



Job Classification Description

Clinical Associate/Nursing Program/VTC

Grade 12

BASIC FUNCTION

Under the direct and indirect supervision of the Site Director, the Clinical Associate assists nursing students to develop all aspects of clinical practice by applying theory to practice. The clinical associate links the didactic portion of learning for the students to clinical experience. This gives the student meaning and helps them develop a new pattern of nursing knowledge in order to provide excellent nursing care. This is accomplished in a variety of ways: appropriate clinical assignment, organizing and overseeing pre and post conference, demonstrating clinical skills and evaluating in the laboratory and health care environment, providing feedback to students to facilitate learning and modeling appropriate professional behavior. The Clinical Associate is responsible for maintaining a functional knowledge of the assigned health care environments by seeking orientation and complying with all facility requirements. The Clinical Associate maintains current knowledge of the Vermont Technical College nursing program requirements through regular attendance at faculty meetings.

CHARACTERISTIC DUTIES & RESPONSIBILITIES

- Demonstrate knowledge of bedside nursing care skills and acute care nursing care skills.
- Follow established curriculum for laboratory and clinical work.
- Interface with agency to develop appropriate learning opportunities.
- Supervise and evaluate students in the clinical or laboratory setting.
- Provide regular individualized feedback to students in the clinical or lab setting.
- Review written work and provide constructive feedback to students.
- Resolve complex situations as they arise in the field.
- Complete clinical warnings and inform Site Director.
- Adhere to VTC policies as established in faculty and student handbook
- Prepare nursing arts laboratory for student demonstration of basic nursing skills.
- Supervise students during practice and return demonstrations of basic nursing skills in nursing arts laboratory.

- Site administration – develop and revise clinical schedule, develop appropriate assignments, negotiate clinical space and opportunities
- Serve as liaison between college and clinical agency.
- Attend faculty meetings and inservice meetings at clinical agencies.
- Demonstrate clinical practice in accordance with clinical agency policies
- Attend in-services and training/orientation related to the clinical agency, including scheduling personal and student orientation to the clinical agency.
- Orient nursing students to clinical agencies assigned.
- Use evidence based nursing knowledge as a foundation for actual practice.
- Develop course and post grades on Learning Management System.
- Communicate effectively with students, health care staff, faculty and administrators. Clearly communicate expectations to students.
- Identify educational, policy and procedure resources for students in the clinical setting.
- Remain current with new developments in nursing and nursing education.

SUPERVISION EXERCISED

Student performance and clinical agencies.

SUPERVISION RECEIVED

Receives supervision from the Nursing Site Director.

MINIMUM QUALIFICATONS

Masters degree in Nursing required. Two years of professional nursing experience which may include one as a general staff nurse in an accredited health care agency, or as a full-time teacher in a formal program of nursing education. One of the two years should be within the last five years.

- Active unencumbered Vermont RN license
- Professional liability insurance coverage.
- Ability to meet essential job functions
- Ability to establish and maintain effective working relationships.
- Effective written and oral communication.

This general outline illustrates the type of work which characterizes the job classification. It is not an all-encompassing statement of the specific duties, responsibilities and qualifications of individual positions assigned to the classification.