

**Minutes of the VSC Board of Trustees Long Range Planning Committee meeting held
Wednesday, October 25, 2017 at the Office of the Chancellor, Montpelier, VT –
APPROVED February 12, 2018**

Note: These are unapproved minutes, subject to amendment and/or approval at the subsequent meeting.

The Vermont State Colleges Board of Trustees Long Range Planning Committee conducted a meeting Wednesday, October 25, 2017 at the Chancellor's Office in Montpelier.

Committee members present: Jerry Diamond (Chair), Karen Luneau (Vice-Chair), Lynn Dickinson, Church Hindes, Tim Jerman, Aly Richards (via phone)

Other Trustees: Bill Lippert, Linda Milne, Jim Masland (via phone)

College Presidents: Elaine Collins, Joyce Judy, Pat Moulton

Chancellor's Office Staff: Jeb Spaulding, Chancellor
Steve Wisloski, Chief Financial Officer
Tricia Coates, Director of External & Governmental Affairs
Todd Daloz, Associate General Counsel
Yasmine Ziesler, Chief Academic Officer
Kevin Conroy, Chief Information Officer
Harriet Johnson, Executive Assistant

From the Colleges: Scott Dikeman, Dean of Administration, Castleton University
Laura Jakubowski, Director of Finance, Castleton University
Barbara Martin, Dean of Admissions, Community College of Vermont
Sharron Scott, Dean of Administration, Johnson State College
Lit Tyler, Dean of Administration, Vermont Technical College
Lisa Cline, President, Faculty Federation
Maurice Ouimet, Dean of Enrollment, Castleton University
Toby Stewart, Controller, Johnson State and Lyndon State College

Other: Lucas Seelig, Director, Business Development, Apogee

Chair Diamond called the meeting to order at 11:19 a.m.

1. Approval of the minutes of the May 31, 2017 meeting

Trustee Luneau moved and Trustee Jerman seconded the approval of the minutes. The minutes

were approved unanimously.

2. Vermont Tech Strategic Planning update

- Potential executive session to discuss real estate purchase and contracts

Vermont Technical College President Pat Moulton introduced Allan Rogers, Interim Dean of Academic Affairs and Strategic Planning, and Lit Tyler, Dean of Administration. President Moulton presented her Status of Vermont Technical College Strategic Planning looking at the future of the institution.

President Moulton indicated VTC will be looking for approval of their FY2017 carry forward at the Board of Trustees meeting in December and outlined her plan for that allocation.

President Moulton answered various questions from the Committee regarding timeline and the overall future of the various VTC campuses. The committee suggested VTC look at alternative ways for financing and expanding these facilities.

3. Discussion and prioritization of strategic risks

Chair Diamond postponed discussion of this item due to time constraints.

4. Discussion of “automatic associate degree award” concept

The committee discussed the issues associated with the 2 year degree program. Chief Academic Officer Yasmine Ziesler discussed how VSC can better support students in becoming successful and updated the Committee on other strategies available. Ziesler also briefed the Committee on the current issues and methods on how to reach out to the students for support and a current initiative, *Start to Finish*. It was suggested these ideas may be presented by the EPSL Committee at the December Board Meeting.

At this time Trustee Hindes left the meeting.

Trustee Jerman moved that the Committee enter executive session to discuss negotiating or securing real estate purchase or lease options for the purpose of discussing Contracts. Committee invites Chancellor, other Trustees present, President of Vermont Technical College, Vermont Technical College Dean of Administration, Vermont State Colleges General Counsel, and Vermont State Colleges Associate General Counsel to join the Committee.

5. Review of 6 system strategic priorities and progress updates

This agenda item was postponed due to time constraints.

6. Other business

No other business

7. Comments from the public

There were no comments from the public.

The meeting was adjourned at 12:30 p.m.