Tyler, Dean of Administration, Vermont Technical College
 Flo Keyes, F.T. Faculty, Castleton University
 Nolan Atkins, Provost, Northern Vermont University
 Dennis Proulx, Dean of Students, Castleton University
 Lori Arner, Director of Registrar Services, Castleton University
 Victoria Angis, Associate Dean of Students, Castleton University
 Sarah Chambers, Inst. Technology Technician, Castleton
 University
 Matt Corriere, Assistant Network Administrator, Castleton
 University
 Jane Foley, Creative Services, Castleton University
 Paul Cohen, Professor, Castleton University
 Jamie Bentley, Coor. Wellness Education, Castleton University
 Chris Boettcher, Assoc. Professor of English, Castleton University
 Louis Palmer, Professor of English, Castleton University
 Steve Belitsos, Professor, Vermont Technical College

William DeForest, Asst. Professor, Graphic Design, Vermont
Technical College
Cathy Kozlek, Assoc. Academic Dean, Castleton University
David Blow, Professor of Communications, Castleton University
Michael Talbott, Assoc. Professor Communication, Castleton
University
Lisa Ladd, Union Representative, Castleton University
Rita Geno, Executive Assistant to the President, Castleton
University
Jeff Weld, Advancement, Castleton University
Janet Hazelton, Human Resources Director, Castleton University
Maurice Ouimet, Dean of Enrollment, Castleton University
Kathleen O'Meara, Director of Financial Aid, Castleton University
Adam Chill, Associate Professor, Castleton University
Andre Fleche, Associate Professor, Castleton University
Robert Gershon, Professor Emeritus, Castleton University
Robert Johnson, Professor Emeritus, Castleton University
John Gillen, Professor Emeritus, Castleton University

Guests: Scott Giles, CEO, Vermont Student Assistance Corporation
Lyn Wolk
Sharon Stearns, Alumni
Jorinda Gershon, Student
Mary Kay Gillen, Student
Yinglei Zhang, Student

Vice Chair Jerman called the meeting to order at 1:07 p.m.

1. Consent Agenda – Motion to Approve
 - a. September 27, 2017 Meeting Minutes
 - b. September 28, 2017 Meeting Minutes

Trustee Diamond moved, and Trustee Hindes seconded the approval of the minutes. The minutes were approved unanimously.

2. Report of the Finance & Facilities Committee
 - a. FY2018 carryover requests (CCV and VTC)
 - b. Proposal to repurpose Stafford earmark (Castleton)

Trustee Hindes provided an overview of the FY18 carryover requests, as discussed at the Finance and Facilities Committee meeting, for Community College of Vermont, and Vermont Technical College, along with Castleton University's reallocation of the Stafford fund.

Trustee Hindes made a motion to recommend approval of the fiscal year 2017 carryover requests from the Community College of Vermont in the amount of \$28,000, and from Vermont Technical College in the amount of \$1,220,446, and also of Castleton University's Stafford Fund Reallocation proposal in the amount of \$1,410,000 in each case as described

in the Finance and Facilities meeting material, seconded by Trustee Macfarlane. The motion was approved unanimously.

- c. FY2019 Big Bill, FY2019 Capital Bill and FY2018 Budget Adjustment requests

Trustee Hinds and Chancellor Spaulding provided an overview of the state appropriation requests, as discussed at the Finance and Facilities Committee meeting. Trustee Dickinson suggested having a presentation for the legislature outlining the mission of the Vermont State Colleges and highlighting the Vermont State College's budget challenges.

Trustee Hinds made a motion to recommend approval of the System's State appropriation requests as described in the Finance and Facilities meeting material as follows:

First, a \$1,000,000 increase to the System's base appropriation in the fiscal year 2018 Budget Adjustment Act;

Second, increases of \$1,000,000 to the System's base appropriation to the extent not approved in the budget adjustment request, plus a cost of living increase to the System's fiscal year 2018 appropriation, plus \$350,000 of one-time funds for Northern Vermont University in the fiscal year 2019 Appropriations Bill; and

Third, \$2,000,000 for System construction, renovation and major maintenance in the fiscal year 2019 Capital Bill Adjustment, seconded by Trustee Diamond. The motion was approved unanimously.

- d. Possible revision to Policy 301, In-State Tuition for Vermont high school graduates

Trustee Hinds provided an overview of the proposed amendment to Policy 301 for in-state tuition for Vermont high school graduates, as discussed at the Finance and Facilities Committee meeting.

Chancellor Spaulding introduced Sharon Stearns to share her perspective regarding her personal experience with in-state tuition and welcoming Vermont students back.

Chancellor Spaulding led a discussion with the Board on the proposed changes to the Policy and asked the Board to consider voting on this item at the March Board of Trustees meeting.

- e. New Policy 504, Campus Safety Policy

Trustee Hinds provided an overview of Policy 504, which ensures that college buildings, grounds, facilities, and equipment are safe for students, employees, and visitors, as discussed at the Finance and Facilities Committee meeting. Trustee Lippert inquired about the implementation schedule. Associate General Counsel Todd Daloz suggested March 2018.

Trustee Hinds made a motion to approve Vermont State Colleges System Policy 504, Campus Safety Policy, as provided in the Finance and Facilities meeting material, seconded by Trustee Diamond. The motion was approved unanimously.

f. The Marie Augustin '58 Fund for Lyndon State College

President Elaine Collins provided background of the Marie Augustin story.

Trustee Hindes made a motion to approve the Marie Augustin '58 Fund for Lyndon State College, as provided in the Finance and Facilities meeting material, seconded Trustee Macfarlane. The motion was approved unanimously.

g. Investment Requests by Fossil Free VSC

Trustee Hindes continued to report the outcomes of the Finance and Facilities meeting including faculty and student guests who came to the meeting to discuss fossil free VSC requests. Trustee Lippert also reported the Finance and Facilities committee decided to invite Morgan Stanley to a future meeting to discuss aligning banking and investing with this initiative.

3. Report of the EPSL Committee

Trustee Richards delivered an update on the EPLS committee meeting and provided the following motions for approval.

Trustee Richards moved to approve the Vermont Tech Policy 102 New Program Proposal for A.A.S. in Forestry, seconded by Trustee Dickinson. The motion was approved unanimously.

VTC President Moulton provided a brief background on the program offered at Vermont Technical College.

Trustee Richards moved to approve the resolution commending the work of the committees on the Policy 101 review process for 2017 as included in the committee materials, seconded by Vice Chair Jerman. The motion was approved unanimously.

Trustee Richards moved to approve the programs and process outlined for the 2018 cycle of Policy 101 reviews as included in the committee materials, seconded by Trustee Dickinson. The motion was approved unanimously.

4. Report on LRPC

Trustee Diamond gave an update on LRPC. The committee is scheduled to meet January 29, 2018. Current issues before the committee include: 1) Twelve strategic risks for the VSC system. 2) VTC's strategic planning and the future of the Williston campus and future of the Randolph campus. 3) A matter that overlaps with EPSL. Should there be associate degrees available in the system for students who have completed 2 years, but may not be able to reach the 4 year goal. This would allow them to receive an associate's degree. These are all continuing items for discussion.

Trustee Richards also provided an overview of the EPLS committee, indicating the proposed associate's degree option will be part of their "Start to Finish" initiative.

5. Report of the Audit Committee

a. FY17 Audited Financial Statements

Trustee Dickinson provided a brief overview of the audit committee. **Trustee Dickinson moved to approve the Vermont State Colleges System fiscal year 2017 audited financial statements and uniform guidance single audit prepared by O'Connor & Drew, P.C., seconded by Trustee Hindes. The motion was approved unanimously.**

Trustee Hindes recognized the financial team and their hard work.

6. Presentations of Emeritus Status and VSC Faculty Fellows

Vice Chair Jerman and Castleton University President Wolk presented the following 5 awards.

- Emeritus status for Castleton University Professor Robert Gershon
- Emeritus status for Castleton University Professor John Gillen
- Emeritus status for Castleton University Professor Robert Johnson
- VSC Faculty Fellowship for Castleton University Professor Adam Chill
- VSC Faculty Fellowship for Castleton University Professor Andre Fleche

7. Update on the VSCS Hall of Fame

Chancellor Spaulding and Trustee Luneau gave an update on the Hall of Fame scheduled for March 15, 2018, and provided the committee with the list of inductees.

8. Legislative Report and Planning

Patricia Coates, Director of External and Governmental Affairs provided a legislative update. Trustee Lippert informed the Board of new legislative Bill H.399, that would create a scholarship program for Native Americans who are Vermonters, and suggested VSC be prepared to comment on this bill.

9. Briefing – How federal tax legislation may affect colleges and students

Patricia Coates, Director of External and Governmental Affairs, gave an update on the US Tax Cuts and Jobs Act, bill H.R.-1, and handed out a summary on the bill showing various provisions. She explained the impact the bill may have on affordability and families regarding higher education, if passed.

10. Report from the VSC Student Government Association

Trustee Bent provided an update of the Student Government Association.

11. Presentation and discussion with Scott Giles, President and CEO, Vermont Student Assistance Corporation (VSAC)

Scott Giles with VSAC provided a presentation to the board highlighting educational opportunities and challenges we face, and how VSC and VSAC can work together as partners. Mr. Giles thanked President Wolk for his work and announced the Board of VSAC would like to make a \$1,000 contribution to a scholarship of President Wolk's choice at Castleton University.

12. Comments from the Public

There were no comments from the public.

13. Date of Next Meeting

The Board decided to return future Board of Trustee meetings back to one day meetings. The next meeting is scheduled for Saturday, March 24, 2018 at Community College of Vermont, Winooski, VT.

The Board went into recess at 4:00 p.m., and returned to session at 4:20 p.m.

Chancellor Spaulding introduced Governor Phil Scott who presented a resolution Honoring the Exceptional Career of Castleton University President Dave Wolk, changing the name of the Spartan Stadium to the Dave Wolk Stadium. **Vice Chair Jerman moved to accept the resolution, seconded by Trustee Macfarlane. The resolution was passed unanimously.**

Vice Chair Jerman adjourned the meeting at 4:50 p.m.