

Minutes of the VSC Board of Trustees Finance and Facilities Committee held Friday, December 1, 2017 at Castleton University, Castleton, Vermont – APPROVED February 12, 2018

Note: These are unapproved minutes, subject to amendment and/or approval at the subsequent meeting.

The Vermont State Colleges Board of Trustees Finance and Facilities Committee met on Friday, December 1, 2017 at Castleton University, Castleton, Vermont

Committee members present: Church Hinds (Chair), Tim Jerman, Jerry Diamond, Chris Macfarlane, Bill Lippert, and Mike Pieciak via conference phone

Absent: Linda Milne

Presidents: Dave Wolk, Elaine Collins, Joyce Judy

Chancellor's Office Staff: Jeb Spaulding, Chancellor
Steve Wisloski, Chief Financial Officer
Tricia Coates, Director of External & Governmental Affairs
Sheilah Evans, System Controller & Senior Director of Financial Operations
Sophie Zdatny, Legal Counsel
Todd Daloz, Associate Legal Counsel
Harriet Johnson, Executive Assistant to the Chancellor

From the Colleges: Scott Dikeman, Dean of Administration, Castleton University
Laura Jakubowski, Chief Budget & Finance Officer, Castleton University
Barbara Martin, Dean of Administration, Community College of Vermont
Sharron Scott, Dean of Administration, Johnson State College
Lit Tyler, Dean of Administration, Vermont Technical College
Lisa Cline, President, VSC Faculty Federation
Maurice Ouimet, Dean of Enrollment, Castleton University
Kathleen O'Meara, Director of Financial Aid, Castleton University

1. Chair Hinds called the meeting to order at 9:35 a.m.
2. Consent agenda and approvals:
 - a. Minutes of October 25, 2017 meeting

Trustee Diamond moved and Trustee Macfarlane seconded the approval of the minutes.

The minutes were approved unanimously.

3. CCV and VTC FY2017 carryover, and Castleton Stafford Fund reallocation requests

Chief Financial Officer Steve Wisloski led a discussion regarding the carryover for Community College of Vermont, and Vermont Technical College, along with Castleton University's reallocation of the Stafford fund.

Trustee Jerman made a motion to recommend approval by the Board of Trustees of the fiscal year 2017 carryover requests from the Community College of Vermont in the amount of \$28,000, and from Vermont Technical College in the amount of \$1,220,446, and also of Castleton University's Stafford Fund Reallocation proposal in the amount of \$1,410,000 in each case as described in the meeting material, seconded by Trustee Diamond. The motion was approved unanimously.

4. FY2018 Budget Adjustment, FY2019 State Appropriations and Capital requests

CFO Wisloski provided an overview of the state appropriation and capital requests. The board discussed the various scenarios and adjustments made by the Vermont State Colleges System for continued state support and to continue to move toward a balanced budget.

Trustee Jerman made a motion to recommend approval by the Board of Trustees of the System's State appropriation requests as described in the meeting material as follows:

First, a \$1,000,000 increase to the System's base appropriation in the fiscal year 2018 Budget Adjustment Act;

Second, increases of \$1,000,000 to the System's base appropriation to the extent not approved in the budget adjustment request, plus a cost of living increase to the System's fiscal year 2018 appropriation, plus \$350,000 of one-time funds for Northern Vermont University in the fiscal year 2019 Appropriations Bill; and

Third, \$2,000,000 for System construction, renovation and major maintenance in the fiscal year 2019 Capital Bill Adjustment, seconded by Trustee Diamond. The motion was approved unanimously.

5. Discuss proposed amendment to VSC Policy 301, Determination of In-State Residency for Tuition

Chancellor Spaulding provided an overview of the proposed policy amendment and explained the changes. The current policy requires a non-Vermont resident to be domiciled in the state for a year before they qualify for residency tuition. In general, the proposal would allow a student who is a resident of Vermont and graduates from a Vermont High School to be eligible for in-state tuition, if the student is domiciled in Vermont at the time of enrollment. Assistant General Counsel Todd Daloz reported on what the new

language attempts to do, and reported on his conversations with VSAC. Chief Financial Officer Wisloski provided a financial analysis of this proposal and discussed various scenarios.

The committee agreed to discuss the proposed policy change as part of the Finance & Facilities Committee Report at the December 1, 2017 Board of Trustees meeting, and to gather additional comments for the March Board of Trustees meeting.

6. Discuss and approve new VSC Policy 504, Campus Safety Policy

Chair Hindes provided an overview of Policy 504, which ensures that college buildings, grounds, facilities, and equipment are safe for students, employees, and visitors.

Trustee Diamond made a motion to recommend approval by the Board of Trustees of Vermont State Colleges System Policy 504, Campus Safety Policy, as provided in the meeting material, seconded by Trustee Macfarlane. The motion was approved unanimously.

7. Discussion of FY2019-2021 enrollment and three-year budget projections

CIO Wisloski led a discussion and presented a power point on enrollment and a three-year budget development process.

8. Cash, investments and endowment update

Wisloski provided a brief update on the cash and investment report.

9. Update regarding Fossil Free VSC requests

Chair Hindes welcomed faculty and students who came to engage in conversation regarding fossil free requests at Vermont State Colleges. At the May 2017 Finance and Facilities committee meeting, Fossil Free VSC presented the Chancellor and the Board of Trustees with a petition “calling upon the Vermont State Colleges System to take concrete steps to align its banking/investing with environmental and racial justice,” and requested several specific actions related to the System’s finances. Chief Financial Officer Steve Wisloski presented an informative memo that addressed some of these requests.

Professor Brendan Lalor of Castleton University, along with VSC students, faculty and adjunct faculty, addressed the committee and discussed their concerns and noteworthy developments. After discussion, the committee agreed it would explore the issues of divestment and reinvestment as a priority, and suggested arranging a presentation with Morgan Stanley and Trillium.

10. Other business

There was no other business.

11. Public comment

There were no public comments.

12. Adjourn

Trustee Jerman moved to adjourn the meeting at 12:10 p.m.