

**Minutes of the Board of Trustees regular meeting Thursday, May 26, 2016, APPROVED  
July 21, 2016**

The Vermont State Colleges Board of Trustees conducted a regular meeting Thursday, May 26, 2016 in the Moore Community Room, Lyndon State College, Lyndonville, Vermont.

The following were present:

Trustees: Jerry Diamond, Lynn Dickinson, Church Hindes, Tim Jerman (Vice Chair), Bill Lippert, Karen Luneau, Chris Macfarlane, Jim Masland, Linda Milne, Martha O'Connor (Chair), Mike Pieciak, Aly Richards, Ben Simone

Absent: Kraig Hannum

Presidents: Joe Bertolino, Elaine Collins, Joyce Judy, Dan Smith, Dave Wolk

Office of the Chancellor:

Tricia Coates, Director of External & Governmental Affairs  
Elaine Sopchak, Executive Assistant to the Chancellor  
Jeb Spaulding, Chancellor  
Steve Wisloski, Chief Financial Officer  
Sophie Zdatny, Associate General Counsel  
Yasmine Ziesler, Chief Academic and Academic Technology Officer

From the Colleges:

Thom Anderson, LSC Associate Dean for Academic Programs and Faculty  
Tom Archer, LSC Director of Physical Plant  
Meredith Atchison, LSC Assistant Director of Student Life  
Nolan Atkins, LSC Interim Academic Dean  
Jennifer Aubin, LSC Senior Financial Aid Officer  
Tanya Bradley, LSC Director of Financial Aid  
Kristen Brooks, LSC Assistant Director of Student Life  
Jody Card, LSC Assistant Director of Financial Aid  
Tess Conant, LSC Lab Technician/Chemical Hygiene Officer  
Elizabeth Conklin, LSC Interlibrary Loan Specialist  
Christina Cotnoir, LSC Assistant to the Dean of Students  
Jonathan Davis, LSC Dean of Students  
Mike Dente, LSC Chief Technology Officer  
Lori Drew, LSC Tutor Coordinator, Academic Support

Morgan Easton, VTC incoming Student Trustee  
Tim Egan, LSC Adjunct Faculty, English, Philosophy, and Film Studies  
Jinai Gordon, LSC Assistant Director of Student Life  
Jenny Harris, LSC Executive Director of Development and Alumni Affairs  
Brandon Heanssler, LSC Web & Digital Designer  
Ted Jacques, LSC Maintenance Technician  
David Johnston, LSC Professor, English, Philosophy, and Film Studies and Chair of Faculty Federation  
Tom Leiper, LSC Senior Mechanical Systems Technician, Plumber  
Greer Lemnah, LSC Content Specialist & Social Media Coordinator  
Tim Lewis, LSC Professor, Electronic Journalism Arts  
Loren Loomis Hubbell, LSC Dean of Administration  
Vinnie Maloney, LSC Director of Admissions  
David Martin, LSC Financial Aid Officer  
Darcie Miles, LSC Executive Assistant to the President  
Richard Moye, LSC Professor Emeritus  
Robert Patton, LSC Student  
Dan Peal, LSC Senior Mechanical Systems Technician, Electrician  
Kevin Pezanowski, LSC Director of Intramurals/Men's Lacrosse Coach  
Sylvia Plumb, LSC Executive Director of Communications and Marketing  
Monique Prive, LSC Acquisitions Coordinator  
Elaine Razzano, LSC Professor, English, Philosophy, and Film Studies  
Dianne Rivers, LSC Staff Assistant to the Dean for Academic Programs and Faculty  
Erin Rossetti, LSC Director of Student Life  
Kate Roy, LSC Associate Athletic Director/Compliance Officer  
Tracy Sherbrook, LSC Assistant to the Academic Dean  
Sharron Scott, JSC Dean of Administration  
Barclay Tucker, LSC Professor, Visual Arts and Chair of the Faculty Assembly  
Chris Ummer, LSC Director of Athletics  
Aaron Young, LSC Director of Technical Services

From the Public:     Alan Boye  
                          Sherry Fitch  
                          Jon Fitch  
                          Linda Wacholder

## A. PRESENTATIONS

President Bertolino introduced Prof Richard Moye. The Board unanimously approved granting humanities emeritus status upon Professor Moye at its December 2015 meeting. President Bertolino thanked Professor Moye for his dedication to and advocacy for the quality of LSC's curriculum and the experience of students. He introduced Professor Alan Boye, who nominated Professor Moye for emeritus status. Professor Boye spoke of Professor Moye's deep scholarship and passion for teaching. Professor Moye thanked the Board and President Bertolino for the honor.

Chancellor Spaulding, CFO Steve Wisloski, CAO Yasmine Ziesler, and Director of External & Governmental Affairs Tricia Coates updated the Board on VSC system progress on the strategic priorities identified by the Board earlier in the year.

At this time Trustee Milne left the meeting.

## B. ITEMS FOR DISCUSSION AND ACTION

### 1. Approval of Meeting Minutes

Trustee Lippert moved and Trustee Diamond seconded the approval of the three sets of minutes presented to the Board. The Board approved all three set of minutes unanimously.

### 2. Report of the Meeting of the Nominating Committee

Trustee Diamond moved the slate of nominees for the positions of Vice-Chair, Secretary, and Treasurer: Trustees Jerman, Milne, and Luneau respectively. He also moved a slate of members to the Audit Committee: Trustees Milne, Dickinson, Pieciak, Hindes, and Luneau. Trustee Macfarlane seconded both slates. Trustee Masland amended the slate so that Trustee Luneau would serve as Secretary and Trustee Milne would serve as Treasurer. Trustee Dickinson seconded this amendment. The Board unanimously approved both slates as amended.

### 3. Personnel Actions: President Reappointments

Chancellor Spaulding introduced the resolution, recommending that all presidents be reappointed. Trustee Richards moved and Trustee Jerman seconded the resolution. The resolution was approved unanimously.

4. Report of the Finance & Facilities Committee

a. Approval of FY 2017 Budgets

Trustee Hindes moved and Trustee Richards seconded the resolution to approve FY2017 budgets. The resolution was approved by a vote of 11 in favor, one against (Trustee Macfarlane voted against; Trustees Hannum and Milne were absent).

b. Consent agenda

Trustee Hindes moved and Trustee Diamond seconded the consent agenda. No items were removed. The consent agenda was approved unanimously.

5. Report of the Audit Committee

Committee Vice-Chair Trustee Dickinson explained the revision to the Audit Committee charter to allow for five members. Trustee Dickinson moved and Trustee Macfarlane seconded approval of the charter change. The charter change was approved unanimously.

6. Report of the Education, Personnel, and Student Life Committee

a. Faculty Fellows Nominations

Committee Vice-Chair Trustee Masland moved the resolution for Faculty Fellows Nominations. Trustee Macfarlane seconded. The resolution nominating Castleton Professor Andre Fleche and Lyndon State College Professor Alexander Strokanov as Faculty Fellows was approved unanimously.

b. Consent Agenda

Trustee Masland moved the consent agenda. Trustee Lippert noted that Policy 208 needs to be further amended to comply with new statutory requirements known as “Ban the Box” legislation. Associate General Counsel Sophie Zdatny informed the Board that the policy had been amended but that the copy in the Board materials was incorrect. A correct version of the policy will be brought to the Board at its July meeting for approval. The Board approved the consent agenda items—including Policy 208 as currently revised—unanimously.

Trustee Luneau reviewed the visit to the Committee by Dr. Harry Chen, Commissioner of Health, at its last meeting. She moved that the Chancellor’s Office work with the colleges, through the deans of students, to develop a system-wide tobacco free campus policy and implementation plan for consideration at the late fall Board meeting, with the expectation said policy would be in effect no later than the fall of 2018. Trustee Macfarlane seconded the

motion. The motion passed by a vote of 11 in favor, one against (Trustee Simone voted against; Trustees Hannum and Milne were absent).

7. Report of the Long Range Planning Committee

Trustee Diamond reported on the last two meetings of the Committee. The Committee will meet on 6/9 to begin decision making for recommendations to the Board for future strategic alliances.

3. Report of the Executive Committee

Chair O'Connor stated that the Committee met on May 16<sup>th</sup> to review the Chancellor. She reminded the Board the annual retreat will be held at the Lake Morey Resort, and requested suggestions for topics from Trustees. She announced that the Hall of Fame event for next year will be held at the Capitol Plaza in Montpelier on March 16, 2017.

C. ITEMS FOR INFORMATION AND DISCUSSION

1. Preliminary FY2017 Board of Trustees Schedule of Meetings

Chair O'Connor asked Trustees to review the proposed schedule and send comments to her. If Board decides to hold only four meetings there will need to be a bylaw change. Chair O'Connor announced that she will make Committee assignments after the May meeting.

2. Other Business

Chancellor Spaulding updated the Board on the current update of the system website, and shared that he has hired Campus Works to undertake a review of system IT.

3. Presidents Reports

The presidents each provided campus updates.

4. Comments from the Public

Student Robert Patton spoke to the Board about Lyndon State College.

Trustee Simone thanked the Board for a good year and moved to adjourn the meeting. Trustee Diamond seconded. Chair O'Connor adjourned the meeting at 12:07 p.m.

Date of Next Meeting: July 20 & 21, 2016, hosted by Castleton University

VERMONT STATE COLLEGES

BOARD OF TRUSTEES

RESOLUTION

Personnel Actions: Reappointment of the College Presidents

BE IT RESOLVED,

That upon recommendation of the Chancellor, the following personnel actions are approved, subject to and in accordance with the terms of the letters of reappointment, to be signed by the Chancellor.

<u>Name</u>	<u>Position</u>	<u>Term</u>
Joseph Bertolino	President	7/1/2016 – 6/30/2018
Elaine Collins	President	7/1/2016 – 6/30/2018
Joyce Judy	President	7/1/2016 – 6/30/2018
Dan Smith	President	7/1/2016 – 6/30/2018
David Wolk	President	7/1/2016 – 6/30/2018

May 26, 2016

VERMONT STATE COLLEGES

BOARD OF TRUSTEES

RESOLUTION

FY2017 VSC Budget

WHEREAS, The Finance and Facilities Committee of the Board of Trustees has reviewed the FY2017 budget information presented for the Vermont State Colleges, has discussed individual aspects of the proposals with institutional representatives, and endorsed approval by the full Board; therefore, be it

RESOLVED That the Board of Trustees of the Vermont State Colleges hereby approves the budgets of the Consolidated System, the individual Colleges, and the Chancellor's Office as presented.

May 26, 2016

VERMONT STATE COLLEGES

BOARD OF TRUSTEES

RESOLUTION

VSC Finance and Facilities Committee Business: Consent Agenda

WHEREAS, At its March 10, April 7, April 27, and May 19, 2016 meetings the VSC Finance and Facilities Committee discussed the business items outlined below; therefore, be it

RESOLVED, The Committee has voted to approve the items outlined below and recommends them to the full Board:

- Annual Banking and Investment Resolution
- Revision to Policy 417: Tuition Discount for Students Age 60 and Over
- VSC Policy Revisions to Comply with Uniform Guidance Implementation
- Grant Approval: SBDC Cooperative Agreement
- Establishment of Endowments:
  - JSC Eugene Sapadin Memorial Scholarship
  - JSC Charlotte Hurlbut Bullock and Carolyn B. Fisher Endowment
  - LSC Bill and Susan Blair Future Teacher/Educator Endowment

May 26, 2016



VERMONT STATE COLLEGES

BOARD OF TRUSTEES

RESOLUTION

Vermont State Colleges Faculty Fellowship

- WHEREAS, Article 42 of the current Agreement with the Vermont State Colleges Faculty Federation calls for the Board of Trustees to recognize up to two VSC tenured faculty for “outstanding accomplishments in teaching and learning” by establishing Vermont State Colleges Faculty Fellowships; and
- WHEREAS, The VSC Faculty Fellows committee, comprised of EPSL Committee Chair Kraig Hannum, VSC Chief Academic Officer Yasmine Ziesler, and VSCFF President Andrew Myrick, reviewed the nominations received for VSC Faculty Fellowships; and
- WHEREAS, The committee recommends that Andre Fleche, Associate Professor of History at Castleton University be awarded a VSC faculty fellowship for academic year 2016-2017; therefore, be it
- RESOLVED, That Andre Fleche, Associate Professor of History at Castleton University, be awarded a VSC Faculty Fellowship for the academic year 2016-2017 with all the associated rights and privileges.

May 26, 2016

VERMONT STATE COLLEGES

BOARD OF TRUSTEES

RESOLUTION

Vermont State Colleges Faculty Fellowship

- WHEREAS, Article 42 of the current Agreement with the Vermont State Colleges Faculty Federation calls for the Board of Trustees to recognize up to two VSC tenured faculty for “outstanding accomplishments in teaching and learning” by establishing Vermont State Colleges Faculty Fellowships; and
- WHEREAS, The VSC Faculty Fellows committee, comprised of EPSL Committee Chair Kraig Hannum, VSC Chief Academic Officer Yasmine Ziesler, and VSCFF President Andrew Myrick, reviewed the nominations received for VSC Faculty Fellowships; and
- WHEREAS, The committee recommends that Alexandre Strokanov, Professor of History at Lyndon State College be awarded a VSC faculty fellowship for academic year 2016-2017; therefore, be it
- RESOLVED, That Alexandre Strokanov, Professor of History at Lyndon State College, be awarded a VSC Faculty Fellowship for the academic year 2016-2017 with all the associated rights and privileges.

May 26, 2016