

April 3, 2015

MEMORANDUM

TO: Board of Trustees
Vermont State Colleges

FROM: Martha O'Connor, VSC Board of Trustees
Jeb Spaulding, Chancellor



SUBJECT: Notice of VSC Board of Trustees Meeting

Attached are the materials for the Board of Trustees meeting scheduled for Thursday, April 9, 2015 at the Johnson State College in Johnson, Vermont.

Directions to Johnson State College

To get to Johnson State, take I-89 (north or south) to Exit 10 (Waterbury/Stowe). Go north on Route 100 for 20 miles to Morrisville, then west on Route 15 for 8 miles to Johnson. The Stearns Student Center is building #3 on the campus map that follows this memo. For GPS or Google Maps, use 337 College Hill, Johnson, VT as the address.

You can park in the main parking lot in front of Bentley Hall (#9 on the campus map). Signs on campus will direct you to the Stearns Student Center and the Performance Space.

We look forward to seeing everyone next Thursday.

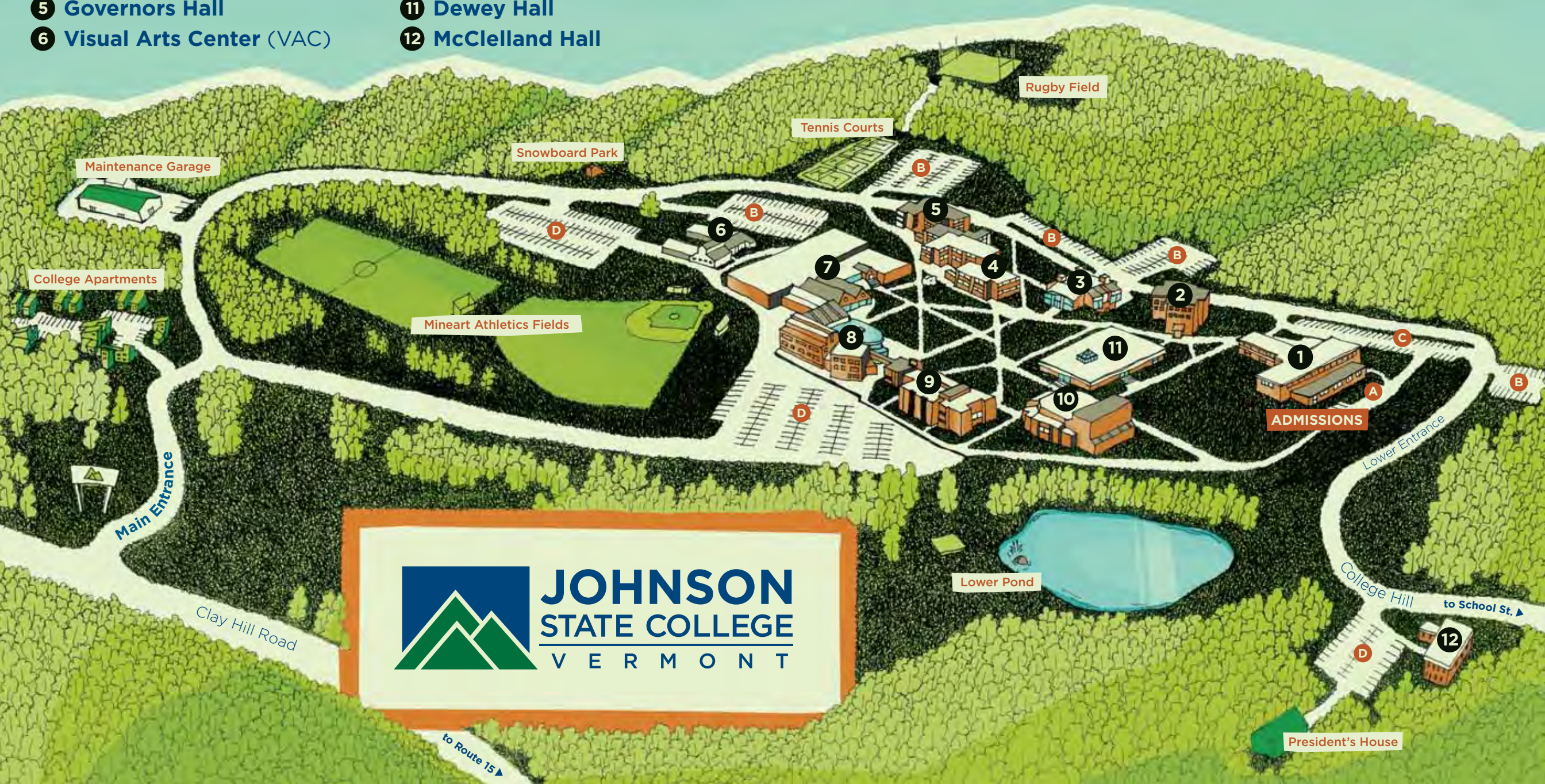
cc: Council of Presidents

- 1** Martinetti Hall (Admissions)
- 2** Arthur Hall
- 3** Stearns Student Center
- 4** Senators Hall
- 5** Governors Hall
- 6** Visual Arts Center (VAC)

- 7** SHAPE Center / Carter Gym
- 8** Library & Learning Center (LLC)
- 9** Bentley Hall
- 10** Dibden Center for the Arts
- 11** Dewey Hall
- 12** McClelland Hall

PARKING AREAS:

- A** Visitors
- C** Faculty/Staff
- B** Students
- D** Faculty/Staff/Commuters



JOHNSON
STATE COLLEGE
 V E R M O N T

Did someone say road trip?



337 College Hill
Johnson, VT
05656
www.jsc.edu
802-635-2356



What's Where on Campus

- Arthur Hall 2**
Student Residence
Conference & Event Services
JSC Print Shop
- Bentley Hall 9**
Environmental Sciences
Health Sciences
Mathematics
Vermont Interactive Television
- Dewey Hall 11**
Advising & Career Center
Basement Medicine
Bookstore
Commons
Convenience Store
Dean of Students
First-Year Experience
Public Safety
Residence Life
TRIO & Academic Support
Upward Bound
- Dibden Center for the Arts 10**
Performing Arts
Julian Scott Gallery
MIDI Lab
Performing Arts Theater
Recording Studio
Rehearsal/Instruction Rooms
Wing Gallery
- Governors Hall 5**
Student Residence
- Library & Learning Center 8**
Writing & Literature
Humanities
Academic Computing Center
Digital Media Lab & Studio
Library
Media Services
24-Hour Study/Computer Lab
- Martinetti Hall 1**
Academic:
Business & Economics
External Degree Program
Experiential Education
HTM Computer Lab

- Administrative:
Admissions
Business Office
Financial Aid
Registrar
Administration
Student Residence
- McClelland Hall 12**
Behavioral Sciences
Education
Wellness & Alternative
Medicine
- Senators Hall 4**
Student Residence
Health & Counseling Center
Information Technology
- SHAPE Center 7**
Exercise Physiology Lab
Fitness Equipment
Gymnasiums
Racquetball Court
Rock Wall
Spinning Studio
Swimming Pool (indoor)
Weight Room
Yoga & Fitness Studios
- Stearns Student Center 3**
Stearns Café (specialty
coffees, pastries, snacks)
Performance Space
Cinema
Dining Hall
Fireplace Lounge
Game Room
Mailroom
SERVE Program
Student Government
WJSC Radio
Women's Center
- Visual Arts Center 6**
Fine Arts
Student Gallery
Metalworking Studio
Painting Studio
Photo Lab & Darkroom
Pottery/Ceramics Studio
Print-Making Studio
Woodworking Studio

Parking Permits

Students, faculty and staff must display a valid parking permit and park in designated lots Monday through Friday, 6 a.m. to 5 p.m. (midnight to 5 p.m. in the Martinetti Faculty/Staff lot), during the academic year. Contact Public Safety for more information.

Anyone may park in any JSC lot on weekends, after 5 p.m. on weekdays, and anytime in the summer and during academic breaks. No permit is required.

Campus Phone Numbers

Area Code: 802

From campus phones, dial last four digits only.

MAIN SWITCHBOARD	635-2356 toll free: 800-635-2356
Admissions	635-1219
Academic Affairs	635-1242
Academic Support Services	635-1259
Advising & Career Center	635-1257
Dining Hall (Aramark)	635-1411
Bookstore	635-1233
Business Office	635-1207
Conference & Event Services	635-1293
Counseling Center	635-1424
Dean of Students	635-1200
Dibden Center Box Office	635-1476
Financial Aid	635-1380
Health Center	635-1265
Library	635-1274
Public Safety	635-1205
Registrar	635-1229
Residence Life	635-1200
SHAPE Center	635-1485

Campus Map



Find yourself here.



Vermont State Colleges Board of Trustees

April 9, 2015

*Johnson State College
Johnson, Vermont*

BOARD OF TRUSTEES

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(2/28/17)

M. Jerome "Jerry" Diamond
(2/28/19)
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(2/28/16)
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(2/28/17)
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(2/28/21)
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(2/28/21)
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Linda Milne, Chair
Lynn Dickinson
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Karen Luneau
Chris Macfarlane
Mike Pieciak

Board Meeting Dates

July 31, 2014
September 23 & 24, 2014
October 30, 2014
December 11, 2014
February 19, 2015
April 9, 2015
May 21, 2015
July 30, 2015
September 22 & 23, 2015

Chancellor's Office, Montpelier, VT
Lake Morey Resort, Fairlee, VT
Community College of Vermont – Brattleboro
Castleton State College
Lyndon State College
Johnson State College
Vermont Technical College - Williston
Chancellor's Office, Montpelier, VT
TBD

VSC Chancellor's Office

Jeb Spaulding, Chancellor

Vice President and Chief Financial Officer
Vice President and General Counsel
Executive Assistant to the Chancellor
Chief Academic and Academic Technology Officer
Chief Information Officer
Director of External and Governmental Affairs
Director of Facilities
Director of Human Resources
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Thomas Robbins
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Tricia Coates
Richard Ethier
Nancy Shaw
Hope Baker-Carr
Tracy Sweet
Richard Blood
Deborah Robinson

**VERMONT STATE COLLEGES
BOARD OF TRUSTEES MEETING**

April 9, 2015 1:00 p.m.

**Stearns Performance Space, Stearns Student Center
Johnson State College
Johnson, Vermont**

ORDER OF BUSINESS AND TABLE OF CONTENTS

- 1:00 p.m. PRESENTATION AND DISCUSSION
Tom Meredith, Consultant for the Association of Governing Boards
of Colleges and Universities and Former Commissioner of Higher Education,
Mississippi State University System
Best Practices and Upcoming Issues for Twenty-First Century Boards
- 3:00 p.m. Board of Trustees Meeting
- A. PRESENTATION
- Presentation: “Johnson State College Partnerships & Community Relationships”
- B. ITEMS FOR DISCUSSION AND ACTION
1. Approval of the Minutes of the February 19, 2015 Board of Trustees Meeting
 2. Approval of Education, Personnel and Student Life Committee: Consent Agenda
 3. Distribution of Stafford Community Grant for Spartan Dome Installation
 4. Adoption of New Charge for the Executive Committee
 5. Establishment of Long Range Planning Standing Committee and Adoption of
Committee Charge
 6. Consideration of Real Estate Matter

C. ITEMS FOR INFORMATION AND DISCUSSION

1. Proposed Changes to Board of Trustees Meeting Schedule
2. Rescheduling of July 30, 2015 Board of Trustees Meeting
3. Report of the April 1, 2015 Meeting of the Education, Personnel and Student Life Committee
4. Report of the April 1, 2015 Meeting of the Finance and Facilities Committee
5. Report of the Vermont State Colleges Student Association
6. Report of the Chancellor
7. Reports of the College Presidents
8. Other Business
9. Comments from the Public
10. Date and Place of Next Meeting
Thursday, May 21, 2015
Vermont Technical College, Williston Campus

1:00 p.m. PRESENTATION & DISCUSSION

Dr. Tom Meredith, Consultant for the Association of Governing Boards of Colleges and Universities and Former Commissioner of Higher Education, Mississippi State University System

Best Practices and Upcoming Issues for Twenty-First Century Boards

Dr. Meredith will conduct an interactive session with trustees and presidents on topics such as best practices of trusteeship, developing a high performing board, board fiduciary responsibility in our context, and emerging issues and trends public system trustees should have on their radar screen. Information about Dr. Meredith's background and an article summarizing some of the concepts he will share in his discussion follow.

3:00 p.m. Board of Trustees Meeting

A. PRESENTATION

1. Johnson State College Partnerships & Community Relationships

President Barbara Murphy and her staff will share with the Board the variety of outreach and partnerships the college maintains throughout the region.



THOMAS MEREDITH

Dr. Thomas C. Meredith has served as the head of three university systems and as a university president during his 36 years in higher education. He has also served as the Commissioner of Higher Education for Mississippi's university system of eight universities. In January 2002, Meredith was appointed Chancellor for the University System of Georgia, responsible for the state's 34 public colleges and universities. Prior to this appointment, Meredith held the role as Chancellor of the University of Alabama System, President and professor of education at Western Kentucky University, as well as Vice Chancellor at the University of Mississippi. Meredith began his career as a high school teacher and later as a high school principal.

Meredith was president of the National Association of System Heads (NASH), an organization comprised of the chief executive officers of the 52 public higher education systems in the United States. He was chair of the American Association of State Colleges and Universities (AASCU), the first head of a university system to serve in that capacity. Meredith has also served on the executive committee of the Southern Regional Education Board (SREB) and has served as the chair of the Council of Presidents in both Alabama and Kentucky.

Dr. Meredith consults in the areas of presidential mentoring, development and performance appraisal (over 79 presidents have reported to him); presidential compensation; leadership training; board development and self-evaluation; board relations; executive searches and multi-institutional system matters.

He holds a BA from Kentucky Wesleyan College, an MS from Western Kentucky University and an Ed.D. from the University of Mississippi. He also completed the Institute for Educational Management at Harvard University and the Higher Education Roundtable at Oxford University.

Dr. Meredith holds two honorary doctorates and has been recognized by his alma maters for his achievements, including the naming of a building in his honor at Western Kentucky. He was inducted into the Alabama Academy of Honor and headed the Governor's task force on developing and implementing a long term strategic plan for economic development in that state.

TRUSTEESHIP MAGAZINE



◀ PREVIOUS ARTICLE

NEXT ARTICLE ▶

Public University Systems: A Checklist for Success

BY **THOMAS MEREDITH**
SEPTEMBER/OCTOBER 2014



TAKEAWAYS

The governing board of the system is the final authority and will ultimately be held accountable for the system and institutions within it. The delicate balance between having the power and being judicious in its use is the key to good system board governance.

The system and its board must serve the state, its citizens, and its students while giving each institution as much autonomy as possible.

Essential responsibilities, functions, and obligations of a system board cover administrative issues, finances, academics, service, advocacy, and accountability.

University systems and their roles are never-ending topics of conversation. Some people believe their system should exert more control and keep everyone in line while creating more efficiencies. With quite the opposite view, there are those who believe their system should get out of the way and just file necessary reports for the universities. Neither view represents an appropriate approach for systems, but a legitimate purpose can be defined—one that can provide many advantages for a state—using the extraordinary talent and intellectual resources on several campuses while, at the same time, preserving the concept of institutional autonomy.

It certainly is not news to say these are challenging times for most of higher education. Except for a few places, state funding for higher education is still a long way from where it was in 2008. Enrollment growth has slowed at many institutions as the era of lower birth rates is bubbling through education. Those trends, coupled with public unease with tuition increases and greater demands to move more students through to graduation, are driving colleges and universities to come up with creative solutions and to take a hard look at their business models.

Meanwhile, who is looking out for the interests of the state? Who is making sure institutions aren't reverting back to take only those who can afford to go or who have the greatest chances for success? Who is planning for the future of higher education in each state so it can be as efficient as possible and provide the highest quality education to move the state forward for its citizens? A system can provide all of this for a state if its role is properly identified.

Systems came into being under the belief that the whole is greater than the sum of its parts. This belief still holds true today if systems have appropriate and well-defined responsibilities and exercise good judgment in imposing restraints on themselves. In addition, a system board is in the distinct position of having a broad perspective regarding the needs of the state.

Indeed, systems and their institutions are crucial for a state's success. For example, who better to put together a long-range plan to support small businesses in a state than a task force with major involvement from business schools? Who better to study the health-care needs of a state than university medical-school leadership and finance and economics faculty members? The best experts in the state who are charged with always being up-to-date in their fields reside on university campuses. Yet no one institution will ever focus on the state's needs like a system has the freedom and obligation to do. The system office can and should use the talented experts on every campus to help solve problems and provide creative solutions. The system head and board should maximize the potential capability and responsibility of each system institution.

Rule number one for a system office is to never fall under the spell that it is the center of the universe and that all things related to higher education revolve around it. The delicate balance between having the power and being judicious in the use of that power is the key to good system board governance. The system office should first be viewed as a facilitator instead of a gatekeeper or overseer. At the same time, however, the governing board of the system is the final authority and will ultimately be held accountable for the system and institutions within it.

To achieve that balance, the governing board of a system must stay focused on the big picture and the system's broad, overarching goals. Each institution must be given great latitude in determining the process

to be used in achieving system goals. The resources available and the caliber of students being admitted, among other things, dictate different paths to a solution.

So, given all of this, how can a system and its board best serve the state, its citizens, and its students while giving each institution as much autonomy as possible?

I've provided a checklist of the essential and fundamental responsibilities, functions, and obligations of an effective system of public universities, divided into key categories.

ADMINISTRATIVE AND GENERAL ISSUES

The system governing board should hire the right person as the system head and—upon the recommendation of the system head and with ample input from campus constituents—hire the campus presidents. Those are the first and the most crucial duties of the board. If the board hires the right people in these positions, their other responsibilities will fall in line. Research on institutional and student success demonstrates that leadership is key, and the governing board of the system has a major role to play in developing and supporting effective leaders.

The board should annually assess the system head and make decisions regarding his or her contract and compensation. Evaluations should be for the sole purpose of improvement. The system head should, in turn, annually assess the leadership of the campuses and make recommendations to the board regarding contracts and compensation. A comprehensive assessment of the chancellor and the presidents should be conducted every three to five years.

The system board must view itself in partnership with the system head about all matters involving the system. The whole concept of integrated leadership produces a well-run and productive system.

The system board, with input from the system head and campus presidents, should set the direction for the system through a system strategic plan. The plan should be clear, focused, and concise, as well as doable within a defined time frame for each goal. The governing board should receive a report on a quarterly basis or, at the very least, twice a year concerning the progress of the system toward fulfillment of the plan.

The system board should approve each campus's strategic plan, which should support the overall plan. Each institution should be given latitude in the process it uses to reach its goals and the system's goals. The system and its board should value institutional autonomy whenever possible.

The system should establish a uniform data collection and analysis system that enhances management decisions and accountability. This will also build trust among institutions. The data to be collected must be in a format for informed decision making by the board. Data collection in and of itself is a waste of time if the data are not used to study trends and for comparisons to peer institutions. For example, the data collected should tell the system board how an institution stacks up to its peers by looking at the number of administrators, faculty members, and staff members per 100 full-time students. The board should be able to see the relative position of the various institutions in terms of income, expenditures, salaries, and the like.

The system board should provide oversight of risk management for the system. Governing boards should know the high-risk areas of the system and the individual institutions within it and be given assurances

The person responsible for answering legal questions within the system should reside in the system office. Large, complex universities within the system may have their own small legal staff that should report to the system lawyer.

The system office should encourage and initiate collaboration while recognizing naturally competitive areas like student recruitment and fundraising. The system should call on the experts on each campus to assist with the development of common plans, processes, and procedures—task forces on human resources, technology, and the like. The system should also lead in the discovery of best practices on the individual campuses that can be shared, as well as arrange and host meetings of campus leaderships groups (presidents, provosts, chief financial officers, and so on) to encourage mutual problem solving.

The system office should coordinate the marketing and branding for the system and its institutions. However, each institution should develop and carry out its own marketing while following the system's branding. The system governing board and office should build a sense of unity and pride for being a part of the system.

FINANCES

The system should establish uniform accounting and financial processes and procedures. This produces a mutual trust among institutions and provides a sound basis for decision making. Data submitted to the board can produce policies that will affect an institution—for instance, they will play a role in an institution's funding allocation. Thus, there should be a comfort level that the data submitted are consistent and the playing field is level. Only a system board can provide that comfort.

The system governing board should establish procedures for developing and pursuing a unified request for funding to give to the governor and the legislature. This position of unity provides a more powerful approach, helps fulfill an important role of the system, provides equity for the system's institutions that have the least influence, and is another step in encouraging institutions to work together. Systems should treat all institutions in the system equitably but not necessarily equally because of different responsibilities, expectations, and access to resources. Institutions that primarily instruct undergraduates with little in terms of research requirements have a different cost structure than institutions that have a major research role. In addition, those two types of institutions have different capabilities in terms of raising private dollars and garnering research grants. Equity vs. equality is a real-world dilemma with which boards must grapple.

The system should establish, and its board should approve, an equitable distribution formula that provides a clear and fair mechanism for the distribution of state-appropriated dollars. Some portion of the dollars that systems distribute should be based on performance. The mechanism should include factors that encourage desired outcomes. For example, some states have moved the time frame for counting student credit hours produced from an early enrollment period in a semester to the end of the semester in hopes of incentivizing institutions to encourage and help students successfully complete the semester. Although that amount will vary significantly across states, the important point is to provide some monetary incentive to accomplish system goals for the state.

VSC Board of Trustees Meeting April 9, 2013
The system should oversee financial audits. Larger and more-complex institutions may have auditors located on their campuses who should report to the system-level lead auditor. The system audit function should not only focus on compliance, but also on assisting institutions in finding more efficient ways to do their business.

The system office should provide state-wide leadership in identifying potential efficiencies throughout the system with the assistance of campus expertise. It should establish a system-wide task force to explore opportunities for shared services. That would include purchasing and contracts, for example. The University System of Georgia and the University of Alabama System, where I have served as chancellor, are examples of systems that have made headway in those areas.

The system board should approve all construction and significant renovation plans, but only in terms of financing, exterior design, location, and need by the system, the institution, and the state. Financing should factor in the ability to pay and the long-term debt of the institution. Whenever feasible, the system should negotiate to have system projects placed on a fast track.

ACADEMICS

The system board should approve all new academic programs and the creation of new centers, institutes, and the like. Its approval should be based upon: 1) the needs of the state or region, 2) the financial ability of the requesting institution to provide appropriate support, 3) the institution's mission, and 4) the quality of the program. That quality should be determined by an outside expert in the field. It is unreasonable and financially impossible to have a system staff with the breadth of expertise to adequately assess the quality of every proposed program brought before the board. The review and approval process should be completed in an expedited manner (60 to 90 days, maximum) to enable institutions to respond to perceived needs on a timely basis.

The system office should monitor the viability of approved programs in terms of demand and need. After a reasonable time, good faith efforts that have proved unsuccessful should be ceased.

The system should facilitate the ease of academic transfer between institutions within the system as well as other institutions. A carefully selected task force should forge a liberal articulation policy.

The system should take the lead in its state's P-20 efforts. Most of the system's students come from their state elementary and secondary schools, and most of that state's teachers and administrators come from the system's institutions. The system office has the ability to involve all essential parties in this vital endeavor.

The system should develop a common format for application for institutional admissions and financial aid. Each institution should have the freedom to add additional questions to the common format. All unnecessary hurdles should be removed for students wanting a college education. First-generation students are easily discouraged when encountering a complicated process.

The system office should lead the system in identifying the most effective and efficient ways to provide instruction. As part of that, it should make sure that the various institutions' online offerings are compatible and support each other. Expertise from within the system and outside should identify best practices that can be shared and considered. That could take the form of a well-publicized competition

The system, with institutional input, should devise a process for assuring the public about the quality of the academic offerings at the system's institutions—as well as the quality of its graduates.

The system office should not play a significant role in the academic research efforts of the system's institutions except to be supportive, encourage collaboration where appropriate, and receive assurances that the research being conducted by each institution is consistent with its mission and that the money invested is not out of bounds with instructional expenditures.

SERVICE

A system office can be a valuable asset to a state by bringing into concert the many talents and resources found on each campus in the system to help the state meet its current and future needs. It can also make sure that the resources provided by the state and the students at the institutions are used wisely.

The system should help identify the economic and other needs of the state and then find collaborative ways to address those needs through the expertise found on the campuses. A close working relationship with political leaders, economic-development leaders, and leaders of statewide chambers of commerce or similar organizations not only will produce this information but will also forge new partnerships that will demonstrate the essential nature of higher education. A much greater integration of higher education with the public produces significant benefits for both sides.

ADVOCACY

The system should present a unified voice to the governor and the legislature on all matters.

The system board and system head should advocate for all of the institutions and the system.

The system board should take every available opportunity to publicly recognize and celebrate accomplishments within the system and its institutions. Advocacy and support for the system head and the presidents are essential as they take bold steps to make a difference.

ACCOUNTABILITY

The system board and office should make transparency and communication its hallmarks. The highest ethical standards must be practiced by the system board.

Systems and their boards should not try to hide problems in their performance or that of individual institutions.

The board should ask for key data points and evidence of institutional and student success and effective use of resources, and be willing to share that information publicly.

The system board should regularly evaluate its bylaws and policies to make sure they are still viable.

The system board should regularly conduct a formal self-assessment by an outside resource. The assessment should not only address the system work of the board but also the work of the board itself. A close look by the board at how it conducts its business can keep its work on the right track.

The system board has a responsibility to conduct its business in an exemplary fashion. Every meeting should be a model for how intelligent and dedicated adults handle the business that impacts so many people.

SOME BASICS ABOUT GOVERNING BOARD SYSTEMS

There are 57 governing board systems in the United States today whose institutions enroll approximately 76 percent of all public college and university students.

Some governing board systems contain only a few of the public institutions within a state (Alabama and Missouri), while others may include all of the public universities in a state (Mississippi).

Some may cover not only all of the four-year universities in a state, but also all of the state's public community colleges (Georgia and North Dakota). There are also public university systems that allow local institutional boards with limited powers (North Carolina and Pennsylvania).

Governing board systems should not be confused with coordinating boards or agencies that have limited powers and authority. As the name implies, these boards attempt to coordinate the activities of the various system boards or local boards. However, they typically have programmatic approval power. To complicate the matter even more, some state-wide boards are hybrids with some governing authority and some coordinating responsibility (Kentucky).

Generally, the main determinant in deciding if a board is a governing board is whether it hires, terminates, and sets the pay of the campus president(s).

A number of governing boards have their roots in their states' constitutions. In several instances, that came about as retaliation for extreme political intrusion.

REFERENCES ▶

ABOUT THE AUTHOR ▶

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 FORWARD

RELATED

EFFECTIVE GOVERNING BOARDS: A GUIDE FOR MEMBERS OF GOVERNING BOARDS OF PUBLIC COLLEGES, UNIVERSITIES, AND SYSTEMS

AGB RELEASES GROUNDBREAKING BOOK ON HOW HIGHER-ED BOARDS AND PRESIDENTS LEAD

B. ITEMS FOR DISCUSSION AND ACTION

1. Approval of the Minutes of the February 19, 2015 Board of Trustees Meeting

The Vermont State Colleges Board of Trustees conducted a regular meeting Thursday, February 19, 2015 at Lyndon State College in Lyndonville, Vermont.

The following were present:

Trustees: Jerry Diamond, Lynn Dickinson, Michelle Fairbrother, Kraig Hannum, Tim Jerman, Karen Luneau, Chris Macfarlane, Jim Masland, Linda Milne, Gary Moore, Martha O'Connor, Alyssa Slaimen (by phone)

Absent: Bill Lippert, Heidi Pelletier

Presidents: Joe Bertolino, Joyce Judy, Barbara Murphy, Dan Smith, Dave Wolk

Office of the Chancellor:

Tom Robbins, Vice President and Chief Financial Officer

Bill Reedy, Vice President and General Counsel

Elaine Sopchak, Executive Assistant to the Chancellor

Jeb Spaulding, Chancellor

Sophie Zdatny, Associate General Counsel

Yasmine Ziesler, Chief Academic and Academic Technology Officer

From the Colleges:

Thom Anderson, LSC Associate Academic Dean

Nolan Atkins, LSC Interim Academic Dean

Trevor Barshi, LSC Associate Director of Admissions

Jay D. Bona, VSEA Staff Federation Campus Chair, LSC Librarian

Heather Bouchey, Assoc. Provost of Enrollment Management & Institutional Research

Paula Chamberlin, Staff Assistant Health & Counseling

Tess Conant, VSC UP President

Jonathan Davis, LSC Dean of Students

Mike Dente, LSC Director of IT

Sheilah Evans, LSC Associate Dean of Administration

Elaine Fournier, Staff Assistant to LSC Dean of Students

Miranda Fox, LSC Acting Registrar

Items for Discussion and Action

Kate Gold, Director of Advising Resources
Janis Henderson, Unit Chair
Loren Loomis Hubbell, LSC Dean of Administration
Ben Johnson, AFT VT President
Donna Keely, Director, First Year Experience & Retention
Vinnie Maloney, LSC Director of Admissions
Bob McCabe, Director, Project EXCEL
Bill Morison, LSC Assistant Professor
Beth Norris, Faculty Department Chair
Sandra Noyes, Staff Unit Vice Chair
Monique Prive, VSEA Member
Dianne Rivers, Assistant to LSC Associate Academic Dean
Erin Rosetti, LSC Director of Student Life
Christopher Ummer, LSC Director of Athletics

Members of the Public:

Nicholas Chapin
Linda Moore
Tim O'Connor

A. PRESENTATIONS

1. Presentation of Faculty Fellow Award to Professor Jason Shafer

Nolan Atkins introduced Atmospheric Sciences Professor Jason Shafer. Chair O'Connor presented Professor with a formal resolution recognizing his Faculty Fellowship. Professor Shafer shared with the Board a presentation about his most recent research with students involving forecasting of economic activity and fuel prices as they correlate to changes in temperature and weather.

Lyndon State College President Joe Bertolino presented a video produced by LSC students and staff featuring the college's Year of Social Justice.

Chair O'Connor called the meeting to order at 3:22 p.m. and added three items to the agenda:

- Election of Members to the Nominating Committee
- Waiver of Policy 413: Naming of Campus Facilities and Properties
- Honoring Departing Trustees Michelle Fairbrother and Gary Moore

 Items for Discussion and Action

Trustee Milne moved and Trustee Jerman seconded the agenda additions.

Roll call vote:

Jerry Diamond	Yes
Lynn Dickinson	Yes
Michelle Fairbrother	Yes
Kraig Hannum	Yes
Tim Jerman	Yes
Karen Luneau	Yes
Chris Macfarlane	Yes
Jim Masland	Yes
Linda Milne	Yes
Gary Moore	Yes
Martha O'Connor	Yes
Alyssa Slaimen (by phone)	Yes

The agenda additions passed unanimously.

B. ITEMS FOR DISCUSSION AND ACTION

1. Approval of the Minutes of the December 11, 2014 Board of Trustees Meeting

Trustee Milne moved and Trustee Luneau seconded the approval of the December 11, 2014 meeting minutes. The minutes were approved unanimously.

Roll call vote:

Jerry Diamond	Yes
Lynn Dickinson	Abstain
Michelle Fairbrother	Abstain
Kraig Hannum	Yes
Tim Jerman	Yes
Karen Luneau	Yes
Chris Macfarlane	Yes
Jim Masland	Yes
Linda Milne	Yes
Gary Moore	Yes
Martha O'Connor	Yes
Alyssa Slaimen (by phone)	Yes

Items for Discussion and Action

2. Approval of the Minutes of the January 28, 2015 Board of Trustees Special Meeting

Trustee Moore moved and Trustee Diamond seconded the approval of the January 28, 2015 special meeting minutes. The minutes were approved unanimously.

Roll call vote:

Jerry Diamond	Yes
Lynn Dickinson	Yes
Michelle Fairbrother	Abstain
Kraig Hannum	Yes
Tim Jerman	Yes
Karen Luneau	Yes
Chris Macfarlane	Abstain
Jim Masland	Yes
Linda Milne	Yes
Gary Moore	Yes
Martha O'Connor	Yes
Alyssa Slaimen (by phone)	Yes

3. Approval of the Minutes of the February 9, 2015 Board of Trustees Special Meeting

Trustee Jerman moved and Trustee Luneau seconded the approval of the February 9, 2015 special meeting minutes. The minutes were approved unanimously.

Roll call vote:

Jerry Diamond	Yes
Lynn Dickinson	Yes
Michelle Fairbrother	Abstain
Kraig Hannum	Yes
Tim Jerman	Yes
Karen Luneau	Yes
Chris Macfarlane	Abstain
Jim Masland	Yes
Linda Milne	Yes
Gary Moore	Yes
Martha O'Connor	Yes
Alyssa Slaimen (by phone)	Yes

 Items for Discussion and Action

 4. Approval of the Minutes of the February 11, 2015 Board of Trustees Special Meeting

Trustee Diamond moved and Trustee Jerman seconded the approval of the February 11, 2015 special meeting minutes. The minutes were approved unanimously.

Roll call vote:

Jerry Diamond	Yes
Lynn Dickinson	Yes
Michelle Fairbrother	Abstain
Kraig Hannum	Yes
Tim Jerman	Yes
Karen Luneau	Yes
Chris Macfarlane	Yes
Jim Masland	Yes
Linda Milne	Yes
Gary Moore	Yes
Martha O'Connor	Yes
Alyssa Slaimen (by phone)	Yes

 5. Review and Approve OPEB Funds Usage

Trustee Macfarlane moved and Trustee Diamond seconded the resolution Cease Further OPEB Payments and Return Previously Collected Funds to the Colleges.

Trustee Milne expressed her opposition to the resolution, stating that accounting for the liability for post employment health insurance while employees are still employed is proper accounting. She stated that the increase in the number of retirees and in the obligation will result in a much larger liability in the future. Trustee Fairbrother agreed with Trustee Milne and stated that returning the funds to the colleges fixes a short term problem, but the colleges still face a long term problem. Trustee Jerman stated that he understands Trustee Milne's concerns, but he will vote yes on the resolution because only two parts of the three-part solution have come to pass, and the short term need is critical. Trustee Macfarlane stated that he will not support the resolution because giving the funds back to the colleges ignores the future obligation. He stated that since a portion of the funds were raised via a tuition increase, the colleges should consider returning the funds to students. Trustee Diamond stated that he is sympathetic to the perspectives of Trustees Milne, Fairbrother, and Macfarlane, but will support the resolution because it gives the Board authority over the use of the funds. This resolution provides an authority to the Board to approve the return of previously paid in OPEB funds based on plans to increase revenue or decrease expenses on an ongoing basis, which is a significant power for the Board that didn't exist before. Chancellor Spaulding stated that closing the benefit group is the long term solution. Each employment contract the VSC has settled recently has

Items for Discussion and Action

closed the group, and they are currently working on another contract. He also noted that in the current plan some colleges have been paying in disproportionately to the obligation being incurred.

Roll call vote:

Jerry Diamond	Yes
Lynn Dickinson	Yes
Michelle Fairbrother	No
Kraig Hannum	Yes
Tim Jerman	Yes
Karen Luneau	Yes
Chris Macfarlane	No
Jim Masland	Yes
Linda Milne	No
Gary Moore	Yes
Martha O'Connor	Yes
Alyssa Slaimen (by phone)	Yes

The resolution passed by a vote of 9 in favor, 3 against.

6. Review and Approve Tuition and Fees

Trustee Macfarlane moved and Trustee Jerman seconded the resolution Tuition, Fees, Room & Board Rates for the 2015-2016 and 2016-2017 Academic Years.

Trustee Macfarlane reviewed the tuition increases over the last four years and stated that enrollments have gone down during this time. He stated he will not support the resolution because raising tuition does not increase enrollment. Trustee Milne stated appreciation that the resolution addresses affordability with a 0% increase in year two, but she remains concerned that the Board continues to raise tuition for Vermonters at a higher rate than their incomes are going up. Trustee Fairbrother applauded the 0% increase in year two but agrees with Trustee Milne regarding the year one increase. Trustee Hannum stated that he supports resolution because while affordability is important, so is quality. He stated that the tuition recommendation is supported by the presidents, and he supports the presidents. Trustee Moore stated that it is never easy to raise tuition and there is concern about debt load but it is critical to maintain quality; therefore he supports the resolution. Trustee Slaimen stated she supports resolution because otherwise it would compromise quality. Trustee Jerman commended Chancellor Spaulding for presenting some new thinking; this two-year plan gives the colleges some breathing room in year one, and the zero increase in year two will allow presidents to market the tuition freeze. Chancellor Spaulding clarified that the vote is for a two-year

 Items for Discussion and Action

proposal. In 2016-17 there will be no tuition increase for first time in 35 years. The increase in 2015-2106 will be a 3% base increase plus up to 2% tied to tuition assistance. The specific increases are included in the attachment as part of the resolution.

Roll call vote:

Jerry Diamond	Yes
Lynn Dickinson	Yes
Michelle Fairbrother	No
Kraig Hannum	Yes
Tim Jerman	Yes
Karen Luneau	Yes
Chris Macfarlane	No
Jim Masland	Yes
Linda Milne	No
Gary Moore	Yes
Martha O'Connor	Yes
Alyssa Slaimen (by phone)	Yes

The resolution passed by a vote of 9 in favor, 3 against.

Trustee Diamond requested that in the next year the tuition discussion come to the Board in December rather than in February. Chair O'Connor stated that the Finance and Facilities Committee will take this request into consideration when planning next year's calendar.

7. Endorsement of Grant Proposal

Trustee Macfarlane moved and Trustee Milne seconded the resolution

Roll call vote:

Jerry Diamond	Yes
Lynn Dickinson	Yes
Michelle Fairbrother	Yes
Kraig Hannum	Yes
Tim Jerman	Yes
Karen Luneau	Yes
Chris Macfarlane	Yes
Jim Masland	Yes
Linda Milne	Yes
Gary Moore	Yes
Martha O'Connor	Yes
Alyssa Slaimen (by phone)	Yes

 Items for Discussion and Action

The resolution passed unanimously.

Trustee Jerman stated that the TRIO program has been very important to Vermont, and has allowed a lot of Vermont students to enter and complete college.

8. Approval of Education, Personnel and Student Life Committee: Consent Agenda

Trustee Hannum moved and Trustee Milne seconded the resolution.

Roll call vote:

Jerry Diamond	Yes
Lynn Dickinson	Yes
Michelle Fairbrother	Yes
Kraig Hannum	Yes
Tim Jerman	Yes
Karen Luneau	Yes
Chris Macfarlane	Yes
Jim Masland	Yes
Linda Milne	Yes
Gary Moore	Yes
Martha O'Connor	Yes
Alyssa Slaimen (by phone)	Yes

The resolution passed unanimously.

Trustee Diamond stated that the Johnson State College Presidential Search Committee did a phenomenal job that was open and transparent. Faculty, staff, and students were aware and really participated and gave input. He thanked the committee and others for their outstanding job. Chair O'Connor commended President Barbara Murphy and thanked her for her leadership.

9. Agenda Addition: Election of Members to the Nominating Committee

Chair O'Connor informed the Board that according to the by-laws the Board must select a Nominating Committee to put forth nominees for the election of officers at the Annual Meeting, and for members of the Audit Committee. Trustee Dickinson nominated Trustee Diamond for the committee, and to be the chair of the committee. Trustee Luneau nominated Trustees Jerman and Dickinson to be on the committee.

Items for Discussion and Action

Trustee O'Connor moved the slate of nominees for the Nominating Committee.

Roll call vote:

Jerry Diamond	Yes
Lynn Dickinson	Yes
Michelle Fairbrother	Yes
Kraig Hannum	Yes
Tim Jerman	Yes
Karen Luneau	Yes
Chris Macfarlane	Yes
Jim Masland	Yes
Linda Milne	Yes
Gary Moore	Yes
Martha O'Connor	Yes
Alyssa Slaimen (by phone)	Yes

The slate passed unanimously. Trustees Diamond, Jerman, and Dickinson will comprise the Nominating Committee. Trustee Diamond will serve as chair.

10. Agenda Addition: Discussion of Policy 413

At this time Chair O'Connor asked Trustee Moore to leave the room. General Counsel Reedy stated that LSC President Joe Bertolino would like to name the new student veterans lounge be named after Trustee Moore in honor of his service to his country and to the Board. He explained that Trustee Moore, as a current member of the Board, is not currently eligible to receive the honor. Therefore the Board needs to waive this requirement of Policy 413 in order to name the room after Trustee Moore. Trustee Luneau moved and Trustee Fairbrother seconded the resolution Waiver of Active Service Requirement for Naming a Minor Facility.

Items for Discussion and Action

Roll call vote:

Jerry Diamond	Yes
Lynn Dickinson	Yes
Michelle Fairbrother	Yes
Kraig Hannum	Yes
Tim Jerman	Yes
Karen Luneau	Yes
Chris Macfarlane	Yes
Jim Masland	Yes
Linda Milne	Yes
Martha O'Connor	Yes
Alyssa Slaimen (by phone)	Yes

C. ITEMS FOR INFORMATION AND DISCUSSION

1. Report of the February 11, 2015 Meeting of the Audit Committee

Trustee Milne stated that the committee is looking forward to seeing the results of the VSC internal audit.

2. Report of the February 11, 2015 Meeting of the Finance and Facilities Committee

Trustee Macfarlane noted that the minutes of the meeting need to be corrected to include the presidents who were in attendance.

3. Report of the February 11, 2015 Meeting of the Education, Personnel and Student Life Committee

Trustee Hannum had nothing further to report. He thanked CCV Dean of Academic Technology Eric Sakai for his presentation at the meeting.

4. Report of the Vermont State Colleges Student Association

Trustee Slaimen reported that the VSCSA is working on ways to get students more involved on campus and to attend more events. They are very pleased with results of the JSC presidential search.

5. Report of the Chancellor

Chancellor Spaulding thanked the Board for choosing him to run the Vermont State Colleges and thanked them for their support. He introduced two new staff members at the Chancellor's Office: Chief Academic and Academic Technology Officer Yasmine Ziesler, and Director of External and

Items for Discussion and Action

Governmental Affairs Tricia Coates, who at the time is at the State House testifying on the VSC's behalf.

Chancellor Spaulding shared his current top priorities:

- To get the five colleges on positive financial footing as quickly as possible. He thanked the Board for the day's votes, which were critical to this purpose. He is making a strong case with the legislature to turn the curve of state investment in higher education, and is doing so in partnership with UVM and VSAC. The Act 148 committee recommended a 3% increase in state appropriation. The Board's legislative trustees—Trustees Dickinson, Jerman, Lippert, and Masland—are working hard to raise awareness and concern about higher education funding in the State House. Increased assistance from the state will be helpful but not determinative to our system's success, and so we have other changes that will need to be made.
- To raise the profile and credibility of VSC system. It is not clear that Vermonters know what an outstanding resource the Vermont State Colleges are. He is also looking at where the colleges need to be 10-15 years from now.

Chancellor Spaulding updated the Board on legislative happenings. An Early College Program bill has been voted out of the Senate Education Committee that removes the per-college cap for students. There is a bill that changes the selection process of Board members to have some Board appointments rather than all gubernatorial appointments. We are following discussion of the payment system for the Dual Enrollment program, which is currently set to be shared with local school districts. Finally, we are working on the state appropriation, and looking for additional funds for Vermont Tech lab updates. Currently there is an extremely high level of support for the VSC in the State House.

At Trustee Jerman's suggestion we are starting a VSC caucus comprised of state representatives from districts that host a VSC site or campus. The first meeting will be next Wednesday, February 25th at 4:30 in Room 10 at the State House. Trustee Jerman clarified that Representative Richard Lawrence of Lyndonville initially had the idea for a VSC caucus. Trustee Dickinson reminded the Board that the legislature chose to place the new state Agency of Natural Resources lab at the Vermont Tech Randolph campus. Chancellor Spaulding praised the process that led up to the selection of Dr. Elaine Collins as the new president of Johnson State College.

6. Reports of the College Presidents

Johnson State College President Barbara Murphy shared that the reason Trustee Slaimen had to phone in to the meeting was because she is attended a conference on student civic involvement. Trustee Jerman commended *Basement Medicine's* coverage of the presidential search.

Items for Discussion and Action

Castleton State College President Dave Wolk stated he was very impressed by Johnson State during his time on the search committee. He commended new Chief Academic and Academic Technology Officer Yasmine Ziesler for her previous work at Castleton. He told the Board about “Castleton

Downtown,” the college’s outreach to Rutland that includes the Polling Institute, entrepreneurial programs, the Center for Community Engagement, and the Center for Schools. He stated that Castleton’s presence downtown as a neutral party helps bring divergent civic groups together to work on regional labor needs.

Vermont Technical College Dan Smith thanked Chancellor Spaulding for visiting both campuses and Trustee Diamond for visiting the Williston campus. He shared Vermont Tech’s outstanding job placement data: 96% of graduates are employed eight months after graduation, and 94% are employed in their field. Commencement will be held on campus this year, not at Norwich University. He shared that the day’s tuition vote is a balanced approach but will be a steep hill for Vermont Tech. From 2004-2009 tuition grew 7%, and Vermont Tech enrollment grew 24%. Since 2009, the appropriation has been flat, demographics have declined, and there have been tuition increases less than the increase in operational expenses. He is concerned about the affect on Vermont Teach of the second year tuition freeze.

Community College of Vermont President Joyce Judy shared that on Wednesday, May 6th the college will host the dedication of the CCV Winooski at 2 p.m. There are 6,800 students at CCV this semester.

Lyndon State College President Joe Bertolino introduced many staff members in attendance. He shared that the annual Veterans Summit is growing. The event has raised over \$20,000 from veteran community in Vermont. The college sent 30 students to Europe this semester as part of an academic experience. Recent changes to the institutional advancement have refocused and reenergized the team so much that fundraising is up 59%.

7. Other Business

Trustee O’Connor shared that there will be an Executive Committee meeting on March 9th. They will discuss the format of Board meetings and future planning for the VSC.

Departing Trustee Michelle Fairbrother was honored for her service to the Board.

Trustee Jerman recalled that Trustee Fairbrother had been honored as a Rutland rising star. He said she represents the best of Rutland and wished her success. Trustee Macfarlane thanked her for mentoring him through the process of being on the Board. Trustee Moore thanked her asking the right questions and for doing the necessary research. Trustee Diamond also thanked her for

Items for Discussion and Action

mentoring him on the Finance and Facilities Committee. He stated that her institutional and historic insights were enormously helpful. Trustee Luneau stated that Trustee Fairbrother's financial expertise will be missed. She appreciated her dedication to the needs of Vermonters. Trustee Hannum thanked her for her service on the EPSL Committee and for keeping Vermont students at heart. Trustee Fairbrother thanked the Board and stated she will miss everyone. She said this is the hardest working, most challenging, and most rewarding Board she has ever been on. She will always support all five colleges.

Chair O'Connor welcomed Trustee Moore's family in attendance. She stated that Trustee Moore has been on the Board since 1991 and served eight years as chair. Trustee Masland stated that over the years he has watched Trustee Moore at the State House and has determined that he is a successful man of great accomplishments. Trustee Macfarlane thanked Trustee Moore for his example of leading through quietness. Trustee Jerman said the entire legislature will miss being excoriated for dereliction of duty in meeting the responsibilities of state towards the VSC. Trustee Luneau stated that Trustee Moore is the quintessential Vermonter wearing lots of hats, all of which are in service to Vermont. Vermont Tech President Smith recalled when he worked at the Chancellor's Office, Trustee Moore would come to the State House often and it meant a lot to the system that the Board chair would be there and gave them confidence. Trustee Diamond shared how Trustee Moore helped him understand how the Board functioned, and how to make a contribution to the VSC. He said that in his last year as chair, Trustee Moore brought the discussion of VSC funding to a level where it couldn't be ignored. Trustee Diamond also thanked Linda Moore for her support over the years that allowed her husband to make such contributions to Vermont. Trustee Dickinson complimented Trustee Moore on his huge breadth of experience. Trustee Fairbrother stated his hard work is admirable thanked him for his contributions to the Board. VSC UP President Tess Conant thanked Trustee Moore for showing how much her opinion mattered. General Counsel Reedy thanked Trustee Moore for making all the things they did fun. CFO Robbins shared that Trustee Moore also writes great hunting articles and thanked him for his steadfastness to the VSC system.

8. Comments from the Public

There were no comments from the public.

9. Date and Place of Next Meeting

Thursday, April 9, 2015

Johnson State College, Johnson, VT

Trustee Hannum moved and Trustee Fairbrother seconded meeting adjournment. The meeting adjourned at 5:27 p.m.

2. Approval of Education, Personnel and Student Life Committee: Consent Agenda

The Education, Personnel and Student Life Committee met on April 1, 2015 and approved a number of resolutions that are presented in the following consent agenda resolution. Full materials for these consent agenda items are in the meeting materials for the April 1, 2015 Education, Personnel and Student Life Committee meeting. There was an agenda addition at the meeting regarding a request from Lyndon State College for an honorary degree. The background information for that request follows as well.

- Status of Programs Eligible for Policy 109 Review
- Final Program Proposals under Policy 102
 - Castleton: MA School Psychology
 - Vermont Tech: BS Manufacturing Engineering Technology
- Nomination of Faculty for VSC Faculty Fellowship Award
- Nomination for Honorary Degree



Manual of Policy and Procedures

Title HONORARY DEGREES	Number 107	Page 1 of 2
	Date 12/13/12	

PURPOSE

The Vermont State Colleges Board of Trustees, in the name of a specific Vermont State College, may award Honorary Degrees to individuals worthy of such recognition. Thus, procedures and criteria for making such awards are required.

STATEMENT OF POLICY

Awarding an Honorary Degree is indication of the high esteem in which the Vermont State Colleges Board of Trustees holds the recipient. To assure only the most worthy or appropriate receive Honorary Degrees, the following procedures and criteria shall apply:

A. Criteria for Awarding Honorary Degrees

The Board of Trustees, in the name of a specific Vermont State College, may award Honorary Degrees to individuals who have made significant contributions typically to higher education, to the Vermont State Colleges and/or to the State of Vermont. Criteria shall include but not be limited to the following:

- The nominee has some attachment/connection with the Vermont State Colleges and/or the State of Vermont.
- The nominee has a statewide, national and/or a worldwide reputation.
- The nominee has made significant contributions to a discipline or field of study offered within the Vermont State Colleges.

B. Prohibitions

Honorary Degrees shall not be awarded to persons serving in the following positions until three years after termination of such service:

- Trustees
- Vermont Governors
- Vermont State Legislators

- Vermont State Colleges employees
- United States Senators and Representatives from Vermont

C. Degrees Awarded

The following Honorary Degrees may be awarded:

- L.L.D. - Doctor of Laws
- Litt.D. - Doctor of Letters
- Sc.D. - Doctor of Science
- L.H.D. - Doctor of Humane Letters
- Other degrees as authorized by the Board

D. Time of Award

Normally, the colleges shall award Honorary Degrees at Commencement. The colleges may award Honorary Degrees at other appropriate times with the approval of the Board.

E. Number of Awards

The number of Honorary Degrees awarded in an academic year shall be determined by the Board of Trustees.

F. Review of Nominations

College presidents and other Vermont State Colleges constituents may nominate individuals for an Honorary Degree. Nominations are submitted to the Education/ Personnel/ Student Life (EPSL) Committee of the Board of Trustees. Nominations must include a detailed description of the nominee and justification for awarding the nominee an Honorary Degree. Normally, the EPSL Committee shall receive nominations for potential Honorary Degree recipients not less than 90 days prior to the date when Honorary Degrees may be awarded.

The EPSL Committee shall review nominations and recommend to the Board individual(s) to receive an Honorary Degree, should any be awarded.

G. Board Action

The final decision to award Honorary Degrees rests with the Board of Trustees.

Signed by: Timothy J. Donovan Chancellor



March 30, 2015

Chancellor Jeb Spaulding
VSC Board of Trustees
P.O. Box 7
Montpelier, VT 05601

Dear Chancellor Spaulding and VSC Board of Trustees:

It is my pleasure to nominate Ms. Micheline Auger from Newport, Vermont, for an honorary bachelor degree, which we would like to present to her at our Commencement ceremony on May 17, 2015.

Roger Cartee '65 contacted Lyndon State's Alumni Office about awarding an honorary teaching degree to Micheline. Micheline was a student at Lyndon in the mid-1960s until the summer before her junior year (1966) when she was in a serious motorcycle crash that left her in a coma with multiple broken bones and brain damage. She was never able to return to Lyndon to finish her teaching degree.

In December 2013, Micheline was recognized by the Newport Police Department for her volunteerism and goodwill to her community. In January 2014, she was presented with the "Mel Carter Community Service Award" by the Newport Rotary Club, and was featured on WCAX as a Super Senior in May of 2014.

We will be honoring the 50th reunion class (as well as other alumni that have previously celebrated their 50th reunion) at this year's Commencement ceremony. It will mean a lot to the Class of 1965 if we can honor Micheline in this way.

Thank you for your consideration of this nomination.

Sincerely,

A handwritten signature in black ink, appearing to read "Joe Bertolino", with a stylized flourish at the end.

Joe Bertolino
President

/ts.sl

VERMONT STATE COLLEGES

BOARD OF TRUSTEES

RESOLUTION

Lyndon State College Conferral of Honorary Degree

- WHEREAS, Micheline Auger, born in Quebec and now from Newport, Vermont, was a student at Lyndon in the mid-1960's; and
- WHEREAS, In the summer before her junior year Micheline Auger was in a serious accident and sustained injuries that prevented her from returning to Lyndon to finish her teaching degree; and
- WHEREAS, For many years Micheline Auger has volunteered every day contributing physical labor to the beautification of her community of Newport, Vermont; and
- WHEREAS, Micheline Auger's service to her community was recently recognized by the Newport Police Department, the Newport Rotary Club, and WCAX; and
- WHEREAS, Micheline Auger is a valued member of her community, and Lyndon would like to honor her service in spite of her hardships by presenting her with an honorary degree; and
- WHEREAS, The EPSL Committee reviewed the request and recommends it for approval by the full Board of Trustees; therefore, be it
- RESOLVED, That the VSC Board of Trustees authorizes Lyndon State College to award Micheline Auger an honorary Bachelor of Humane Letters degree at the May 17, 2015 commencement ceremony.

April 9, 2015

VERMONT STATE COLLEGES

BOARD OF TRUSTEES

RESOLUTION

VSC Education, Personnel and Student Life Committee Business: Consent Agenda

- WHEREAS, The VSC Education, Personnel and Student Life Committee met on April 1, 2015 to discuss the business items outlined below; and
- WHEREAS, The Committee has voted to approve the items outlined below and recommends them to the full Board; therefore, be it
- RESOLVED, That the Vermont State Colleges Board of Trustees hereby endorses the approval of the following resolutions:
- Status of Programs Eligible for Policy 109 Review
 - Final Program Proposals under Policy 102
 - Castleton: MA School Psychology
 - Vermont Tech: BS Manufacturing Engineering Technology
 - Nomination of Faculty for VSC Faculty Fellowship Award
 - Nomination for Honorary Degree

April 9, 2015

3. Distribution of Stafford Community Grant for Spartan Dome Installation

Due to lack of quorum, this item presented at the April 1, 2015 meeting of the Finance and Facilities Committee was not brought to a vote. Details regarding the installation and a suggested resolution follow.

SPARTAN DOME PROPOSAL

Castleton proposes to erect its inflatable dome structure that was obtained from Middlebury College in May of 2013. The plan is to install it on the existing site of the Spartan Arena in Rutland Town, Vermont. We intend to install synthetic turf, hard court surfaces and a perimeter track inside the structure. The dome also has a protruding vehicle lock and mechanical systems, which will be placed on a concrete slab. The dome itself will be anchored to a concrete ground beam around the exterior of the structure. We intend to use the facility as a multi-use athletic complex, which will be utilized by our students, faculty and staff, as well as the community at large.

In 2002, Castleton received a \$1,000,000 congressional earmark sponsored by Senator James Jeffords in honor of Senator Robert Stafford. The funds are intended for the support, study and advancement of the community. The funding required that the funds be endowed for only one year and were self-endowed by the college upon receipt. They were eligible to be spent one year from the date of the grant. During its life, net of spending, the account has grown to a present value (as of 12/31/14) of \$1,456,531. This would provide us with the necessary funding to complete this project.

The Stafford grant was specifically intended to provide opportunities for students and the college alike to develop and practice their individual and corporate citizenship. Its programs are to be rooted in service learning, community service, internships and community partnerships. It is based on three essential principals:

1. A Partnership of Mutuality – The college will enter into relationships with community partners in a spirit of mutuality and with respect for the talents, wisdom and perspectives of citizens and community practitioners.
2. The College as Citizen – The college will focus its efforts on contributing responsibly to the greater good and to solve problems of public concern.
3. The Centrality of Service Learning – Service learning (including internships and community service) underpins the creation of these funds and guides its activities.

As stated in the grant, these activities will be overseen in coordination with the Robert T. Stafford Center for the Support and Study of the Community.

The property is a 7-acre parcel upon which the Rutland Regional Field House was constructed in 2004. It was purchased by Castleton in 2009 and renamed Spartan Arena. The Arena is a multi-use recreational facility that houses an ice skating rink from September to March, a turf field for April and May and a dry floor season from May to September. The rink is home to Castleton's men's and women's hockey teams, the boys' and girls' teams from Rutland High School, the Rutland Amateur Hockey Association and numerous other hockey and skating programs and leagues. In 2011, a fitness center was implemented in the mezzanine area of the building providing weight training facilities for the college community and offering memberships to the community at large. The property has on-site parking along with the proposed developable land to the south.

In working with our architect and contractors who are likely to be involved in the project, the estimated cost to complete the dome is approximately \$1.10M. The costs are broken down as follows:

Site Work	\$	200,000
Foundation		102,000
Slab		215,000
Turf		172,000
Sports Flooring		72,000
Electrical		50,000
Installation		100,000
Engineering/Permitting		50,000
Contingency (15%)		<u>136,650</u>
TOTAL \$		1,097,650

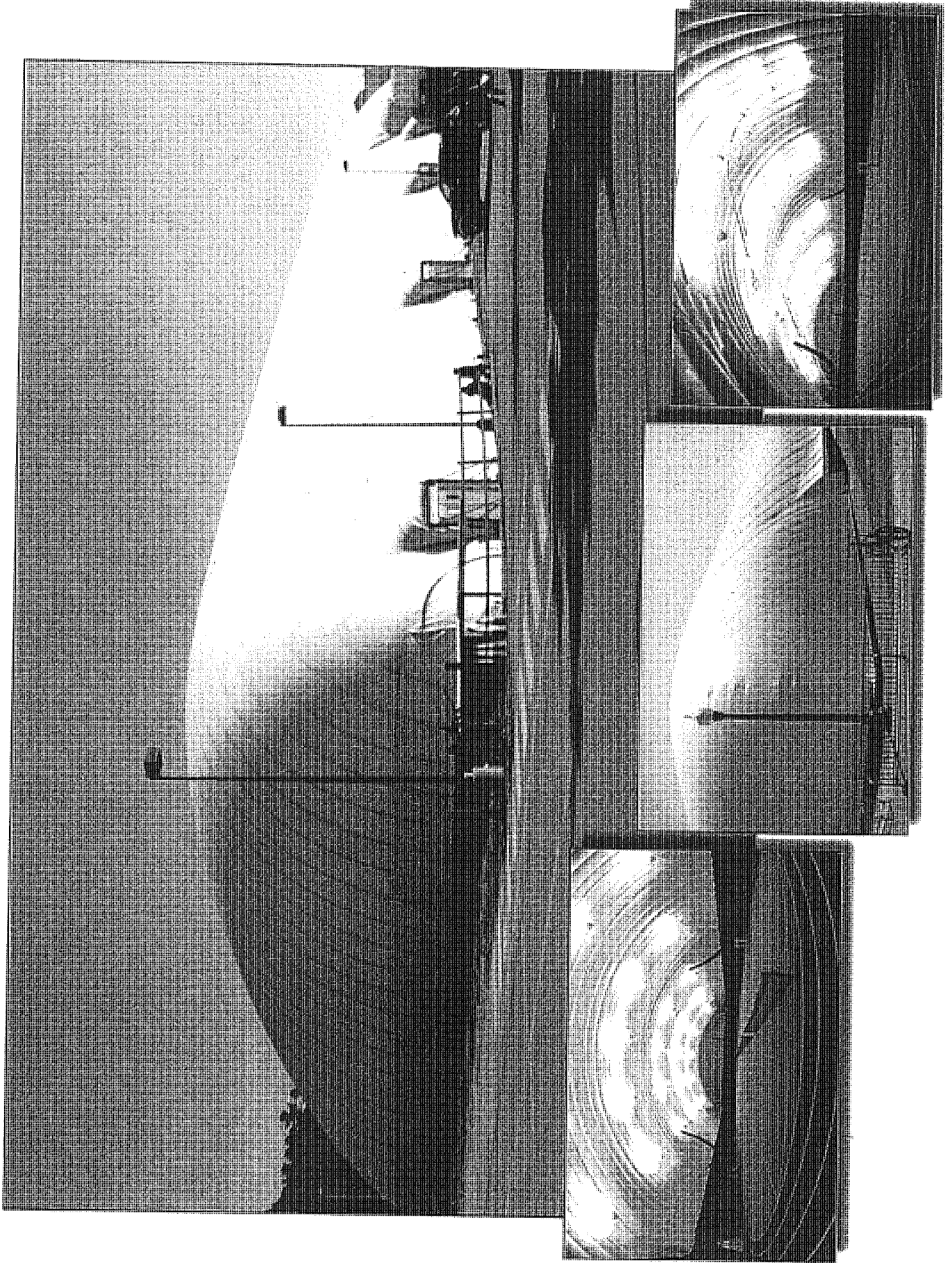
The foundation consists of a ground beam to which the dome will be anchored. Surface costs are less than that of an outdoor facility due to no drainage system needing to be installed. Installation includes oversight, trucking, equipment and labor.

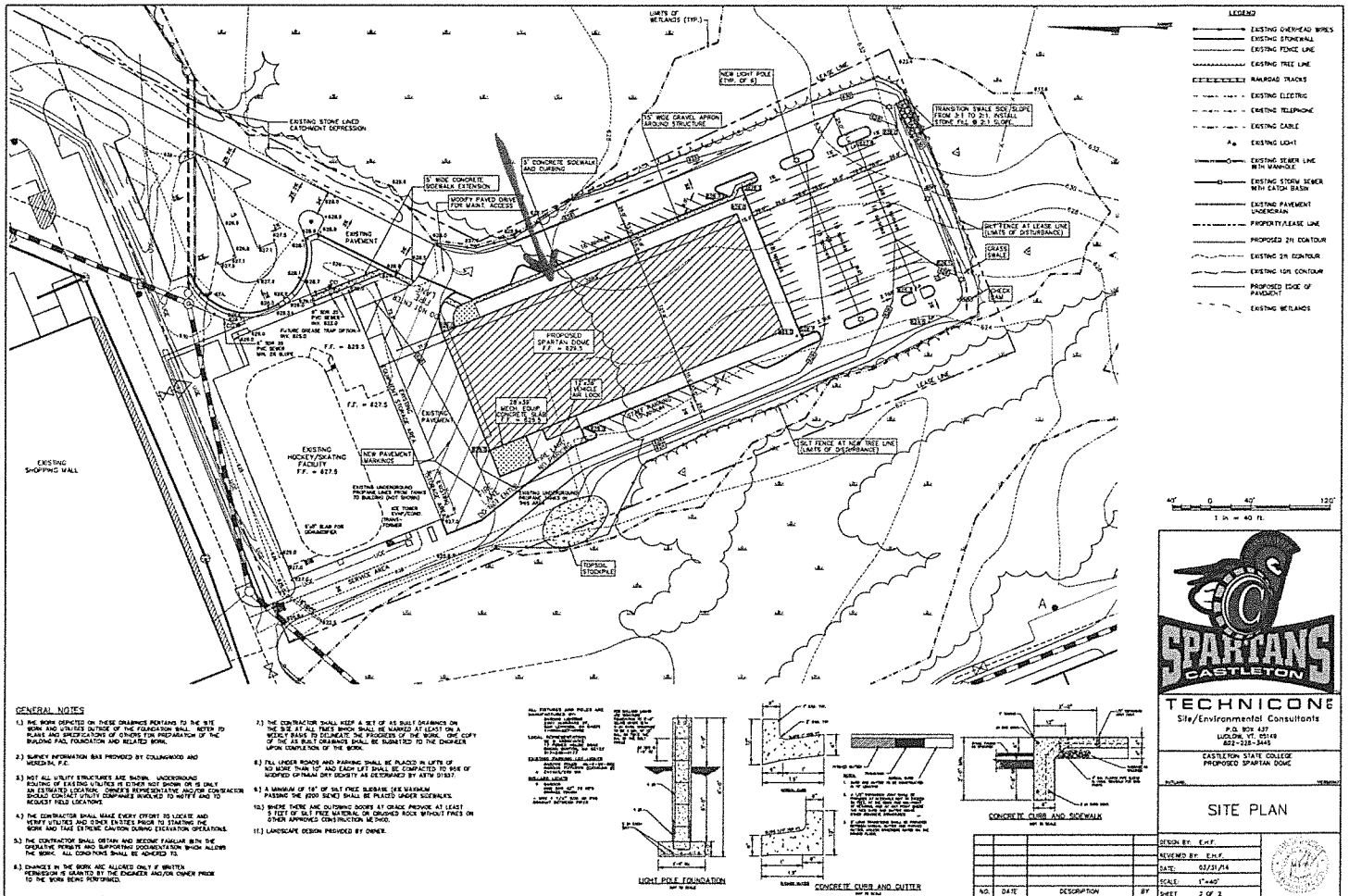
The Spartan Dome would be a year-round, climate controlled athletic facility that would not only serve the college community, but also provide extensive recreational opportunities to the region's population. We would also utilize it as a learning laboratory for our physical education, athletic training, exercise science, nursing, business administration, accounting and marketing programs. It will be a perfect complement to the Arena and will take advantage of the Arena's infrastructure, such as bathrooms, locker rooms and concessions.

Last summer, we had begun the permitting process, including stormwater mitigation, and stopped short of filing the applications. Our plan would be to pick that process back up and then put the project out to bid in order to ascertain more definitive construction costs.

Middlebury College indicated that they had experienced operating costs connected to the facility of \$100,000 annually, which includes electricity and propane, which is used to heat, cool and inflate the structure. Given our revenue history at the Arena, in what is a much shorter and less versatile facility, we fully expect outside programming to cover the costs of operating the Dome.

We have also begun discussions with Green Mountain Power and Efficiency Vermont regarding energy efficiency innovations and alternative energy sources in order to reduce our carrying costs and create a facility that utilizes cutting edge technology that can be used as a model and educational tool.





VERMONT STATE COLLEGES

BOARD OF TRUSTEES

RESOLUTION

Distribution of Stafford Community Grant for Spartan Dome Installation

- WHEREAS, In 2002 Senator James Jeffords earmarked a federal grant of \$1,000,000 to Castleton State College; and
- WHEREAS, Net of spending the invested grant has grown to \$1,456,531; and
- WHEREAS, The grant was intended for the support, study and advancement of the community; and
- WHEREAS, The Spartan Dome will be used by both CSC and the region's population; therefore be it
- RESOLVED, That the Vermont State Colleges Board of Trustees hereby approves the distribution of the Stafford Community Grant to fund the installation of the Spartan Dome at the Spartan Arena complex.

April 9, 2015

4. Adoption of New Charge for the Executive Committee

In February 2014 the Board changed the name of the Priorities Committee to the Executive Committee, and added a provision to include an “at large” member when a committee chair was also an officer of the Board. The proposed changes to the Executive Committee involve reducing the number of members to the four elected officers of the Board, and clarifying the Committee charge, including the authorization for the Executive Committee to act on certain business items that cannot or should not wait between full Board meetings.

What follows is the Executive Committee’s current charge, and a revised charge reflecting the proposed changes. The Board will need to consider and vote upon these changes. A recommended resolution is included.

Existing “Executive Committee Areas of Responsibility”

The Executive Committee shall comprise the Officers of the Board and the Chairs of the Finance and Facilities, Education, Personnel and Student Life, and Audit Committees. The Chair of the Board shall be the Chair of the Executive Committee. In the situation when a trustee serves as both an officer and committee chair, an “at large” position would be created that would be filled by election by the full Board.

1. Prepare for the Board’s approval a job description for the Chancellor, review the description periodically, and recommend updates as necessary.
2. Review of Chancellor’s performance with recommendations to full Board of Trustees relative to reappointment and compensation.
3. Review the Chancellor’s evaluation of the presidents’ performance. Consider the Chancellor’s recommendations for reappointment and compensation of presidents. Recommend to the full Board reappointment and compensation of presidents.
4. Review of Chancellor’s evaluation of executives.
5. Recommend action to the Board of Trustees on the appointment/ reappointment of presidents and the Chancellor.
6. Take up major system problems and issues that have either or both of the following characteristics:
 - Issue overlaps the jurisdiction of other trustee committees.
 - The issue is of overriding significance so that broader Board consideration is indicated.
7. Monitor issues of Board governance, system structure, and VSC relationships with external entities.
8. Review and assess Vermont State College’s strategic planning and tactical status.
9. Plan for the VSC Board of Trustees retreat.
10. Serve as the “sounding board” for the Chancellor.
11. Review legislative strategy issues and interactions with the executive branch.

Rev. 2/14

Proposed Charge for the Executive Committee

The Executive Committee is a Standing Committee of the Board of Trustees of the Vermont State Colleges.

Purpose

The purpose of the Executive Committee is limited exclusively to those powers granted by the Board through this charge and any powers necessary and incidental to the exercise thereof. It is not intended as a “super” committee. The committee is intended to address occasional issues requiring action between Board meetings, to assist the Board in the evaluation process of VSC leadership, and to facilitate meaningful and productive Board and Committee proceedings. The Committee may not take action on matters affecting Board policies or the significant expenditure of resources.

Responsibilities

Within the limits of its lawful authority, the Executive Committee shall have all the powers of the Board of Trustees in management of the property and affairs of the Vermont State Colleges and may otherwise exercise the authority of the Board of Trustees. The Committee is charged to take action only on matters which cannot or should not be deferred to the Board's next scheduled meeting and shall report in writing on all actions taken at the next full meeting of the Board of Trustees. Minutes of the Executive Committee shall be provided to all Trustees within five days of its meeting.

Additionally, the Executive Committee shall:

- Monitor and provide direction to the Chancellor between Board meetings on legislative issues and interactions with the Executive Branch.
- Review the Chancellor’s performance with recommendations to the full Board of Trustees relative to reappointment and compensation.
- Review the Chancellor’s evaluation of college presidents’ performance with recommendations to the full Board of Trustees relative to reappointment.
- Coordinate and facilitate a regular process of Board self-evaluation and development.
- Coordinate and facilitate committee interaction in cases where more than one committee may have jurisdiction on a particular subject under consideration.
- Plan for the VSC Board of Trustees annual Retreat.
- Serve as a “sounding board” for the Chancellor.

Composition

The Committee shall be composed of the four elected officers of the Board of Trustees. The Chair of the Executive Committee shall be the Chair of the Board.

VERMONT STATE COLLEGES
BOARD OF TRUSTEES
RESOLUTION

Adoption of New Charge for the Executive Committee

WHEREAS, The Executive Committee is a standing committee of the VSC Board of Trustees; and

WHEREAS, The need to conduct Board business between regularly scheduled Board meetings arises periodically; and

WHEREAS, The membership of the Executive Committee currently comprises both elected and non-elected members of the Board; therefore, be it

RESOLVED, That the Board of Trustees hereby adopts a new charge for the Executive Committee that includes authorization for the Committee to act on behalf of the full Board when necessary; and be it further

RESOLVED, That the Board of Trustees approves the change of the membership of the Executive Committee to consist of the four elected officers of the Board.

April 9, 2015

5. Establishment of Long Range Planning Standing Committee and Adoption of Committee Charge

The Bylaws of the Board of Trustees state, “Committees may be established by resolution of the Board of Trustees, from time to time, as the Board may determine at any regular or special Board meeting.” It is recommended by the Chancellor that a Long Range Planning Committee be established to undertake consideration of future strategies for the VSC system. A charge for the proposed committee and an enacting resolution follow for the Board’s consideration.

Long Range Planning Committee

The Long Range Planning Committee is a Standing Committee of the Board of Trustees of the Vermont State Colleges. The Committee shall sunset on June 30, 2017, unless reauthorized by the Board.

Purpose

The Long Range Planning Committee plays a significant role in charting the future course of the Vermont State Colleges. It serves as an advisory committee to the Board of Trustees, Chancellor, and college presidents on strategic long term planning in general and on specific proposals to change the governance and/or structure of the system, as well as on alternative approaches for administration and program delivery at a system level that require Board approval.

Responsibilities

Specifically, the Long Range Planning Committee shall:

- Periodically assess the mission statements of the VSC and its individual colleges to ensure that overall strategic direction is consistent with the goals and objectives of the system.
- Monitor and assess the Vermont State Colleges strategic planning process, making appropriate recommendations to the Board for adjustment from time to time.
- Undertake long range planning and coordination for the VSC, consistent with its goals, objectives, priorities, roles, and responsibilities, making appropriate recommendations for adjustment to the Board as warranted.
- Consider alternative approaches to system governance and structure, and VSC relationships with external entities, making recommendations to the Board on potential structural, operational, governance, and marketing changes that should be expected to improve long term prospects for the VSC.
- Monitor and review governmental or other developments and initiatives that may impact the VSC to assure that management and the Board are responding appropriately.
- Involve and consult with college leadership in the development of any recommendations, prior to bringing them to the Board of Trustees for action.
- Coordinate with any other committees of the Board, particularly when overlapping jurisdictions may come into play.

Composition

The Committee shall be composed of no more than six Board members appointed by the Chair of the Board, who shall also appoint the Chair of the Committee.

VERMONT STATE COLLEGES
BOARD OF TRUSTEES
RESOLUTION

Establishment of Long Range Planning Committee

- WHEREAS, The Bylaws of the VSC Board of Trustees allow the creation of committees as needed by resolution; and
- WHEREAS, The Chancellor recommends the creation of a Long Range Planning Committee to consider future strategies for the VSC system; and
- WHEREAS, The Committee as proposed shall sunset on June 30, 2017, unless reauthorized by the Board; be it
- RESOLVED, That the Board of Trustees approves the establishment of the Long Range Planning Committee, with duties as set forth in the attached charge.

April 9, 2015

6. Consideration of Real Estate Matter

The Board will consider a real estate matter.

C. ITEMS FOR INFORMATION AND DISCUSSION

1. Proposed Changes to Board of Trustees Meeting Schedule

In an effort to best utilize the time of trustees, presidents, and staff, to conduct business as efficiently as possible, and to provide more meaningful campus interaction, a new schedule of meetings is proposed that will reduce the number of full Board meetings to five, including the annual retreat, while expanding the meetings to include an afternoon/overnight/morning format at all or most meetings. There would be the potential for individual committees to meet in between these full Board meetings as needed, as well as during the first afternoon of the full Board meetings.

Following is a proposed master calendar of business items that are handled at particular times during the year, and a suggested schedule of dates. Meetings would occur on college campuses, and accommodations would be either on or close to campus. These items are provided for the Board's consideration at this time; dates will be formalized at the July meeting, consistent with bylaws.

	Audit	EPSL	Executive	F&F	Long Range	Full Board
September					Discuss strategic directions at annual retreat	
December	Review Audited Financial Statements	Policy 101 Review of Academic Programs		<ul style="list-style-type: none"> • Review use of Carryover Funds • Review Preliminary Operating Budget Assumptions • Review and approve Campus Capital Budget Proposals and State Appropriation Request 		
February		<ul style="list-style-type: none"> • Policy 109 Review • Honorary degree/emeritus requests 		Approval of Tuition, Fees, Room & Board Rates		Elect three Board members to Nominating Committee
May	Review Audit Schedule	Review Nominations for Faculty Fellows	<ul style="list-style-type: none"> • Evaluation of Presidents & Vice Presidents • Evaluation of Chancellor 	<ul style="list-style-type: none"> • Review & Approve Budgets • Annual Banking & Investment Resolution 		<ul style="list-style-type: none"> • Reappointment of Presidents • Reappointment of Chancellor • Election of Officers of the Board
July		<ul style="list-style-type: none"> • Review IT Annual Services Report • Review Annual Legal Affairs Reports 				<ul style="list-style-type: none"> • Schedule of Board Meetings • Board self-assessments (biannually)
Ongoing, as needed	Whistleblower reports	Policy 102 Program Proposals	Addressing business items as needed	Grant and endowment approvals; real estate transactions	Planning initiatives	

Proposed Dates for FY2016 Board of Trustees Meetings

September 22 & 23, 2015

BOT Annual Retreat
Lake Morey Resort
(already approved and warned)

Week of November 30 - December 4, 2015

Week of February 29 – March 4
or March 7 – 11, 2016

Friday/Saturday (to accommodate
Legislative trustees)

Week of May 23-27, 2016

Week of July 18-22 or July 25 – 29, 2016

2. Rescheduling of July 30, 2015 Board of Trustees Meeting

Currently the Board's summer meeting is scheduled for July 30th. Incoming Johnson State College President Elaine Collins and VT Tech President Dan Smith are both hoping to attend the American Association of State Colleges and Universities' New Presidents Academy, which occurs that week. In order to accommodate their doing so we would like to reschedule the summer meeting to July 23rd.

Items for Information and Discussion

3. Report of the April 1, 2015 Meeting of the Education, Personnel and Student Life Committee

Note: These are unapproved minutes, subject to amendment and/or approval at the subsequent meeting.

The Vermont State Colleges Board of Trustees Education, Personnel & Student Life Committee conducted a meeting Wednesday, April 1, 2015 at the Office of the Chancellor in Montpelier, Vermont.

Committee members present: Kraig Hannum (Chair), Karen Luneau, (Vice-Chair), Mike Pieciak, Alyssa Slaimen

Absent: Lynn Dickinson, Jim Masland

Other trustees present: Church Hindes, Chris Macfarlane, Martha O'Connor

From the Chancellor's Office: Tricia Coates, Director, External & Governmental Affairs
Bill Reedy, General Counsel
Tom Robbins, CFO
Elaine Sopchak, Executive Assistant to the Chancellor
Sophie Zdatny, Associate General Counsel
Yasmine Ziesler, Chief Academic/Academic Technology Officer

College Presidents: Joe Bertolino, Dan Smith, Joyce Judy, Barbara Murphy, Dave Wolk (by phone)

From the Colleges: Tess Conant, President, VSCUP
John Kidder, VTC Professor
Sandy Noyes, VSCSF
Tony Pepper, CSC Academic Dean
Littleton Tyler, VTC Dean of Administration

From the Public: Samantha Montgomery, AFT Vermont

Chair Hannum called the meeting to order at 3:05 p.m. He began the meeting by welcoming new trustees Church Hindes and Mike Pieciak.

Chair Hannum requested a vote from the committee for an agenda addition of a request from Lyndon State for an honorary degree. The addition was approved unanimously.

A. ITEMS FOR DISCUSSION AND ACTION

1. Approval of the February 11, 2015 Meeting Minutes

Trustee Luneau moved and Trustee Slaimen seconded the approval of the minutes. The minutes were approved unanimously.

2. Status of Programs Eligible for Policy 109 Review

Chief Academic Officer Yasmine Ziesler provided the Committee with the background of how Policy 109 review works. Dean Peffer of Castleton, CCV President Judy, JSC President Murphy, LSC President Bertolino, and VTC President Smith discussed the programs at their colleges that had been triggered for Policy 109 review and the various reasons why programs may appear under enrolled. There was general discussion about tracking outcomes for students, the relationship between the 109 process and the more qualitative Policy 101 review process, and the possibility of future revisions to Policy 109. Trustee Hindes asked whether colleges also review high-enrolled and growing programs to understand successes and entrepreneurial possibilities. Chair Hannum commended the colleges for their extensive efforts at self-assessment.

Trustee Luneau moved and Trustee Slaimen seconded the approval of the resolution Status of Programs under 2014 Policy 109 Review. The resolution was approved unanimously.

3. Final Program Proposals under Policy 102

Castleton MA in School Psychology:

Castleton President Wolk explained that there is a large market for school psychologists and Dean Peffer added that presently there is the right combination of need exceeding available programs. There is definitely a need in Vermont for the program. Trustee Slaimen moved and Trustee Luneau seconded the resolution to recommend the program to the full Board. The resolution was approved unanimously.

Vermont Tech BS in Manufacturing Engineering Technology:

Vermont Tech President Smith stated that the college has many excellent partnerships with local manufacturers, and that these companies and current students in the AA program expressed a need for a BS program. Vermont Tech Professor John Kidder stated that this program builds off an existing AA program and uses some of that program's existing courses. The BS program can potentially draw from over 300 people who have completed the AA program, which would count towards this BS, making a big difference in their career goals. The program will be accessible to working people and to students. Professor Kidder also stated that Vermont Tech has a detailed

plan to accommodate lab and equipment needs and will fundraise to fill the gaps. President Smith added that the capital bill currently going through the legislature includes funding for lab improvements, in combination with college matching funds. Vermont Tech is also working with VMEC on possible collaborations for the program. Chancellor Spaulding commended Representative Lynn Dickinson, a Trustee who is working hard in the House to push the funding for the lab improvements.

Trustee Slaimen moved and Trustee Luneau seconded the resolution to recommend the program to the full Board. The resolution was approved unanimously.

4. Nomination of Faculty for VSC Faculty Fellowship Award

Presidents Murphy and Bertolino presented their nominees. The Faculty Fellows Committee, consisting of Chair Hannum, CAO Ziesler, and Linda Olson, President of the VSC Faculty Federation, nominated LSC Professor Janet Bennion and JSC Associate Professor Tyrone Shaw.

Trustee Slaimen moved and Trustee Luneau seconded the resolution to recommend Professor Janet Bennion to the full Board. The resolution was approved unanimously.

Trustee Luneau moved and Trustee Slaimen seconded the resolution to recommend Associate Professor Shaw to the full Board. The resolution was approved unanimously.

5. Agenda Addition: LSC Honorary Degree Request

President Bertolino introduced a request to honor LSC student Micheline Auger with an honorary Bachelor in Humane Letters. He described her accomplishments in overcoming significant physical and health barriers that prevented her from completing her LSC education. The 50th reunion class of 1965 has requested this honorary degree to celebrate her dedicated community service that has been recognized with many awards over the years.

Trustee Luneau moved and Trustee Pieciak seconded the resolution to award Micheline Auger an honorary Bachelor of Humane Letters degree to the full Board. The resolution was approved unanimously.

5. Revision of EPSL Committee Areas of Responsibility

CAO Ziesler explained to the Committee that the revised version of the Areas of Responsibilities reflects changes in the Committee's charge to clarify its primary responsibilities. Trustee Luneau stated that she wants to discuss the changes more fully with the Board to ensure none of the Committee's now former duties are being overlooked. Chancellor Spaulding informed the

Committee that staff are reviewing the entire Trustee Handbook and there will be discussion at the Board meeting of reorganization and a new standing committee.

B. ITEMS FOR INFORMATION AND DISCUSSION

1. VSC Academic Retreat Update

CAO Ziesler shared information about the upcoming annual academic retreat and encouraged trustees to plan to attend.

The meeting adjourned at 4:26 p.m.

Items for Information and Discussion

4. Report of the April 1, 2015 Meeting of the Finance and Facilities Committee

Note: These are unapproved minutes, subject to amendment and/or approval at the subsequent meeting.

The Vermont State Colleges Board of Trustees Finance & Facilities Committee conducted a meeting Wednesday, April 1, 2015 at the Office of the Chancellor in Montpelier, Vermont.

Committee members present: Church Hindes, Christopher Macfarlane (Chair), Linda Milne

Absent: Jerry Diamond, Tim Jerman, Bill Lippert, Heidi Pelletier

Other Trustees Present: Karen Luneau, Martha O'Connor, Alyssa Slaimen

College Presidents: Joe Bertolino, Joyce Judy, Barbara Murphy, Dan Smith, Dave Wolk (by phone)

From the Chancellor's Office:

- Tricia Coates, Director of External & Governmental Affairs
- Bill Reedy, General Counsel
- Tom Robbins, CFO
- Elaine Sopchak, Executive Asst. to the Chancellor
- Jeb Spaulding, Chancellor
- Sophie Zdatny, Associate General Counsel
- Yasmine Ziesler, Chief Academic & Academic Tech Officer

From the Colleges:

- Tess Conant, VSC United Professionals
- Scott Dikeman, Dean of Administration, Castleton State College
- Loren Loomis Hubbell, Dean of Administration, Lyndon State College
- Barbara Martin, Dean of Administration, Community College of VT
- Sandy Noyes, Unit Vice Chair, VSEA Represented Staff
- Sharron Scott, Dean of Administration, Johnson State College
- Lit Tyler, Dean of Administration, Vermont Technical College

From the Public: Samantha Montgomery, AFT Vermont

Chancellor Spaulding informed the group that there would not be an official meeting because several members of the Committee were unable to attend and therefore quorum has not been reached. Instead the group will go over the agenda items without taking any action. There was no objection to this change.

Items for Information and Discussion

A. ITEMS FOR DISCUSSION AND ACTION**1. Minutes of the February 11, 2015 Finance & Facilities Committee meeting**

The minutes were not approved due to lack of a quorum.

2. Distribution of Stafford Community Grant for Spartan Dome Installation

Due to a lack of quorum, there was discussion of this item only, and no action was taken. The item will go to the full Board on April 9th. Castleton President Wolk and Dean of Administration Scott Dikeman briefed the group on the use of funds from a federal earmark obtained by Senator Jeffords several years ago to install the Spartan Dome. The college will provide transportation to the dome from campus as needed. The endowment being used to install the dome did not have any requirements attached to it regarding naming of facilities. The dome will last a minimum of 8 to 10 years, and up to 20 if well maintained. Castleton will start setting aside funds over time for an eventual replacement. It is anticipated that revenue generated by the dome will exceed the debt service. Trustee Milne emphasized the importance of documenting the funding accurately for federal grant reporting purposes.

B. ITEMS FOR INFORMATION AND DISCUSSION**1. Review VSC Benchmarks**

CFO Robbins shared with the group a new set of benchmarks for the Board to use to analyze the financial status of the colleges at certain points in time. The source of the data in the benchmarks is the audited financial statements used to report to IPEDS. Based on comments from the group he will revise the benchmarks and bring them back for a review at a later date. The following changes to the benchmarks will be made:

- Note that the income statement numbers include GASB.
 - Note that the arrows generally represent a favorable/unfavorable change relative to the two columns to their left.
 - The trend line relates to the five numerical columns.
 - We will benchmark for endowments and gifts.
 - There was discussion about using headcount and FTE. The VSC will determine the best option and incorporate that into future benchmarks.
 - Include key definitions.
 - Make sure dollar amounts have dollar signs and quantities don't.
-
-

2. Discussion of College OPEB Use

Johnson State College President Barbara Murphy shared her plan to use the OPEB funds for two projects. One is to mount an intensive outreach campaign for the External Degree Program. The other is a project for increasing retention through advising by moving away from faculty-based advising and towards an intensive advising system. The focus will be on first-year and transfer students and will add two advisor positions to the advisor center; it is anticipated the program will pay for itself after two years by an increase in retention.

Community College of Vermont President Joyce Judy stated that her plan for most of the OPEB funds include two proposals. The college would like to invest in voice over IP technology (VOIP), which will reduce existing expenses. The second proposal will be an investment in virtual desktop infrastructure (VDI) technology, which will allow a savings in computer replacement costs.

Lyndon State College President Joe Bertolino stated that the college will be pursuing four projects with its OPEB funds. The first is to continue an analysis and improvement of the college's enrollment management system. The second project is an investment (to be supplemented by additional fundraising) to supply the electronic journalism arts program with a renovated studio and new cameras. The third project is to hire a transfer coordinator to improve the college's outreach to transfer students; it is expected this investment in transfer student services will pay for itself within two years. The final project will be to start the renovation of the Goth Hill House. The college purchased the house several years ago and once renovated will use it for housing and conference services.

Vermont Technical College President Dan Smith stated that allied health OPEB funds will be used to address recommendations that arose during the recent accreditation process to fill vacancies related to nursing student support. Non-allied health funds will be used to bolster recruitment efforts at over a dozen local high schools and restoring some capacity in admissions staff. The college will also enhance its international recruitment and retention strategies, as well as advising capacity. This amounts to two to three new positions over two years. If the legislature comes through with the anticipated funds for updated labs, President Smith stated he will most likely use all the funds to meet the required match.

Castleton State College President Dave Wolk shared his proposed use of the funds for recruitment and support services for international students. Funds will also be used to further develop the Center for Schools and its relationships with local and statewide organizations, particularly since

UVM is stepping back in teacher education. The college will also invest in its already robust athletics program by starting men's and women's Nordic skiing, women's golf, and track and field programs.

Items for Information and Discussion

The addition of these teams is expected to increase enrollment and retention. Over the next two years the college will also update and enhance its marketing program, including search engine optimization, internet marketing, and new media opportunities.

President Murphy asked Board members if they felt they could approve the proposals shared by the presidents. Trustee Macfarlane stated that all the plans sound good but that the Committee would like to see included how the success of each proposal will be measured, along with estimates of revenue or savings generated, and exit strategies.

3. Discussion of FY2016 Budget Development

Trustee Macfarlane reminded the group that the Board will be voting on budgets in May. Chancellor Spaulding explained that he wants to give the Board additional time to learn about and consider budget options, and provide feedback, and avoid having them make such a significant decision with only a week's time to review the materials.

CFO Robbins shared the budget timeline. On May 1st the budgets are due to the Chancellor's Office. On May 6th the budget materials will be sent out to the Finance & Facilities Committee. On May 13th the Committee meets, and the Board meets on May 21st.

Colleges are refining their recruitment and retention numbers. Net tuition revenue is \$113M, or 65% of total revenue. The state appropriation is \$26M, or another 15%; this is a flat appropriation. Another 15%, or \$26M, is auxiliary revenue from room and board and other revenue from students. Seventy percent of expenses are comprised of personnel costs. Each president gave a brief overview of the steps they are taking to bring their FY2016 budgets into balance.

4. Update on Legislative Issues

This agenda item was not discussed.

5. Update on Ongoing VSC Construction

This agenda item was not discussed.

6. Review Capital Projects Report

This agenda item was not discussed.

C. ITEMS FOR INFORMATION ONLY

1. Monthly Grant Activity Report
2. Monthly Cash Report

The meeting ended at 7:15 p.m.

Items for Information and Discussion

5. Report of the Vermont State Colleges Student Association
6. Report of the Chancellor
7. Reports of the College Presidents

President's Report

April 2015

One of the challenges CCV faces as a result of our statewide presence is that our faculty is spread out across Vermont, in other states, and even in other countries. As a result, we have found that we must take a more active role in developing opportunities through which faculty can interact with and learn from each other, regardless of physical location.

One way that we build community among faculty is through our faculty retreat, which is held annually at Lake Morey Resort. The two-day retreat allows faculty to work with each other in hands-on seminars and workshops targeted specifically at strengthening pedagogical techniques and developing goals and priorities for the classroom. This year's retreat has been scheduled for June 18 and 19 and will feature presentations by April Yee and Naomi Davidson.

Yee is a postdoctoral scholar at the UC Davis Center for Poverty Research and will present on first-generation and middle class students' academic experiences in their first two years of college with a particular focus on retention. Davidson is the head of Higher Education Partnerships at Khan Academy, and someone we have come to know through our work on the NEBHE developmental math project. Davidson will discuss the strategies Khan Academy uses to engage and retain learners.

Among the recurrent themes CCV has seen in recent faculty surveys is the need for more technology training, better communication about available technology, and more faculty input about the resources and support necessary to teach with technology. These needs have grown with the increasing use of Moodle and other technology tools. Of the 1,071 CCV course sections running in fall 2013, for example, 90% made some use of Moodle, and over 70% of on-ground courses used a classroom computer and projector.

In response to these survey results CCV launched two new initiatives last year to provide faculty with enhanced training on learning technology platforms in use at CCV and to further strengthen faculty participation in college governance. Both initiatives, the Moodle Mentors project and the Faculty Advisory Committee on Technology (FACT), have been very successful.

The College began the Moodle Mentors project in the summer/fall of 2014 as a means of familiarizing more faculty members with a specific piece of Moodle software called Gradebook. We realized that the Gradebook application could serve as a retention tool if more instructors were taught how to use it. The basic idea is that in using Gradebook to provide ongoing feedback about how students are doing in class, faculty and students will better be able to recognize when additional help is needed.



Instructor Brad Houk is profiled on CCV Now for his work mapping the village of Bellows Falls with his classes.

We decided to model the project after our student-based Peer Mentoring project and also after an earlier pilot program run in 2004 by the VSC's Teaching and Learning Technologies Group. We are now seeing an increase in Gradebook usage, as well as an increase in faculty using the system to learn about teaching technologies used at the College.

Also in the fall of 2014 CCV created the FACT, an all-faculty committee that represents all 12 centers and the Center for Online Learning. The committee meets in fall and spring, and faculty representatives organize center-based meetings with the broader faculty community each semester. CCV designed the structure to serve as a means of both reaching out to, and hearing directly from, the College's instructors about their thoughts on technology and its use at CCV. Moving forward we envision this group becoming a primary source of information on how the College can effectively implement and provide training on new technologies, how it can improve upon the use of existing technologies, and how best to integrate these tools into the classroom for student benefit.

Although early in its existence, we have already received valuable and positive feedback through FACT. First and foremost, this direct connection to faculty has provided us with information about the faculty's experience with the Moodle Mentors project. According to committee chair and Morrisville instructor Shawn Kerivan, the most resounding message heard at FACT meetings has been appreciation for having a system in place that allows for faculty collaboration on technology-related issues. Based on this information I am pleased to report we will continue to run the Moodle Mentors project in upcoming semesters.



Leadership scholar Ashley Andreas organized a clothing drive at CCV's Upper Valley location.

These two projects, along with our faculty retreat, are a small sampling of the ways in which CCV continues to strengthen and support the nearly 800 faculty working for the College. If you would like to learn more about our instructors and their innovative approaches to education, I'd encourage you to read some of the profiles we've published on [CCV Now](#).

Another article I would encourage you to read is one about our [2014 Leadership Scholars](#). You may remember that the College began awarding this scholarship in 2012 to students who exhibit the qualities and characteristics befitting the title of leader. Each year 13 students representing CCV's academic centers and the Center for Online Learning are given a \$1,000

scholarship in a special luncheon ceremony. This year's ceremony was held at CCV-Montpelier on March 27 and the student stories were both humbling and powerful. The students were pleased to meet VSC Board of Trustees Chairwoman Martha O'Connor, and Scott Giles, executive director of VSAC, both of whom congratulated the scholars and expressed how remarkable an honor it is to be named a leadership scholar by CCV.

Finally, I'd like to mention that CCV was recently featured in a front-page article of the Valley News' Sunday edition. The article, titled "[Community College Is the Ticket to a Better Life](#)," is a comprehensive look at the benefits CCV offers students and how we are helping to effect positive change in the lives of our students. Along with this article, CCV has also received positive coverage in the past few months from Vermont Public Radio, WAMC Northeast Public Radio, VTDigger.org, the Rutland Herald, and numerous other media outlets. All of our media coverage can be read in our [In The Media](#) section of CCV Now.



Castleton

Introduction

Evidence of our branches growing and flourishing in Rutland is everywhere. Our internship and community engagement opportunities have expanded exponentially since the opening of Castleton Downtown; our alumni art is displayed proudly at Rutland City Hall, and Professor Bill Ramage's stunning work of art - a 43' x 12' cityscape drawn entirely in pencil - just wrapped up a three-month long exhibition in Rutland's downtown.

While the key to our future may well be in our Rutland branches, our foundation is strengthened by our roots being planted firmly in Castleton. Yes, We Are Castleton. The "We Are Castleton" feeling permeates our students, our staff, and our faculty. The launch of our new television commercial, featuring our students, and the launch of our new faculty and staff newsletter bring this feeling to the forefront.

Academic Affairs

Tim Grover Earns NSF Grant

Natural Sciences Department Chair and Geology Professor Tim Grover was the recent recipient of a National Science Foundation research grant.

The nearly \$60 thousand grant, titled "Collaborative Research: RUI: Proterozoic Mountain Building and Collapse, Eastern Adirondacks, New York," will allow Castleton students to actively participate in relative fieldwork and is a two-year long project in collaboration with Michael Williams at the University of Massachusetts, Amherst.

Grover's award marks the first time Castleton has received a grant from the NSF.

On-Campus Internships Prepare Students

While many students travel to local area businesses to obtain necessary internship experience, others utilize the many resources and departments available to them on campus.

During the spring semester nearly a dozen Castleton students earned internship credit working in professional areas of the college. Students worked in Athletics, Conferences & Events, Marketing & Communications, Castleton Downtown, and Career Services providing necessary services from facilitating events to providing writing and photography.

Public Service

Student Elected Town Treasurer in Hometown

Business major Alyson Marcucci is putting her industry knowledge to work far before receiving her diploma as she was recently elected Town Treasurer in her hometown of Stratton, Vermont.

Having worked as the office's Assistant Treasurer since the beginning of November, the Castleton senior constantly strove to promote herself and make a positive impression around town.

"I felt that people might see my lack of experience as a weakness," said Marcucci, adding that she feared her age would affect voter opinions. "It turns out that many people saw it as a change of pace and an opportunity."

Her Treasurer position has not only provided Marcucci with a job fresh out of college, but has also given her valuable hands-on field experience to prepare for future endeavors.

Castleton Alumni Art Featured at City Hall

The Castleton Alumni Art Exhibition on display at the Rutland City Hall, located off of Strongs Avenue showcases works by a range of alumni from four decades.

The vibrant exhibit features pieces from 16 of the college's alumni dating as far back as 1982 and up to Castleton's most recent graduating class of 2014.

Through the exhibit visitors have the opportunity to explore the variety of artwork included in the multi-artist display, which includes drawings, paintings, graphic design, and mixed media pieces. The exhibit is available for viewing during regular business hours, Monday through Friday, from March 16 to August 28, with an artist reception scheduled for Friday, April 3 at 6 p.m.

A concept that originated from Rutland Mayor Chris Louras, he pictured a Castleton-related collaboration as the perfect addition to the City Hall walls.

"I think Rutland is a great space to showcase Castleton's artwork," he said. "We have a very good symbiotic relationship with Castleton and their presence in Rutland, downtown especially, is critical to Rutland's success," Louras said. "Castleton adds to both the economic well-being of the community and vibrancy."



Castleton

Special Events

Tony Award Winner Visits Theater Students

As Castleton Theater Arts and Music students prepared for their final major musical production of the spring semester, *Spring Awakening*, they were given a little extra inspiration after a campus visit from a fellow theater enthusiast.

Two-time Tony Award winner Duncan Sheik spent the day on campus on Friday, March 13 conducting an interactive workshop with students, lending guidance and production critiques.

"It's really freeing to be able to write for a different persona other than yourself," explained Sheik of his song writing experience to the crowd of students before lending them a small piece of performing advice. "Don't be afraid to be a little bit larger than life. Sing it as if you are in your bedroom singing to yourself."

The American singer and songwriter, best known for his 1996 debut single, *Barely Breathing*, has gone on to an incredibly successful career as a composer for motion pictures and Broadway musicals such as the critically acclaimed *Spring Awakening*.

During his scheduled workshop, arranged by Director of the Castleton Fine Arts Center, Rich Cowden and Paramount Theater Programming Director Eric Malette, Duncan was able to give direction and play insight to the group of theater and music students.

Spring Awakening won Tony Awards for "Best Orchestration" and "Best Original Score" (Music), as well as "Best Musical." The original cast recording album received the Grammy Award in 2008 for "Best Musical Show Album," and the guitar that Sheik used to compose songs for *Spring Awakening* is currently on display at the New York Public Library for the Performing Arts in Lincoln Center.

"Having a two-time Tony winner on campus working with our theater and music students is our equivalent of the football team hosting an NFL quarterback at the stadium for a two-hour throwing clinic," Cowden quipped.

Castleton Lacrosse Spearheads Two Events

The Castleton men's and women's lacrosse team epitomize Castleton's commitment to service to others, and this was never more evident than at two recent events.

In February the men's team partnered with Norwich University to host Climb 4 Connor, a 24-hour rock climbing marathon hosted at the Spartan Athletic Complex, to raise money and

honor the memory of former Cadet lacrosse player Connor Roberts. Roberts had just finished his sophomore year at Norwich when he passed away from a heart attack in June of 2014. The sudden death shook both the Castleton and Norwich communities, as well as his hometown of St. Albans, Vt. Connor's older brother Ben played lacrosse and hockey at Castleton before graduating in 2014 while his sister Danielle was a member of the women's hockey team at Castleton.

The effort raised more than \$7,000 for the memorial scholarship fund in Connor's honor.

[View all of the coverage here.](#)

Members of the men's and women's lacrosse teams joined together with Castleton's Peer Advocates for Change (PAC) to raise awareness about relationship violence, as both the teams took the field for a "One Love" game on March 21.

The One Love Foundation, in honor of Yeardeley Reynolds Love, is an organization whose mission is to end relationship violence by educating young people, empowering them to speak up when they see it happening and activating them to be voices leading the call for change. The foundation was created in 2010 to honor the memory of Love, a University of Virginia women's lacrosse player, who was killed by her ex-boyfriend, a member of the UVA men's lacrosse team.

"I think One Love gives a really great voice to a very sensitive topic," said head women's lacrosse coach Hannah Corkery. "As coaches we recognize that our roles go beyond developing lacrosse players. It is also about helping young men and young women grow as people. Yeardeley's tragic death not only impacted the lacrosse community but shed light on a larger, more important issue of domestic violence and what can happen when these issue are not confronted openly and honestly."

We Are Castleton

The office of Human Resources recently launched the "We Are Castleton Newsletter" a monthly publication for staff and faculty members, by staff and faculty members.

[Check out the latest edition here.](#)

Our new commercial launched in conjunction with the NCAA Division I Men's Basketball Tournament, airing on WCAX and Comcast's Turner Broadcasting Affiliates. The commercial utilizes our students.

[Watch the 30 second commercial here.](#)



JOHNSON STATE COLLEGE PRESIDENT'S REPORT

to the Vermont State Colleges Board of Trustees

APRIL 9, 2015



Recent highlights at JSC include new funding from the Vermont Genetics Network for research on exercise and stress management, the second competition at Harvard University for JSC's Model U.N. Club, and a joint student-faculty presentation before the Education committees of the Vermont House & Senate. These and other **noteworthy accomplishments of JSC students, faculty, staff and alumni are presented in a supplement to this report** that can be read [here](#).

EARLY COLLEGE @ JSC

The Early College program has proved tremendously popular in our part of the state — and tremendously successful here at JSC. In enacting the program last year, the legislature approved 18 Early College slots per state college, and applications for the program at JSC exceeded that number. As we prepare for the program's second year — the 2015-16 academic year — we again are seeing overwhelming interest.



As of this writing, the Vermont Senate has passed an amendment that would allow Castleton, Lyndon and JSC to share a combined enrollment cap of 54 students instead of the current cap of 18 per institution; Senate and gubernatorial approval are expected. In anticipation of successful passage, we are grateful to Castleton and Lyndon for their flexibility which will allow us to enroll 29 students in the program. We have received a total of 36 applications for next year and currently have deposits from 26 of those, and we continue to receive inquiries almost daily.

CELEBRATING THE DIVERSITY & INNOVATION OF VT BUSINESSES



Several years ago we launched the Vermont Business Speakers Series, which brings Vermont entrepreneurs to campus to share their stories with students. Students have been inspired by the speakers and learned much about the ways globalization, technology and shifting demographics have changed the way we live and work — and how more dynamic forms of work are replacing “jobs for life.” We reinforce these points by showcasing innovative, non-traditional Vermont company founders who have found success by creating their own future. So far this semester we have brought to campus Orah Moore, owner and operator of Haymaker Press; and Mike Comeau, owner of Johnson's Sterling Market as well as grocery stores in Richmond and Waterbury.

Moore told how she grew her interest in photography into a business as a photographer and manufacturer of greeting cards. In addition to challenging students to think about their work-style preferences, skills and passions, she stressed the hard work and dedication required to operate a business. Comeau began his grocery career as a teenager, working the late shift for 10 years. He offered pearls of wisdom about the value of a strong work ethic, the importance of empowering employees and the need for self-reliance and resilience. He noted that the net income of his business is three times higher than a year ago, which he attributed in part to empowering his workers to reach shared goals. We are grateful to have a downtown grocery within walking distance of campus for many reasons, including the opportunity for part-time work for our students and full-time employment for a recent graduate.

INCREASING COLLEGE ASPIRATIONS IN LAMOILLE COUNTY



The entire sophomore class from Lamoille Union High School (100+ students) will spend the day at JSC on Wednesday, April 15, attending workshops and participating in activities designed to spark their interest in earning a college degree. The program is part of the Lamoille Educational Aspiration Project (LEAP), a program funded by a grant from the Vermont Student Assistance



Corporation aimed at increasing students' post-secondary aspirations. Academic Dean Dan Regan suggested the idea of bringing the students to campus and has worked with Assistant Professor Kathleen Brinegar (Education) to plan the day, which includes sessions with JSC faculty members.

MORE APRIL ADMISSIONS EVENTS

JSC's second annual **Community Journalism Day** takes place Friday, April 17. This year the focus is on media ethics. Visiting high school groups will attend a panel discussion featuring Ken Picard (*Seven Days*), Mike Donoghue (*Burlington Free Press*) and Chris Braithwaite (*Barton Chronicle*); attend a workshop at which they review case studies and attempt to find the best ethical solutions; and hear from faculty member Sawyer Alberti, who will discuss ethical issues related to viewing and sharing news on social media, with particular focus on the terror campaign being waged in the Middle East by ISIS/ISIL/Da'ish.

This year's **Integrative Medicine Day**, sponsored by JSC's Wellness & Alternative Medicine (WAM) program, takes place two days later, on Sunday, April 19, at the Stoweflake Resort & Spa in Stowe. The free, annual event gives WAM students an opportunity to learn about career options from practicing professionals and experience a variety of alternative medicine and wellness modalities. We have invited prospective students who have expressed an interest in the WAM program at Johnson State.

CONNECTING STUDENTS WITH CAREERS

We hosted our annual **Spring Career Fair** Thursday, March 26, hosting more than 50 employers and attracting a record number of students. Departments engaged in a friendly competition to send the most students attend the fair.

Later that day we held our third "**Dinner with the Boss**," an event made possible by the JSC Alumni Association. The evening connects business leaders who are JSC alums with students at a catered dinner and features information business etiquette and career opportunities. Seven alums and 25 students — at least two of whom received job offers by the end of the evening! — participated.



South Burlington Chief of Police Trevor Whipple, JSC class of 1994, talks with a student during "Dinner with the Boss."

SHAPE POOL REOPENING CREATES A SPLASH

Closed since November due to ongoing equipment failures, the JSC pool reopened the week of March 16 with great fanfare — and a new, energy-efficient heating and ventilation system. Confirming President Murphy's statement that "an outpouring of feedback from the local and campus community confirmed the importance of the pool as an educational, recreational and therapeutic resource for area schools and nearby residents as well as the JSC community," the re-opening garnered lead-story status among local media, and more than 60 adults and children attended a celebratory open house on Saturday, March 21.

SAAC PARTNERS WITH SPECIAL OLYMPICS

JSC's Student-Athlete Advisory Committee has partnered with Special Olympics in promoting the "**Spread the Word to End the R-Word**" campaign. In collaboration with the "Think College" program, SAAC hosted a table during lunch one day and had more than 100 people sign a pledge to remove the R-Word from their vocabulary and replace it with more respectful words.



This was followed on March 21 by JSC's first annual **Special Olympics Basketball Tournament**, also hosted by SAAC. Five Special Olympics teams comprising nearly 50 athletes and more than twice as many fans turned out for the four-hour event. SAAC was represented by 18 student-athletes who helped coordinate logistics, officiate, sell concessions and cheer on the athletes. One of the highlights of the day was the half-time dance-off led by JSC "Think College" student Tristan Geoffrey and the JSC mascot, Boris the Badger.

38TH CASINO NIGHT FOR LAMOILLE UNITED WAY

One of the College's longest-running traditions, the annual spring Casino Night sponsored by JSC's Student Government Association, raised over \$800 for the United Way of Lamoille County. The event attracted more than 100 students and community members, many of whom dressed to the nines for the "Hollywood" theme.



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LSC@NECC: Curriculum Finalized

NEW STUDENT
RECRUITMENT EFFORTS
READY FOR FALL 2015



The curriculum is vetted for [LSC's partnership](#) with Northern Essex Community College and Higher Education Partners. Starting this fall, Lyndon will offer bachelor degree completion programs on NECC's Lawrence campus in Visual Communications with a concentration in Graphic Design and Advertising; Computer Information Systems; and Music Business and Industry with concentrations in Music and Self Promotion, Management, and Audio Production. These degree programs are pending approval by the Massachusetts Department of Higher Education and New England Association of Schools and Colleges.

Exercise Science Reaccreditation

ONLY CAAHEP ACCREDITED PROGRAM IN VERMONT AND NEW HAMPSHIRE

Lyndon State College's Department of [Exercise Science](#) has been reaccredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP). When Lyndon's Exercise Science program received its first national accreditation in 2010, it was the 24th institution; there are now 43 accredited institutions nationwide. Lyndon is the only accredited Exercise Science program in Vermont or New Hampshire. The reaccreditation runs through 2024.

College Fields 4 Teams in Annual Film Slam

LSC COSPONSOR OF GREEN MOUNTAIN FILM FEST AND SLAM COMPETITION

Film Studies/Philosophy Professor David Johnston served as emcee and LSC President Joe Bertolino was on the panel of experts for the second annual 48 Hour Student Film Slam at Catamount Arts. Inspired by the long standing tradition of filmmaking under the proverbial gun, the Film Slam is a team competition where groups of young filmmakers write, produce, direct, design, score, edit, and premiere an original short film... all in just two days. Fourteen teams were vying for the \$1,000 grand prize; four from LSC. The films were premiered and judged on March 28.

Continued Growth at 3rd Annual Vet Summit

GARY W. MOORE STUDENT VETERANS CENTER DEDICATED

More than 260 participants attended this year's [Northeast Kingdom Veterans Summit](#) on March 14. There were 140 military veterans, 64 combat veterans, 62 exhibitors, and 12 breakout sessions. Highlights of the Summit included a ribbon cutting for the new Gary W. Moore Student Veterans Center. The event received statewide media coverage from WCAX and Vermont Public Radio.

There was a large turnout at Q Burke Mountain Resort for the Ian

Muller Rail Jam at the conclusion of the Summit. Mountain Recreation Management students in the Program Planning class help organize and run the event, now in its second year. The event raises money to fund the Ian Muller Memorial Scholarship, a \$1,000 award given annually to an LSC student veteran. After the competition Student Veterans Club President Dyllan Durham was recognized as the recipient of this year's scholarship.



Ribbon cutting for the Gary W. Moore Student Veterans Center

Public Purpose,
Winter 2015



President Featured in AASCU's Public Purpose

LESS TRADITIONAL WAYS FIVE PRESIDENTS
INTERACT WITH STUDENTS.

President Bertolino was one of five college presidents profiled in the winter 2015 issue of [Public Purpose](#), the national magazine of the American Association of State Colleges and Universities. The article addresses the "less traditional" ways presidents are interacting with their students. The interview touched on his first-hand experience of student orientation when he arrived, cameo appearances in Twilight Players productions, being accessible to students, and the move from NYC to NEK. The story includes a link to a video of Joe taking the plunge at our annual Spring Dip fundraiser.

LyndonFlex for Fall 2015

PART OF PLAN TO ATTRACT NEW POPULATIONS REGIONALLY

Plans are on track to launch LyndonFlex in fall 2015. Fifty-five courses—many targeting nontraditional students—will be offered nights and weekends or delivered online or as hybrid classes. A critical component of the plan will be designating an admissions staff member as the "single point of entry" to attract and better serve nontraditional students.

Lyndon Launches New Responsive Website

The College relaunched [LyndonState.edu](#) on March 20 as a "responsive site" to provide a better user experience for the mobile users who now account for 30 percent of overall visits. While the site appears virtually unchanged on desktop or tablet computers, content was added and updated as part of the months-long process.

Kingdom Career Connect

RAISING CAREER AND COLLEGE ASPIRATIONS FOR LOCAL MIDDLE SCHOOLERS

Kingdom Career Connect will be held on April 10. All eighth grade classes in the Northeast Kingdom are invited; approximately 350

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students from 18 schools are expected to participate.

The day-long session gives students an opportunity to explore potential occupations and begin thinking about course selections at the high school level. Local business and community leaders in hospitality, advanced manufacturing, healthcare and human services, and agriculture will host interactive, hands-on, and group and individual activities in their respective fields.

The other event partners are VSAC, Northeastern Vermont Area Health Education Center, Farm to Plate, and area businesses; and made possible in part by a McClure Foundation grant.



Professor Bruce Berryman at the 2014 STEM Camp.

Summer Camps Returning

EDUCATIONAL AND ATHLETIC FUN FOR MIDDLE AND HIGH SCHOOLERS

Lyndon will be home to **ten camps** this summer including two basketball camps; two baseball camps; camps for young entrepreneurs, makers, and leaders; and a STEM camp (science, technology, engineering, and mathematics). The popular Rock and Roll Recording camp, organized and run by students and staff in the Music Business and Industry Department, will return as the summer's only overnight camp. Nearly all camps include recreational activities programed by the Lyndon State Adventure Program.

Community Service

The Rural Reality Campaign is a week of events to raise awareness of homelessness in the Northeast Kingdom. LSC students attended many events but were specifically invited to join in the annual Night in the Park vigil on March 6. Temperatures plummeted to -14F that night. Participants could stay any length of time during this overnight event; those who made it to the finish line were treated to a pancake breakfast the following morning courtesy of Lyndonville's Volunteer Fire Department.

President and Partner Speak on Diversity

PRESENTED AS PART OF LSC'S YEAR OF SOCIAL JUSTICE

Lyndon President Joe Bertolino and his partner of 22 years, Bil Leipold, brought their diversity program, "When the Gays Move into the Neighborhood" to the Lyndon campus on March 19. The show is a funny, interactive, and challenging program to get students to confront important community issues such as diversity appreciation, homophobia, and heterosexism. Joe and Bil have spoken about diversity on hundreds of college campuses.

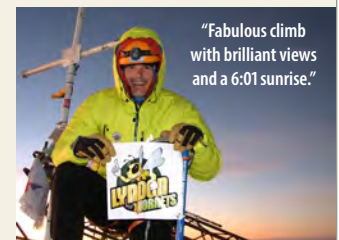
Earlier on the 19th they presented the program to students at Champlain College. In between the two shows they sat down to talk with Vermont Public Radio's Alex Keefe about the program. The broadcast interview is archived at: <http://digital.vpr.net/post/lyndon-state-teaches-diversity-unique-way>

FACULTY+STAFF

The Mathematics and Science Partnership Committee of the Vermont Agency of Education have awarded the Leadership Grant to **Biology Professor Alan Giese's** project, "VSI: Partnerships to Build NGSS Capacity in Vermont." **The Vermont Science Initiative** (VSI) brings together scientists and science educators from higher education to develop and implement a series of science learning experiences and courses for K-8 teachers. The aim is to achieve scientific literacy for all of our children through improved instruction in science. Giese is the director of the VSI.

In their award, the committee noted they were "excited to see how this work moves forward" and cited the way Giese "created a strong network of partnerships that will support statewide implementation of Next Generation Science Standards."

For the thirty minutes that **Director of Athletics Chris Ummer** was on Mexico's Pico de Orizaba summit, he was the highest person in all of North America. Ummer made the climb on February 27. The summit stands at 18,941 feet.



"Fabulous climb with brilliant views and a 6:01 sunrise."

Music Business and Industry Professor

Joe Gittleman was invited back to speak as a panelist at Austin's **SxSW** (South by Southwest). This year's topic, "Life Beyond Music: Making Change" focused on the panelist's unique career experiences and the lessons they were taught... and further, how those lessons helped them create change in their global community.



Social Sciences Professor Janet Bennion was invited to lecture at Bates College as part of a four-part speaker program on "Unusual Positions." Bennion spoke about Mormon fundamentalist plural marriage as a civil rights issue; other topics included queer readings of the Pauline epistles, sex abuse in the Roman Catholic Church, and the ethics of touch in contemporary Neopagan thought. The series was designed not only to support Bates classes and engage the local community, but also to broaden conversations about gender equality.

History Professor Alexandre Strokanov has co-authored two recently published articles: "The Ontology of Subject Area 'Psychology Of Happiness'" in the 2014 July-December issue of the *American Journal of Scientific and Educational Research*; and "Russian and American students' images of their future presidents" in a 2014 issue of *Psychology in Russia: State of the Art*.

VERMONT TECH

PERSONNEL

Dwight Cross is returning to Vermont Tech to serve as our **Associate Dean of Enrollment Management and Alumni Affairs** on April 13, 2015. Dwight has spent the last three years as Director of Admission at the New England Culinary Institute. Prior to that, Dwight had been with Vermont Tech in a variety of admissions and enrollment capacities since 1990. Dwight's addition to the college community will add strength and leverage to the work of our admissions and recruitment operation. He will also give us the capacity to creatively engage our alumni and other stakeholders in support of the college as we address our challenges.

ACADEMICS

Bachelor's Degree in Manufacturing Engineering Technology

Up for final approval by the Board of Trustees in April, the Bachelor of Science in Manufacturing Engineering Technology is designed to support the advanced manufacturing industry in Vermont. It is structured to be accessible to existing Vermont Tech students as well as employees at a number of our industry partners. Utilizing distance learning lectures and bundled weekend labs, the program will be available in a flexible format.

New Minor/Concentration in Entrepreneurship

Recently approved by the faculty assembly, the program launches this fall. Students in business can get a concentration in entrepreneurship and students outside of business have the option of completing the minor. Through a combination of business planning and entrepreneurship courses, students of any major can enhance their degrees and gain the skills associated with starting their own business or pursuing a career in a start-up enterprise.

OUTCOMES

Based on its most recent **Job Outcome Survey**, Vermont Tech's students achieve at a uniquely high level. Vermont Tech recently compiled its 6-Month Job Outcome survey for the class of 2014. Out of the total 596 graduates, 512 students responded to the survey, giving an 86% response rate. The results of the survey reported that the overall placement rate in advanced education or employment of Vermont Tech's Class of 2014 is **96%**. The percentage of graduates employed within their field is 96% as well.

EVENTS

Bridge Building Competition

Over 25 teams of middle school and high school students will descend on the Randolph Center Campus on April 10, 2015 for the first Bridge Building Competition hosted by Vermont Tech. Model bridges promote the study and application of physics and engineering and help students develop "hands-on" skills. Participating students get to experience what it is to be an engineer, designing structures to a set of specifications and then seeing them perform their function. Teams of students will construct bridges in advance of the

competition - using only Popsicle sticks, Elmer's glue, tooth picks, and dental floss. On the day of the event, students will line up to have their bridges tested with the machinery built by Vermont Tech mechanical engineering technology students.

Try a Major Day

Vermont Tech is excited to host the second annual "**Try a Major Day**" in Randolph for high school sophomores and juniors on **May 1, 2015**. Students will be able to walk in the footsteps of current Vermont Tech students and experience first-hand all that we have to offer. The Vermont Tech academic programs taking part in the event include Automotive and Diesel Power Technology, Aviation, Business, Construction Management, Diversified Agriculture, Engineering Technology, IT & Computer Science, Nursing & Allied Health, Veterinary Technology, and more.

Commencement speaker

Not only are we thrilled to be hosting Commencement at the Randolph Center campus this year, we are equally delighted to announce our speaker for Saturday's events. A product of U-32 high school in East Montpelier (Class of 1993) and a native Vermonter, **Zebulon Scoville is Flight Director for NASA** and leader of the International Space Station flight control team. As a Flight Director and aeronautical engineer, Zeb is a senior leader in the space program and responsible for the successful planning and execution of manned space flight operations.

PARTNERSHIPS

The \$25.6M **Vermont State Lab project** proposed for the Vermont Tech Randolph Center campus is progressing, with the recent completion of soil boring tests and the State hosting a community meeting for Randolph neighbors on March 31, 2015. We envision a future in which the agency staff provides guest lectures in their fields of expertise and that students may intern in the lab. Another future dividend lies in the tendency of Vermont Tech students to stay in Vermont after graduation to start their own businesses and farms, which will fall under the regulatory areas of these agencies. The state lab experts will have the opportunity to engage the next generation of entrepreneurs, farmers and engineers while they are still learning at Vermont Tech and help to shape the workforce of our state.

8. Other Business

9. Comments from the Public

10. Date and Place of Next Meeting

Thursday, May 21, 2015

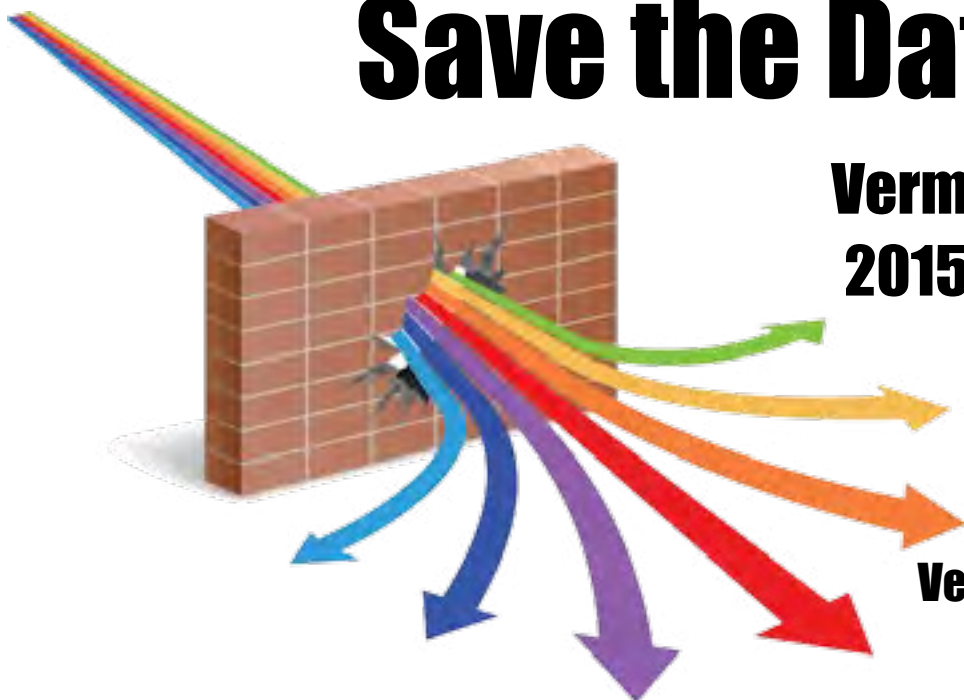
Vermont Technical College, Williston, VT

Save the Date!

**Vermont State Colleges
2015 Academic Retreat**

May 20, 2015

**Vermont Technical College
Randolph, VT**



Pathways to Student Success: Exploring Access, Inclusion, Engagement

What do we learn when we follow students' paths into, within, and beyond our institutions?

This year's Vermont State Colleges Academic Retreat will focus on three interrelated issues critical to student success: Access, Inclusion, and Engagement. The task of ensuring access to higher education for Vermonters is central to all of the Vermont State Colleges. Cost and flexibility, as well as the wide-ranging missions and identities that characterize our colleges, represent only a few of the factors connected with fulfilling this comprehensive purpose. When students enroll within the VSC, their welcome and incorporation into our varied college communities play a critical role in promoting their success. All of us embrace the work of honoring differences of race, ethnicity, gender, ability, and sexual orientation, and of overcoming the economic barriers that challenge our attainment of genuine inclusivity. As institutions essential to the wellbeing and growth of Vermont, VSC colleges readily join with local and regional partners to make a positive impact on the quality of life in our state. We also aspire to graduate students who have internalized the skills of engagement as catalysts for good in their communities and the wider world.

We will join together at the Randolph campus of Vermont Technical College on May 20th with the aim of exploring together our students' experiences and opportunities to better realize the aspirations of Access, Inclusion, and Engagement, in the ways envisioned above and in additional directions informed by the experiences and vision of the participants.

Keynote Speaker: David Silver

Founder of Think College Now & Former CEO, College Track

Lunchtime Panel ♦ Faculty-Led Sessions ♦ Networking