

**Minutes of the VSC Board of Trustees Executive Committee meeting Monday, May 16, 2016, APPROVED June 29, 2016**

The Vermont State Colleges Board of Trustees Executive Committee conducted a Committee meeting on Monday, May 16, 2016 at the Office of the Chancellor in Montpelier, Vermont.

The following were present:

Committee Members: Tim Jerman, Karen Luneau, Linda Milne, Martha O'Connor

Office of the Chancellor:

Elaine Sopchak, Executive Assistant to the Chancellor  
Jeb Spaulding, Chancellor

Guest: Morgan Easton, Student Trustee-Elect

Chair O'Connor called the meeting to order at 1:03 p.m.

A. ITEMS FOR DISCUSSION AND ACTION

1. Approval of the minutes of the January 4, 2016 Executive Committee meeting

Trustee Jerman moved and Trustee Milne seconded the approval of the minutes. The minutes were approved unanimously.

Trustee Luneau moved that the Committee go into executive session pursuant to 1 V.S.A. §313(a)(3) to discuss the evaluation of the Chancellor. The Committee included Chancellor Spaulding in the executive session. Trustee Milne seconded. The motion was approved unanimously. The Committee entered executive session at 1:06 p.m. The Committee exited executive session at 2:20 p.m. No action was taken.

Committee members welcomed Morgan Easton, who is the newly elected student trustee to the Board. Ms. Easton's term begins June 1, 2016.

The Committee discussed a proposed Board schedule for FY2017. Chair O'Connor and Trustee Jerman will work with Chancellor's Office staff to refine the proposed dates.

The Committee discussed the upcoming Board retreat, to be held at Lake Morey Resort in Fairlee, VT on September 28 and 29. Chair O'Connor will request trustees provide suggested topics. Chancellor's Office staff will provide the results from last year's Board evaluations.

The Committee decided the date for next year's Hall of Fame event will be March 16, 2017. A planning meeting will be convened in June.

The Committee adjourned at 3:05 p.m.