

Minutes of the VSC Board of Trustees Executive Committee meeting Wednesday, June 29, 2016 – APPROVED September 20, 2017

The Vermont State Colleges Board of Trustees Executive Committee conducted a Committee meeting on Wednesday, June 29, 2016 at the Office of the Chancellor in Montpelier, Vermont.

The following were present:

Committee Members: Tim Jerman, Karen Luneau, Linda Milne, Martha O'Connor

Other Trustees: Jerry Diamond (by phone), Chris Macfarlane, Mike Pieciak

Office of the Chancellor:

Elaine Sopchak, Executive Assistant to the Chancellor
Jeb Spaulding, Chancellor

Chair O'Connor called the meeting to order at 8:13 a.m.

Chair O'Connor requested that the Committee discuss items #3 and #5 first.

3. Approval of the minutes of the May 16, 2016 Executive Committee meeting

Trustee Milne moved and Trustee Jerman seconded the approval of the minutes. The minutes were approved unanimously.

5. Confirm proposed FY17 Board meetings calendar

The Committee confirmed the proposed calendar of FY17 meeting dates and recommended it to the full Board for approval at its July meeting.

1. Discussion of plans to fill the presidential vacancy at Vermont Technical College

The Committee discussed generally the need to fill the presidential vacancy at VT Tech. They agreed that the Board should look for an interim president to begin in mid- to late August. Once an interim president is in place the Board will then consider a search process for a permanent president.

Trustee Jerman moved that the Committee go into executive session pursuant to 1 V.S.A. §313(a)(3) to discuss the appointment or employment of a public officer. The Committee included Chancellor Spaulding and other attending Trustees in the executive session. Trustee

Milne seconded. The motion was approved unanimously. The Committee entered executive session at 8:50 a.m. The Committee exited executive session at 10:06 a.m. and took no action.

2. Compensation levels of college presidents and VSC senior management

The Committee discussed the Chancellor's recommendations for compensation of VSC presidents and senior management in FY17.

4. Agenda for two-day meeting in Castleton

The Committee recommended scheduling of committee meetings on July 20th prior to the start of the full Board meeting that afternoon. Staff will notify Board members and warn the meetings accordingly.

6. Schedule meeting for 2017 Hall of Fame planning committee

Trustees O'Connor and Luneau will again serve as co-chairs of the committee, joined by Trustee Pieciak. Staff will schedule a committee meeting for early July.

7. Discuss plans for upcoming Board retreat

The Committee discussed start times and possible presentations to be heard. The Chancellor will work with Chair O'Connor to set the agenda for the retreat.

8. Other business

Chancellor Spaulding confirmed with the Committee the terms of his contract related to vacation time and sick time.

Chair O'Connor instructed staff to schedule the next Executive Committee meeting for Monday, July 11th at 10 a.m.

The Committee adjourned at 10:52 a.m.