

**Minutes of the Education, Personnel, and Student Life Committee meeting Wednesday, November 18, 2015 APPROVED by the Committee January 13, 2016**

The Vermont State Colleges Board of Trustees Education, Personnel, and Student Life Committee met on November 18, 2015 at the Chancellor's Office in Montpelier.

Committee members present: Lynn Dickinson, Kraig Hannum (Chair), Karen Luneau, Jim Masland, Martha O'Connor, Mike Pieciak, Ben Simone

Presidents: Dave Wolk, Joyce Judy, Elaine Collins, Joe Bertolino, Dan Smith

From the Chancellor's Office: Bill Reedy, General Counsel  
Elaine Sopchak, Executive Assistant to the Chancellor  
Jeb Spaulding, Chancellor  
Yasmine Ziesler, Chief Academic & Academic Technology Officer

From the Colleges: Nolan Atkins, LSC Academic Dean  
Greg Hughes, VTC Professor  
Tony Pepper, CU Academic Dean  
Phil Petty, VTC Academic Dean

Chair Hannum called the meeting to order at 5:08 p.m.

A. ITEMS FOR DISCUSSION AND ACTION

1. Approval of the Minutes of the September 2, 2015 Meeting

Trustee Masland moved and Trustee Pieciak seconded the approval of the minutes. The minutes were approved unanimously.

2. Policy 102 Final Proposal: Lyndon State College BS Early Childhood Education

Trustee Masland moved and Trustee Pieciak seconded the resolution. LSC Academic Dean Nolan Atkins described the program to the Committee. The program offers a bachelor's of science leading to licensure and is intended for non-traditional learners. The Committee approved the program unanimously.

### 3. Policy 102 Final Proposal: Vermont Technical College BS Entrepreneurship

Trustee Luneau moved and Trustee Pieciak seconded the resolution. Chair Hannum stated that typically an initial program proposal is followed by a final proposal. Policy 102 refers to an expedited review process—this is happening as colleges adapt to the new Board schedule. Trustee Masland requested that at some future point a graduate of this program come to the Board and share what they did with their degree. President Smith stated that Vermont Tech has a high percentage of small businesses, and there is a trend of growing entrepreneurial environment in the state. Professor Greg Hughes stated the program resulted from a business department curriculum review that revealed entrepreneurship is highly interesting to students. Last year Vermont Tech had a specialization and a minor in entrepreneurship and saw high enrollment right away. It is a program that all departments can embrace. He recommended embedding an entrepreneurship program throughout the system. The proposal has been expedited so Vermont Tech can start marketing in the spring. There are only three new courses in the program. In the New England area, University of Rochester has a similar program. Also Syracuse and Babson have similar program. UVM changed its MBA program to be a 1-year intensive social entrepreneurship MBA. Champlain College has some courses but not a degree. The LSC Center for Rural Entrepreneurship will be a future partner, and Castleton University has an entrepreneurship program in downtown Rutland.

At this time Trustee Masland departed the meeting. Chancellor Spaulding inquired how the program would be delivered. Professor Hughes responded that it would be available at the Williston and Randolph campuses as online entrepreneurship programs are not as successful when entirely online—key courses will be on the ground. Chancellor Spaulding stated that some Johnson State faculty are interested in embedding some entrepreneurship in their own courses and encouraged the colleges to follow this path. Professor Hughes stated the program could also link with VtSBDC.

Chancellor Spaulding stated to the Committee that there is a need to move faster to approve programs; to deliberate but still make decisions quickly. As well, the colleges must be able to end programs that are not successful in a more timely way. At this time Trustee Luneau departed the meeting.

Professor Hughes shared that with no marketing at all, 27 students have signed up for the introductory course in the program. They are not looking to potential employers as these students will work for themselves. It is a warranted risk. The Committee approved the program unanimously.

4. Discussion of Programs under 2015 Program Review and Continuous Improvement Process (PReCIP)

Trustee Pieciak moved and Trustee Simone seconded the resolution. Trustee Dickinson commented that the PReCIP committee reports are very helpful. Dr. Ziesler reviewed the PReCIP process briefly. President Judy shared that the process is comprehensive, reflective, and very valuable to the colleges, even more than the resulting report. It is also very helpful in the reaccreditation process. Trustee Dickinson inquired whether the process allows decision making on whether to pull back or expand programs. President Judy answered that viewed in partnership with the Policy 109 low enrollment reports, those kinds of conversations can be had. Trustee Dickinson inquired whether is a debrief process about programs that are not succeeding. President Smith said that there are, and the most recent example is the process Vermont Tech underwent to revise its equine studies program. The Committee approved the resolution unanimously.

5. Commendation of 2015 PReCIP Process Participants

Trustee Dickinson moved and Trustee Simone seconded the resolution. The Committee approved the resolution unanimously.

6. Approval of Programs to be Reviewed under 2016 PReCIP Process

Chair Hannum handed out a revised list of programs to be reviewed (included in these minutes). Trustee Pieciak moved and Trustee Simone seconded the resolution. The Committee approved the resolution unanimously.

7. Nomination of Faculty for Emeritus Status

Trustee Dickinson moved and Trustee Simone seconded the resolution. President Bertolino introduced the nomination. He and Dean Atkins concurred with the numerous letters of support for the nomination. Professor Moye will receive his formal designation in May when the Board visits Lyndon State. The Committee approved the resolution unanimously.

## C. ITEMS FOR INFORMATION AND DISCUSSION

### 1. Johnson State College: Early Notification for BA in Media Arts

Dr. Collins stated the college is preparing a proposal for a Bachelor of Arts in Media Arts, similar to a BFA but not requiring a final exhibition. The program pair is similar to the currently offered BA /BFA in Studio Arts. More interdisciplinary work is included.

President Wolk shared that Castleton is preparing to propose an Ed.D. in educational leadership with two tracks, PreK-12 and higher education. The program would begin in fall 2017. It would have a summer residency component but would be primarily online.

Also under consideration at Castleton is an MA in athletic training. They already have an existing accredited athletic program but standards are changing and the minimum required degree will be an MA. It may be a 4+1 or a transfer program. They are also preparing a nurse practitioner doctoral program, which is becoming a minimum standard.

Dean Pepper stated that the BA in athletic training will change significantly as well, after the rules change, and will become a pre-licensure program.

Dr. Ziesler confirmed that final proposals for the BA in Media Arts and the Ed.D. in educational leadership are expected to be reviewed at the January EPSL meeting.

### 2. Update from the Chancellor on Safety and Security Evaluation and Planning

General Counsel Reedy shared that staff is looking at developing a system-wide policy on college safety, which should be ready by next EPSL meeting, that would be general in nature and stipulate general requirements and best practices each college will need to meet: for example, threat assessment teams; review of policies and practices on campus; timely warnings of campus emergencies; and emergency crisis teams that meet before, during and after situations.

In addition, the system is contracting with Margolis Healy, a national organization specializing in campus safety, to perform security audits of all VSC sites, including policies, security technology, physical security and access, emergency plans, and training. Margolis Healy will provide a report and presentation about the state of security on VSC sites. Future discussion of this report may occur in executive session as allowed by open meeting law.

Chancellor Spaulding stated Margolis Healy may come back with recommendations for significant security updates that the legislature might be willing to fund.

Chair Hannum adjourned the meeting at 6:16 p.m.