

OFFICE OF THE CHANCELLOR

575 STONE CUTTERS WAY
PO Box 7
MONTPELIER VT 05601

VERMONT STATE COLLEGES

CASTLETON STATE COLLEGE
COMMUNITY COLLEGE OF VERMONT
JOHNSON STATE COLLEGE
LYNDON STATE COLLEGE
VERMONT TECHNICAL COLLEGE

July 29, 2013

MEMORANDUM

TO: Board of Trustees
Vermont State Colleges

FROM: Gary W. Moore, VSC Board of Trustees
Timothy J. Donovan, Chancellor

SUBJECT: Notice of VSC Board of Trustees Meeting



Attached are the materials for the Board of Trustees meeting Thursday, August 1, 2013 at 10:00 a.m. in Room 101 of the Chancellor's Office in Montpelier, VT.

Directions to 575 Stone Cutters Way:

From Route 89, at the third light, turn onto Main Street. Go over the bridge. You will see Sarducci's Restaurant on your right. Turn right immediately after the restaurant. It will look like you are turning into a parking lot, but really it is Stone Cutters Way. Pass the restaurant and continue down the street. Our building is beige with dark trim, on the right just before you reach the Hunger Mountain Co-op. We are #575. There is a parking lot between the Co-op and our building. Please park in that lot; do not use any of the spots directly in front of the building.

We look forward to seeing everyone on Thursday.

cc: Council of Presidents

**Vermont State
Colleges
Board of Trustees
Meeting**

Thursday, August 1, 2013

**VSC Office of the Chancellor
Montpelier, VT**

BOARD OF TRUSTEES

Gary Moore, Chair
(2/28/15)

M. Jerome “Jerry”Diamond
(2/28/19)
Rep. Eileen “Lynn” Dickinson
(2/28/16)
Michelle Fairbrother
(2/28/15)
Kraig Hannum
(2/28/17)
Rep. Tim Jerman, Vice Chair
(2/28/14)
Rep. Bill Lippert, Jr.
(2/18/16)
Karen Luneau
(2/28/17)

Chris Macfarlane
(2/28/19)
Rep. Jim Masland
(2/28/14)
Linda Milne
(2/28/15)
Martha O’Connor
(2/28/17)
Heidi Pelletier, Secretary & Treasurer
(2/28/19)
Colin Santee
(6/30/14)
Governor Peter Shumlin
(*ex officio*)

Board Committees

Finance & Facilities

Martha O’Connor, Chair
Jerry Diamond
Michelle Fairbrother
Tim Jerman
Chris Macfarlane
Linda Milne

Education, Personnel & Student Life

Heidi Pelletier, Chair
Karen Luneau, Vice-Chair
Lynn Dickinson
Kraig Hannum
Jim Masland
Bill Lippert
Colin Santee

Priorities

Gary Moore, Chair
Tim Jerman
Linda Milne
Martha O’Connor
Heidi Pelletier

Audit

Linda Milne, Chair
Michelle Fairbrother
Tim Jerman
Karen Luneau
Martha O’Connor

Board Meeting Dates

August 1, 2013
September 17 & 18, 2013
October 31, 2013
December 12, 2013
February 20, 2014
April 3, 2014
May 22, 2014
September 23 & 24, 2014

Chancellor’s Office, Montpelier, VT
Lake Morey Resort, Fairlee, VT
Community College of Vermont – Upper Valley
Lyndon State College
Johnson State College
Vermont Technical College - Randolph
Castleton State College
TBD

VSC Chancellor’s Office

Timothy J. Donovan, Chancellor

Vice President and Chief Financial Officer
Vice President and General Counsel
Executive Assistant to the Chancellor
Director of Community Relations and Public Policy
Director of Academic Planning and Research
Chief Information Officer
Director of Administrative Information Systems
Director of Facilities
Director of Human Resources
Director of Institutional Research
Director of Payroll and Benefits
Chief Technology Officer
Controller

Thomas Robbins
William Reedy
Elaine Sopchak
Daniel Smith
Annie Howell
Linda Hilton
Dianne Pollak
Richard Ethier
Nancy Shaw
Hope Baker-Carr
Tracy Sweet
Richard Blood
Deborah Robinson

**VERMONT STATE COLLEGES
BOARD OF TRUSTEES MEETING
August 1, 2013 10:00 a.m.**

**Vermont State Colleges Office of the Chancellor
Montpelier, Vermont**

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1. Strategic Inquiry Update by Fifth Element Associates
2. Date and Place of Next Meeting:
 Board of Trustees Annual Retreat
 Tuesday & Wednesday, September 17 & 18, 2013
 Lake Morey Resort

A. ITEMS FOR DISCUSSION AND ACTION

1. Approval of the Minutes of the May 23, 2013 Board of Trustees Meeting

Unapproved minutes of the Board of Trustees meeting Thursday, May 23, 2013

Note: These are unapproved minutes, subject to amendment and/or approval at the subsequent meeting.

A meeting of the Vermont State Colleges Board of Trustees was held on Thursday, May 23, 2013 at the Stearns Performance Space, Johnson State College, Johnson, Vermont.

The following were present:

Trustees: Jerry Diamond, Lynn Dickinson, Michelle Fairbrother, Tim Jerman, Bill Lippert, Karen Luneau, Chris Macfarlane, Jim Masland, Linda Milne, Gary Moore, Martha O'Connor, Heidi Pelletier, Nick Russo

Absent: Kraig Hannum

Presidents: Joe Bertolino, Phil Conroy, Joyce Judy, Barbara Murphy, Dave Wolk

Office of the Chancellor:

Tim Donovan, Chancellor; Tom Robbins, Vice President and Chief Financial Officer; Bill Reedy, Vice President and General Counsel; Annie Howell, Director of Academic Research and Planning; Dan Smith, Director of Community Relations and Public Policy; Elaine Sopchak, Executive Assistant to the Chancellor

Members of the public:

Dave Bergh, JSC Dean of Students
Joe Candido, Fifth Element Associates
Dave Cavanagh, Co-Director, External Degree Program
Tess Conant, VSC UP President
Scott Dikeman, CSC Dean of Administration
Claudia Eisinger, Fifth Element Associates
Joe Farara, JSC Faculty Librarian
Penny Howrigan, JSC Associate Dean of Enrollment
Jo Ann Lamore, JSC Associate Academic Dean
Tara Lidstone, VIT Executive Director

Geoff Lindemer, VTC Dean of Administration
Karen Madden, JSC Director of Academic Support
Phil Petty, VTC Academic Dean
Dan Regan, JSC Academic Dean
Brett Sargent, VTC Dean of Academic Program Development
Sharron Scott, JSC Dean of Administration
John Sheets, VIT Director of Technical Operations
Steven Shepard, Fifth Element Associates
Toby Stewart, JSC Controller
Julie Theoret, VSC FF Treasurer
Jamie Ventura, JSC Director of Athletics & Recreation
Margo Warden, JSC Director of First Year Experience

Chair Moore called the meeting to order at 3:02 p.m.

A. PRESENTATION

JSC President Murphy introduced Professor Les Kanat, who presented JSC's START (Student Transmission, Achievement, Retention and Teaching) Scholarship Program for Science Majors. In June 2012 Johnson State College received \$582,000 from the National Science Foundation to fund scholarships for students majoring in environmental sciences and biology through 2017. The program partners with VT EPSCoR (Experimental Program to Stimulate Competitive Research). The goal of the program is to have students graduate with degrees in the sciences and go on to either a job or an advanced degree.

In 2012 there were six START Scholars, all of whom will return to JSC for their second year. In 2013 there will be seven more. Each student receives \$40,000 over four years as part of the program. Professor Kanat introduced Associate Dean of Enrollment Penny Howrigan, who explained that JSC's obtaining significant funding sources such as this is extremely important to attracting students. There will be funds to bring in new students next year and the year after.

Through the program students are able to attend conferences in their fields and participate in faculty-mentored research on campus. Faculty members offer enhanced advising and the students take classes together and live in the same residence hall. Funding covers direct student support only so assessment is a challenge; plans for supplemental funding are underway.

B. ITEMS FOR DISCUSSION AND ACTION

3. Presentation of 2012-2013 Faculty Fellowship Award

Chair Moore presented a plaque to JSC Faculty Fellow Professor Ken Leslie, Chair of the Art Department. Professor Leslie has spent his fellowship year creating a painting of Montpelier from the dome of the State House, Cycles of the Golden Dome. Professor Leslie explained that every other week for an entire year he climbed to the top of the State House and painted another segment of a 360-degree panorama of the city. A video of Ken's work in progress can be seen at <http://youtu.be/LqdQTOu7ZQw> and <http://www.kenleslie.net>. Professor Leslie's finished work will be printed and made available for sale, with proceeds to benefit both JSC art students and the Friends of the State House in Montpelier. His work will also be on exhibit at the Vermont Supreme Court in January 2014.

4. Approval of the Minutes of the April 4, 2013 Board of Trustees Meeting

Trustee O'Connor moved and Trustee Milne seconded the motion Approval of the Minutes of the April 4, 2013 Board of Trustees Meeting. The motion passed unanimously. The approved minutes are attached and made an official part of the minutes of this meeting.

5. Strategic Inquiry Update by Fifth Element Associates

Chancellor Donovan stated that the strategic inquiry is closing in on phase one, which was data collection, and that it is a good time to hear from Fifth Element Associates about their progress. He introduced Glen Radvin, Claudia Eisinger, Joe Candido and Steven Shephard.

Glen Radvin shared that they are deep into the research and data collection phase. Quantitative information completed so far includes collecting data from 1,900 respondents in four audiences comprised of approximately 40% students, 25% staff, and 25% faculty, as well as some high school students and faculty and parents. They are now inviting Vermonters in general and those in the education and business community to participate. They have collected about 4,300 inputs so far into the shape and future of the VSC. They will present quantitative and qualitative findings in August.

Claudia Eisinger reminded the group she will be interviewing each trustee. She has conducted ten focus groups on campuses with students and faculty, and has interviewed all of the presidents. She is deliberately interviewing smaller groups to get into more depth around issues and opportunities. The external research is now starting, with two focus groups in Rutland with high school juniors and with

parents of small children. She will also host a group of employers, as well as focus groups with staff members at each of the colleges. Overall there will be over fifty hours of conversation.

Joe Candido described what is to come next: they will gather as much information as possible to help formulate a future vision. Now that they have gathered information from populations close to the VSC, they now want more information from the field at large. When presenting this to the Board, they could share information, readings, and videos with people to watch passively one-on-one. Another option is a more formal process, bringing in experts in academia and thought leaders in related fields and have a gathering of some kind online or in person. Mr. Candido asked the Board how they would like to proceed. Chancellor Donovan clarified that the audience for these next steps would be not just the Board but the broader college community as well. He suggested that an upcoming meeting with Fifth Element and Trustees O'Connor and Jerman might be a good time to talk about this. They will share their thoughts with Fifth Element by May 29th.

Steve Shephard introduced the concept of reverse engineering the future, in which an organization starts out by assuming what it wants has already been done, and then bridges the gap between there and where it starts from.

Professor Les Kanat inquired whether Jeff Selingo, who was the keynote speaker at the VSC Academic Retreat, would be part of this upcoming process. Chancellor Donovan stated that might be a possibility and urged all Board members to read Mr. Selingo's book. He asked the Board and college presidents to share their thoughts with him, CAO Howell or Trustees O'Connor and Jerman.

6. Personnel Action: Reappointment of the Chancellor

Trustee Pelletier moved and Trustee Diamond seconded the motion Personnel Action: Reappointment of the Chancellor. The motion was passed unanimously. A copy of the approved resolution is attached and made an official part of the minutes of this meeting.

7. Personnel Actions: Reappointment of the College Presidents

Trustee Pelletier moved and Trustee Masland seconded the motion Personnel Action: Reappointment of the College Presidents. The motion was passed unanimously. A copy of the approved resolution is attached and made an official part of the minutes of this meeting.

8. Election of the Officers of the Board of Trustees and Audit Committee

Trustee Russo reported that the Nominating Committee puts forth the following slate of nominees for Officers of the Board:

Chair of the Board: Gary Moore

Vice-Chair: Tim Jerman

Treasurer: Karen Luneau

Secretary: Heidi Pelletier

Trustee Russo also reported that the Nominating Committee puts forth the following slate of nominees for members of the Audit Committee: Linda Milne, Tim Jerman, Chris Macfarlane, Lynn Dickinson and Karen Luneau.

Trustee Russo moved and Trustee Fairbrother seconded the slate of nominees. Chair Moore inquired whether there were nominations from the floor and, being none, called for a vote. The slate passed unanimously. A copy of the approved resolution is attached and made an official part of the minutes of this meeting.

9. Approval of FY2014 Budgets

a. VSC Budget

Trustee O'Connor moved and Trustee Milne seconded the motion to approve the VSC FY2014 budget. Trustee O'Connor opened the floor to questions from those who were not part of the earlier Finance and Facilities Committee discussions. Trustee Dickinson asked if in the future there could be discussion of CFO Robbins' background in healthcare and his analysis of what's going on in the healthcare industry.

The motion was passed unanimously. A copy of the approved resolution is attached and made an official part of the minutes of this meeting.

b. Nursing & Allied Health Program

Trustee O'Connor moved and Trustee Jerman seconded the motion to approve the Nursing and Allied Health Program FY2014 budget. The motion was passed unanimously. A copy of the approved resolution is attached and made an official part of the minutes of this meeting.

c. VIT Budget

Trustee O'Connor moved and Trustee Macfarlane seconded the motion to approve the VIT FY2014 budget. The motion was passed unanimously. A

copy of the approved resolution is attached and made an official part of the minutes of this meeting.

d. Workforce Development Budget

Trustee O'Connor moved and Trustee Dickinson seconded the motion to approve the Workforce Development FY2014 budget. The motion was passed unanimously. A copy of the approved resolution is attached and made an official part of the minutes of this meeting.

10. Approval of Annual Banking and Investment Resolution

Trustee O'Connor introduced the Banking and Investment resolution. CFO Robbins clarified that the last sentence in the resolution now includes credit unions as requested by Trustee Diamond.

Trustee O'Connor moved and Trustee Fairbrother seconded the motion Approval of Annual Banking and Investment Resolution. The motion was passed unanimously. A copy of the approved resolution is attached and made an official part of the minutes of this meeting.

11. Approval of Policy 428 - Capital Construction

Chair Moore introduced the Approval of Policy 428 resolution as amended that morning by the Finance and Facilities Committee. Trustee O'Connor moved and Trustee Milne seconded the motion Approval of Policy 428 - Capital Construction. The motion was passed unanimously. A copy of the approved resolution is attached and made an official part of the minutes of this meeting.

12. Approval of Policy 429 - Contracting for Goods and Services

Trustee O'Connor moved and Trustee Milne seconded the motion Approval of Policy 429 - Contracting for Goods and Services. The motion was passed unanimously. A copy of the approved resolution is attached and made an official part of the minutes of this meeting.

13. Approval of JSC Solar Tracker Land Lease

Trustee O'Connor moved and Trustee Jerman seconded the motion Approval of JSC Solar Tracker Land Lease. The motion was passed by a vote of 12 in favor, one against. Trustee Milne voted against the resolution. A copy of the approved resolution is attached and made an official part of the minutes of this meeting.

14. Approval of VSC Post-Issuance Compliance Procedures
Trustee O'Connor moved and Trustee Diamond seconded the motion Approval of VSC Post-Issuance Compliance Procedures. The motion was passed unanimously. A copy of the approved resolution is attached and made an official part of the minutes of this meeting.
15. Grant Proposals: Consent Agenda
Trustee O'Connor moved and Trustee Russo seconded the motion Grant Proposals: Consent Agenda. The motion was passed unanimously. A copy of the approved resolution is attached and made an official part of the minutes of this meeting.
16. Review and Recommend Approval of JSC Consolidation of Scholarships
Trustee O'Connor moved and Trustee Diamond seconded the motion Review and Recommend Approval of JSC Consolidation of Scholarships. The motion was passed unanimously. A copy of the approved resolution is attached and made an official part of the minutes of this meeting.
17. Establishment of Endowment
Trustee O'Connor moved and Trustee Jerman seconded the motion Establishment of Endowment. The motion was passed unanimously. A copy of the approved resolution is attached and made an official part of the minutes of this meeting.
18. CSC Final Program Approval: Master of Arts in Education with Specialization in Mathematics
Trustee Pelletier opened the floor to questions from those who were not part of the earlier EPSL Committee discussions. Trustee Pelletier moved and Trustee Fairbrother seconded the motion CSC Final Program Approval: Master of Arts in Education with Specialization in Mathematics. The motion was passed unanimously. A copy of the approved resolution is attached and made an official part of the minutes of this meeting.
19. CCV Final Program Proposal: Associate of Science in STEM Studies
Trustee Pelletier moved and Trustee Fairbrother seconded the motion CCV Final Program Proposal: Associate of Science in STEM Studies. The motion was passed unanimously. A copy of the approved resolution is attached and made an official part of the minutes of this meeting.

20. Nomination of Faculty for 2013-2014 VSC Faculty Fellowship Award
Trustee Pelletier moved and Trustee Dickinson seconded the motion Nomination of Faculty for 2013-2014 VSC Faculty Fellowship Award. The motion was passed unanimously. Professor Peter Kimmel of Castleton State College was approved as the recipient of the 2013-2014 VSC Faculty Fellow Award. A copy of the approved resolution is attached and made an official part of the minutes of this meeting.
21. Nomination of Former Faculty for Emeritus Status
Trustee Pelletier moved and Trustee Jerman seconded the motion Nomination of Former Faculty for Emeritus Status. The motion was passed unanimously. Professor Paul Delaney Albro of Castleton State College was approved to receive Professor Emeritus status. A copy of the approved resolution is attached and made an official part of the minutes of this meeting.
22. Commendation of VSC Academic Retreat Planning Committee (Hand-Carried Resolution)
Trustee Luneau moved and Trustee Masland seconded the resolution Commendation of VSC Academic Retreat Planning Committee. Trustee Luneau talked about the retreat and how the keynote speaker, Jeff Selingo, framed the day around the ongoing VSC strategic inquiry. She asked Chancellor Donovan to repeat an anecdote he shared at the retreat that helped to refocus things more optimistically and illustrate the opportunity before the VSC. The quote is from the film *The Hunt for Red October*: "Upon arrival in the new world, Cortez burned the ships, and as a result the men were very motivated." Chancellor Donovan noted that a list of committee members was on the back of the resolution and that the retreat experienced very high attendance, including all five presidents and four trustees. He complimented CAO Howell for recommending such an appropriate keynote speaker. All the trustees will receive a copy of his book. Chair Moore noted that each retreat makes him come away refreshed but that this one was the best.

The resolution was passed unanimously. A copy of the approved resolution is attached and made an official part of the minutes of this meeting.

C. ITEMS FOR INFORMATION AND DISCUSSION

3. Report of the May 15, 2013 Meeting of the Priorities Committee
Chair Moore stated that the committee met to discuss the evaluations of the presidents and the chancellor and to prepare for today's Board meeting.

4. Report of the May 23, 2013 Meeting of the Audit Committee
Trustee Milne stated that the committee met with the auditors, O'Connor & Drew. They discussed plans for this year's fiscal year audit. The auditors will be at the campuses next week, will be back in August, and will finalize the audit in October. The committee followed up on last year's audit advisory comments, including whistleblower notifications and depreciation reports that have been created. There was also discussion of internal audits done over the year. In response to a recommendation to identify fraud risks, some internal auditing of payroll was performed and some areas where processes can be made more similar across schools were found.
5. Report of the May 23, 2013 Meeting of the Finance and Facilities Committee
Trustee O'Connor stated that the committee discussed the items voted on at this Board meeting.
6. Report of the May 23, 2013 Meeting of the Education, Personnel and Student Life Committee
Trustee Pelletier stated that the committee discussed the action items brought before the Board at today's meeting, as well as a preliminary program proposal from VTC to change their sustainable design and technology program from a 2+2 to three bachelor of science programs. They also received updates from Chancellor Donovan on the recent PReCIP retreat, Academic Retreat and graduation standards forum.
7. Report of the Vermont State Colleges Student Association
The VSCSA recently held its last meeting of the year, and they expect next year to continue discussion of some green initiatives, community service events, and continuation of discussions with legislators about the importance of supporting the Vermont State Colleges. Colin Santee, the newly elected student trustee, will also be the president of the VSCSA next year.

Chair Moore pointed out that this is Trustee Russo's last meeting as a student trustee. He will be graduating from Lyndon State College in December, and the Board will honor him for his service when the meeting is held at LSC. The Board thanked Trustee Russo for his service. Trustee Russo introduced his father in the audience and thanked his parents for their support throughout college. Chancellor Donovan stated that Trustee Russo is another in a long line of exceptional student trustees and thanked Mr. Russo for sharing his son with the VSC. JSC Dean of Students and VSCSA Advisor Dave Bergh complimented the students of the VSCSA for their pressing of the appropriations issue over the years at the legislature and stated that

they deserve part of the credit for keeping the VSC on the legislative radar. He stated Trustee Russo was a strong leader of the VSCSA.

8. Report of the Chancellor

Chancellor Donovan stated that graduation season is almost over and thanked trustees for attending commencements. CCV's commencement will be on June 1st. He shared copies of graduation programs brought by the presidents.

In review, it was overall a good legislative session starting with a joint meeting of the House and Senate Education Committees and all five VSC presidents. In the future the VSC will return to bringing students to the legislature as well. Having the legislative committees meet with the presidents did a lot to help legislators understand the breadth of the institutions beyond the ones closest to their own districts. Many legislators commented that it was really revealing to them how closely the presidents work together, knew each other, and didn't appear to be in competition, which said a lot about how our system operates. One outcome of the session was an appropriation increase for first time in five years; the increase is committed to increasing aid to Vermont students. UVM committed to freezing tuition for Vermonters for one year. We have more Vermonters on a smaller appropriation—it would take an 11% increase to offset a tuition increase for them. The flexible pathways bill passed, with the VSC having a role in developing the legislation. Early college (like VTC's VAST program) is the key piece, and the legislation expands the early college authorization to all colleges in Vermont. All five VSC colleges are working on how they will work with high schools in their regions. For budgeting purposes the programs are capped at 60 for VAST (at VTC); others are capped at 18 for three years. There is no cap at CCV. Chair Moore and Trustee Jerman noted that the appropriation increase amounts to approximately \$68 per VSC VT student versus approximately \$400 per VT UVM student. Trustee Masland stated there was initial concern about funding for the flexible pathways bill, but that Director Smith, Chancellor Donovan and the legislators put together a good package.

9. Reports of the College Presidents

Castleton State College President Dave Wolk announced that they held their first commencement in their new pavilion and thanked Trustees Pelletier and Macfarlane for attending. Over 3,000 people were under the pavilion, which is the largest covered outdoor space in Vermont. President Wolk projected record enrollment for Fall 2013, and that all residence halls will be full. This summer Castleton will undertake a \$2M dining hall renovation, construct six new lighted tennis and basketball courts, and renovate Leavenworth Hall. These renovations will complete the major renovations as part of the college's master plan. Many conferences are coming to campus this

summer as well. They will be hosting Castleton College Concerts on the green under the pavilion every Tuesday night.

Vermont Technical College President Phil Conroy shared that they have broke ground for the biodigester and thanked the trustees who attended the event. It will be completed hopefully by late fall. VTC has appointed Professor Chris Dutton as the first Director of the Institute for Applied Agriculture and Food Systems. July 1st is the official start date for the Institute. Commencement was held on May 4th. VAST's commencement graduated 51 students from across Vermont. Half of them will stay at VTC, 25% will go to another state college or UVM, and another portion will go out of state. The LPN graduation will be on June 22nd.

Lyndon State College President Joe Bertolino informed the group that their commencement program was developed and designed by students in the Graphic Arts department. The Board-approved Honorary Degree for Ray Griffin (Class of 1942) was conferred and commencement was a wonderful day. The college has just received a design for a new turf athletic field, and they are now fundraising for that. President Bertolino thanked all who attended last month's inaugural week activities. The Business and Education Summit was very successful, with 120+ business and education leaders predominantly from the Northeast Kingdom in attendance. They hope to do a follow-up event in the fall. Newly hired Provost Kellie Bean is to arrive July 1st. Several LSC students went to Guatemala over spring break to build homes and schools. Junior Tyler Dumont in the Electronic Journalism Arts program won an Emmy for his work on Teen News based in NYC. LSC has received a \$1M gift to come in January.

Community College of Vermont President Joyce Judy shared that they have three students working in the EPSCoR program, which Professor Kanat described at the beginning of the meeting. Commencement will be held on June 1st. Radio personality Tom Bodett will be the speaker. There will be 614 students graduating—CCV's largest class. Well over 50% of graduates go on to four-year programs.

Johnson State College President Barbara Murphy stated that they awarded 400 degrees on May 18th, including 72 Master's degrees. Chair Moore inquired about the number of EDP graduates; President Murphy responded that there were about 140 EDP graduates. JSC's new website will ready by fall. She introduced JSC staff in attendance:

Dave Bergh, Dean of Students, VSCSA Advisor
Jamey Ventura, Director of Athletics & Recreation

Sharron Scott, Dean of Administration
Margo Warden, Director of First Year Experience
Penny Howrigan, Associate Dean of Enrollment
Julie Theoret, Mathematics Professor
Toby Stewart, Controller
Heloisa Dantes-Herder, Executive Assistant to the President.
Jo Ann Lamore, Associate Academic Dean

10. Other Business

Chair Moore asked the trustees in general about their reaction to holding an all-day meeting.

- Trustee Milne stated there was not enough time to discuss what needs to be discussed in committee. Trustee Luneau asked if today's agenda was exceptional and Trustee O'Connor replied that the Finance and Facilities Committee agenda is almost always packed. She asked the group to remember that this is a statewide group and that traveling from a distance can be rough. Meeting on two different days also lets Board members digest committee discussions and allows time for questions to be answered.
- Trustee Jerman suggested moving the Audit Committee meeting to a different day to give more time for the other two committees.
- Trustee Fairbrother stated that it is a long drive for trustees from southern Vermont that takes them out of work for an entire day. She feels it is unfair to the Finance and Facilities Committee because there's so much for them to do and a one-day meeting might cause the committee to lose some of its effectiveness. She also expressed concern that the Board could potentially lose members because of this change, herself included. She also felt it is important to keep the meetings at the colleges. She is not in favor of the one-day meeting.
- Trustee Pelletier preferred the two-day schedule but if it changes to one day then they need to change the structure. One big meeting with no committee meetings where the Board discusses items once and votes would be more effective.
- Chair Moore reminded the group that the August 1st meeting will be one day, with no committees. The bylaws require a schedule to be published in July. He will put out a schedule of regular Board meetings with committee meetings to be held the week before, because they can cancel these if need be.
- Trustee Macfarlane stated he thought a one-day meeting was good, but after going through it he now thinks two days is less rushed. Chair Moore stated he needs some distance after a meeting.
- General Counsel Reedy stated that there wasn't any controversy today, or serious changes as result of discussion. But needing to conduct business between

meetings would allow little time to rework a proposal. It would be difficult to do that work ten minutes before the next meeting.

- Chair Moore suggested doing a combination of one-day and two-day meetings. Trustee Lippert agreed and stated that coming to both committee and Board meetings is really two full days off for him; a one-day format would be better for him. Trustee Luneau suggested settling on a hybrid plan with full-day meetings held in a more central location. Trustee Fairbrother suggested having a one-day meeting go until 6 p.m.
- Chair Moore asked the group to think about it until August, when they will make some decisions.
- Chancellor Donovan urged the group to think more out of box. If committees were not the vetting place for something the whole Board then deals with but instead had a different level of responsibility, they could be treated as committees of the whole. The whole Board meets from 10-6 perhaps. From a management perspective, the Board helps us with big problems. It would be good for meetings to allow the Board to get to a high altitude, longterm perspective. We should also think about how we work to keep us focused on big issues. This might allow us to think about different ways the Priorities Committee might work. He urged the group not to rush to judgment but to think about how we can be most effective
- Chancellor Donovan also stated that there will be no written reports from the presidents for the August 1st meeting, and that we should rethink when these are shared. Trustee Milne said she learns a lot about what's going on at the colleges from these reports. Chancellor Donovan responded that one way to run a meeting is to put the most important or hardest parts first. This will be a good September retreat topic.
- Chair Moore announced that the Board meeting dates will be warned, and those are the key dates. The committee meetings will be warned in case we decide to use them.
- Trustee Luneau asked where the September retreat will be held, and Chair Moore stated that has not been decided yet.

11. Comments from the Public

Professor Julie Theoret told the Board that a big challenge for the VSC is lack of legislative funding. Faculty, staff and students over the past few years have been making an effort to engage in the State House on this issue. She suggested that it might be good to combine efforts in that regard. Having groups and trustees come together to ask for support might make legislators listen more. Tess Conant agreed with Professor Theoret.

12. Date and Place of Next Meeting

Thursday, August 1, 2013, 10 a.m.

Office of the Chancellor, Montpelier, VT

Trustee Jerman moved to adjourn the meeting. Chair Moore adjourned the meeting at 5:09 p.m.

Respectfully Submitted,

A handwritten signature in cursive script, reading "Elaine Sopchak".

Elaine Sopchak, Recording Secretary

2. Approval of 2013-2014 Schedule of VSC Board of Trustees Meetings

VERMONT STATE COLLEGESBOARD OF TRUSTEESRESOLUTIONSchedule of VSC Board and Board Committee Meetings for FY2013

WHEREAS, A public body in Vermont shall designate the time and place of all its regular meetings by, among other methods, resolution of the public body; and

WHEREAS, The Vermont State Colleges Board of Trustees wishes to designate certain times and places for its regular meetings for FY2014 and for the regular meetings of its Finance and Facilities Committee; its Education, Personnel and Student Life Committee; and its Audit Committee; therefore, be it

RESOLVED, That the Vermont State Colleges Board of Trustees shall hold the following regular meetings in FY2014:

Thursday, October 31, 2013, 3:00 p.m. at Community College of Vermont – Upper Valley site

Thursday, December 12, 2013, 3:00 p.m. at Lyndon State College

Thursday, February 20, 2014, 3:00 p.m. at Johnson State College

Thursday, April 3, 2014, 3:00 p.m. at Vermont Technical College – Randolph Campus

Thursday, May 22, 2014, 3:00 p.m. at Castleton State College

Thursday, July 31, 2014, 10:00 a.m. at the Chancellor's Office in Montpelier

September 23 & 24, 2014, Board Retreat with specific date, time and location to be determined by future Board resolution; and be it further

RESOLVED, That the Education, Personnel and Student Life Committee of the Vermont State Colleges Board of Trustees shall hold the following regular meetings in FY2014 at the Chancellor's Office in Montpelier:

Wednesday, October 23, 2013, 5:00 – 7:00 p.m.

Wednesday, December 4, 2013, 3:00 – 5:00 p.m.

Wednesday, February 12, 2014, 5:00 – 7:00 p.m.

Wednesday, March 26, 2014, 3:00 – 5:00 p.m.

Wednesday, May 14, 2013, 5:00 – 7:00 p.m.; and be it further

RESOLVED, That the Finance and Facilities Committee of the Vermont State Colleges Board of Trustees shall hold the following regular meetings in FY2014 at the Chancellor's Office in Montpelier:

Wednesday, October 23, 2013, 3:00 – 5:00 p.m.

Wednesday, December 4, 2013, 5:00 – 7:00 p.m.

Wednesday, February 12, 2014, 3:00 – 5:00 p.m.

Wednesday, March 26, 2014, 5:00 – 7:00 p.m.

Wednesday, May 14, 2014, 3:00 – 5:00 p.m.; and be it further

RESOLVED, That the Audit Committee of the Vermont State Colleges Board of Trustees shall hold the following regular meetings in FY2014 at the Chancellor's Office in Montpelier:

Wednesday, October 23, 2013, 1:00-3:00 p.m.

Wednesday, February 12, 2014, 1:00-3:00 p.m.

Wednesday, May 14, 2014, 1:00-3:00 p.m.

August 1, 2013

B. ITEMS FOR INFORMATION AND DISCUSSION

1. Strategic Inquiry Update by Fifth Element Associates
2. Date and Place of Next Meeting:
Board of Trustees Annual Retreat
Tuesday & Wednesday, September 17 & 18, 2013
Lake Morey Resort