

The EPSL Committee met on Thursday, December 3, 2014 at the Office of the Chancellor in Montpelier, Vermont.

EPSL Committee members present: Lynn Dickinson (via phone), Michelle Fairbrother, Kraig Hannum (Chair), Karen Luneau (via phone), Jim Masland (Vice-Chair), Alyssa Slaimen.

Other trustees present: Jerry Diamond (via phone), Chris Macfarlane, Linda Milne, Martha O'Connor, Heidi Pelletier

Absent: Tim Jerman, Bill Lippert, Gary Moore

From the Chancellor's Office: Tim Donovan, Chancellor; Bill Reedy, Vice President & General Counsel; Tom Robbins, Vice President & CFO; Elaine Sopchak, Executive Assistant to the Chancellor; Sophie Zdatny, Associate General Counsel

College Presidents: Joe Bertolino, Dan Smith, Joyce Judy, Barbara Murphy, Dave Wolk

Members of the Public:

- Tess Conant, President, PAT-SUP
- Scott Dikeman, CSC Dean of Administration
- Loren Loomis Hubbell, LSC Dean of Administration
- Barbara Martin, CCV Dean of Administration
- Sandy Noyes, Unit Vice Chair, VSEA Represented Staff
- Tony Pepper, CSC Academic Dean
- Dan Regan, JSC Academic Dean
- Sharron Scott, JSC Dean of Administration
- Jeb Spaulding, Secretary of Administration
- Littleton Tyler, VTC Dean of Administration

Chair Hannum called the meeting to order at 3:10 pm.

Chancellor Donovan reminded the committee that since members were attending via phone, all votes must be by roll call.

A. ITEMS FOR DISCUSSION AND ACTION

1. Approval of Minutes of October 22, 2014 Meeting

Trustee Fairbrother moved and Trustee Dickinson seconded the approval of the minutes of the October 22, 2014 meeting. The minutes were approved unanimously.

2. Discussion of Programs under 2014 Program Review and Continuous Improvement Process (PReCIP)

Chancellor Donovan introduced Johnson State College Academic Dean Dan Regan, who is working in a part-time capacity with the Chancellor's Office to oversee certain academic responsibilities. Dean Regan explained to the committee that the New England Association of Schools and Colleges requires periodic review of all academic programs. Chancellor Donovan explained the accreditation process briefly.

The committee discussed the feasibility of program cost analysis. Vermont Technical College President Dan Smith described a cost analysis tool developed at Vermont Tech that is being shared with the other colleges. Chancellor Donovan explained the role of the Director of Institutional Research in the Chancellor's Office, and the capacity for institutional research at each of the colleges.

The committee also discussed the recommendations for various individual programs at the colleges, and the decision making process around how programs are discontinued.

Trustee Fairbrother moved and Trustee Luneau seconded the resolution Status of Programs under 2014 Policy 101 Review. The resolution passed unanimously.

3. Commendation of 2014 PReCIP Process Participants

Trustee Masland moved and Trustee Fairbrother seconded the resolution Commendation of 2014 PReCIP Process Participation. The resolution passed unanimously. Chancellor Donovan recognized Dean Regan for his leadership in the process.

4. Approval of Programs to be Reviewed under 2015 PReCIP Process

Trustee Fairbrother moved and Trustee Luneau seconded the resolution Approval of Programs to be Reviewed under 2015 PReCIP Process. The resolution passed unanimously.

B. ITEMS FOR INFORMATION AND DISCUSSION

1. Preliminary Program Proposal

*CSC: Master of Arts/Certificate of Advanced Study in School Psychology*

Castleton State College President Dave Wolk described the program as designed to meet a need in the state for school psychologists. The program will seek accreditation. The certificate will be for those who already have a Master's degree. Most students in the program are from the region, though the online aspect of the program will draw students from farther away.

2. Discussion of VSC Employee Costs

Chancellor Donovan presented an overview of employment at the VSC. The committee also discussed how to measure programs' financial viability. Chancellor Donovan suggested the committee provide VSC management with direction as to how the Board would like this kind of information to be presented. President Smith offered to share with the committee his college's program analysis tool at the next meeting.

Trustee Fairbrother moved and Trustee Slaimen seconded the adjournment of the meeting. The meeting ended at 4:48 p.m.