

**Minutes of the VSC Board of Trustees Retreat Meeting held Wednesday, September 27, 2017 at the Lake Morey Resort, Fairlee, Vermont – APPROVED December 1, 2017**

*Note: These are unapproved minutes, subject to amendment and/or approval at the subsequent meeting.*

The Vermont State Colleges Board of Trustees met on Wednesday, September 27, 2017 at the Lake Morey Resort, Fairlee, Vermont

Board members present: Martha O'Connor (Chair) Tim Jerman (Vice Chair), Jerry Diamond, Lynn Dickinson, Church Hinds, Linda Milne, Chris Macfarlane, Karen Luneau, Bill Lippert, Aly Richards, and Shavonna Bent

Absent: Mike Pieciak, Janette Bombardier

Presidents: Elaine Collins, Joyce Judy, Pat Moulton

Chancellor's Office Staff:     Jeb Spaulding, Chancellor  
  Kevin Conroy, Chief Information Officer  
  Steve Wisloski, Chief Financial Officer  
  Harriet Johnson, Executive Assistant to the Chancellor

Chair O'Connor called the meeting to order at 9:35 a.m.

Chancellor Jeb Spaulding welcomed the Trustees and introduced Robert Bleimeister. Mr. Bleimeister facilitated a session on the Dos and Don'ts of High Performing Boards with the Trustees.

Following the presentation, the Board reviewed the results of the Board of Trustees self-assessment and discussed the outcomes.

The Vermont State Colleges System General Counsel Sophie Zdatny conducted an educational session with Trustees on Policy 311 (Non-Discrimination, Harassment & Related Unprofessional Conduct) and Policy 311-A (Sexual Misconduct, Domestic Violence, Dating Violence, Sexual Assault, and Stalking).

Vermont State Colleges System Associate General Counsel Todd Daloz presented an overview of training on fiduciary responsibilities and Policy 207 (Trustee and Executive Conflict of Interest) and Policy 210 (Employee Conflict of Interest). Trustees were reminded they are to fill out the annual conflict of interest form.

At this time, Trustee Jerman made the following motion.

I move that the Board enter executive session, pursuant to 1 V.S.A. s. 313(a)(3) to interview a candidate for the position of President of Castleton University. Along with

the members of the Board present at this meeting, the Board invites the Chancellor, system presidents, and Karen Scolforo to attend.

Please note that the vote to go into executive session must be by a 2/3 majority of those board members present at the meeting.

Trustee Richards seconded. The Board approved the motion unanimously and entered executive session at 3:15 p.m. The Board exited executive session at 5:30 p.m.

At 5:35 p.m. Chair O'Connor recessed the Board meeting until 8:30 a.m. on September 28, 2017.