

Minutes of the Vermont State Colleges Board of Trustees meeting held Thursday, February 21, 2013, APPROVED AS AMENDED by the Board Thursday, April 4, 2013.

A meeting of the Vermont State Colleges Board of Trustees was held on Thursday, February 21, 2013 at the 1787 Room, ~~Lyndon State College, Lyndonville,~~ **Castleton State College, Castleton,** Vermont.

The following were present:

Trustees: Lynn Dickinson, Michelle Fairbrother, Kraig Hannum, Karen Luneau, Linda Milne, Gary Moore, Martha O'Connor, Heidi Pelletier, Nick Russo, Gordon Winters

Absent: Tim Jerman, **Bill Lippert**, Jim Masland, Peter Wright

Presidents: Joe Bertolino, Phil Conroy, Joyce Judy, Barbara Murphy, Dave Wolk

Office of the Chancellor: Tim Donovan, Chancellor; Tom Robbins, Vice President and Chief Financial Officer; Bill Reedy, Vice President and General Counsel; Annie Howell, Director of Academic Research and Planning; Dan Smith, Director of Community Relations and Public Policy; Elaine Sopchak, Executive Assistant to the Chancellor

Members of the public:

Susan Farrell, CSC Professor Emerita
Maryann McDonough, CSC Professor Emerita
Jonathan Davis, LSC Dean of Students
Dave Bergh, JSC Dean of Students
Scott Dikeman, CSC Dean of Administration
Tony Peffer, CSC Academic Dean
Dennis Proulx, CSC Dean of Students
Maurice Ouimet, CSC Director of Admissions
Jerry Diamond, incoming VSC Trustee
Katie Munger, CSC Office of Advancement
Jane Foley, CSC Office of Advancement
Liz Garside, CSC Office of Advancement
George McGurl, CSC Director of Development
Vy Swenson, CSC Office of Advancement
Kate Richards, CSC Office of Advancement
Janis Henderson, LSC VSEASF Unit Chair
Dale Kreisler, Chair, Math Department
Elaine Kreisler
Yasmine Ziesler, CSC Associate Academic Dean
Melinda Mills, Professor
Meg Harris, Student

Linda Olson, President, VSC Faculty Federation
Tersh Palmer, Professor
Anne Slonaker, Asst. Professor of Education
Janet Hazelton, CSC Director of Human Resources
Colleen Klatt, Director, CSC Office of Advancement
Sandra Skeens, CSC Vice Chair Staff Federation
Billie Langlois, CSC Chair Staff Federation

A. PRESENTATION

President Wolk introduced Dr. Colleen Klatt who made a presentation about the Castleton State College Advancement Office. Dr. Klatt also introduced members of the Advancement Office staff: Katye Munger, Jane Foley, Liz Garside, George McGurl, Vy Swenson and Kate Richards.

B. ITEMS FOR DISCUSSION AND ACTION

1. Presentation of Emerita Awards

Chair Moore introduced Castleton President Dave Wolk. President Wolk spoke about both Emerita honorees Susan Farrell and Maryann McDonough together due to their many joint contributions to the success of Castleton's Nursing program. President Wolk described how both professors contributed to the college and balanced their professional work on campus and at clinical sites while raising their families. He stated that Sue Farrell is one of most distinguished professors in Castleton's history. He pointed out that the local public access station is filming this event and that the many local families throughout the Rutland area related to Professors Farrell and McDonough will enjoy seeing the ceremony. Professor Farrell graduated from Castleton with a A.A. degree in 1969 in the early days of the nursing program and has an been with them since then. She and Professor McDonough were there to celebrate the program's 40th anniversary and organized the 50th anniversary celebration held last fall. Professor Farrell earned a B.S.N. at UVM, a Master's at Castleton and an additional Master's in Nursing at Russell Sage College. During her tenure as department chair Castleton's nursing program gained prominence in Vermont and New England for having the highest scores on nursing exams. Professor Farrell has also been a leader professionally as Chair of the Vermont Board of Nursing. Castleton is grateful to Professor Farrell and Professor McDonough for creating and growing such a great nursing program and providing inspiration to prospective and practicing nurses.

Chair Moore presented a plaque to Professor Emerita Susan Farrell. Professor

Farrell thanked the Board for the honor, and thanked her students, faculty colleagues from Castleton's departments, the entire campus staff and alumni. She thanked her children who grew up in the program and her husband John, with whom she has been married 36 years.

President Wolk then introduced Professor Maryann McDonough. Professor McDonough has worked at Rutland Regional Medical Center since 1969, enabling Castleton to have excellent clinical placements for their nursing students to get the best possible education and training in the area. Professor McDonough graduated from Boston College School of Nursing, received her Master's of Nursing from Russell Sage College and post-Master's certification in nursing from Rutgers University. President Wolk shared that Professor McDonough is loved by all at Castleton, and together with Professor Farrell helped build the nursing program. She took charge of the anniversary celebration of the program and made it elegant and meaningful. President Wolk noted that Professor McDonough is still working at part-time at Castleton because the college is part of who she is.

Chair Moore presented a plaque to Professor Emerita Maryann McDonough. Professor McDonough thanked Professor Farrell, stating she is glad to share the honor with her. She declared that receiving this honor is like winning an Oscar. She thanked the Chancellor and Board for the honor. Professor McDonough thanked President Wolk, his assistant, Rita Geno, and Academic Dean Tony Peffer for their support throughout the years and allowing her to combine her passions for teaching and nursing. She thanked the department of nursing, Director Ellen Ceppetelli, colleagues Kelley McAfee, Susan Hogan, Margaret Young, Sarah Danner, past colleagues who mentored her, the campus and the faculty. She also thanked Professor Dale Kreisler. Finally she thanked her family, husband of 42 years, children and grandchildren.

2. Approve the Minutes of the December 13, 2012 Board Meeting

Trustee O'Connor moved and Trustee Pelletier seconded the motion to Approve the Minutes of the December 13, 2012 Board Meeting.

Trustee O'Connor abstained from the vote because she was not present at that meeting. The resolution passed unanimously. A copy of the resolution is attached and made an official part of the meeting minutes.

3. Amendment of the Minutes of December 5, 2012 Special Board Meeting
Trustee O'Connor moved and Trustee Milne seconded the motion Amendment of the Minutes of the December 5, 2012 Special Board Meeting.

Trustee O'Connor explained that the motion is not to change the minutes but rather to make them complete according to bond documentation requirements. The entire set of documents was in the original materials and with this action are now part of the minutes of that meeting.

The resolution passed unanimously. A copy of the resolution is attached and made an official part of the meeting minutes.

4. Election of Nominating Committee
Chair Moore announced that at its annual meeting in May, the Board must elect officers and members of the Audit Committee. At this meeting a three-person Nominating Committee must be elected. Trustees Russo, Hannum and Fairbrother volunteered to serve on the committee.

Trustee O'Connor made a motion and Trustee Pelletier seconded the slate of nominees. The nominations passed unanimously.

Trustee O'Connor inquired about electing a chair of the Nominating Committee and nominated Trustee Hannum to chair the committee. The nomination passed unanimously. Chair Moore thanked each trustee for serving on the committee.

5. Election of Interim Board Secretary and Vice-Chair
Chair Moore explained that due to Board Vice-Chair Gordon Winters and Board Secretary Peter Wright's terms ending, the Board needs to elect an Interim Secretary and Interim Vice-Chair to serve in those positions until the Board's annual meeting in May.

Trustee O'Connor nominated Board Treasurer Heidi Pelletier to be Board Secretary. Chancellor Donovan clarified that the Board's bylaws permit the Secretary and Treasurer to be the same person.

The nomination passed unanimously. A copy of the resolution is attached and made an official part of the meeting minutes.

Trustee Dickinson nominated Trustee Luneau for the position of Interim Vice-Chair, but Trustee Luneau respectfully declined the nomination. Trustee Hannum

nominated Trustee O'Connor but she declined due to her commitment to her membership in the Priorities Committee and role as Chair of the Finance and Facilities Committee. Trustee Winters nominated Trustee Jerman for the role of Vice-Chair. Trustee O'Connor seconded.

The nomination passed unanimously. A copy of the resolution is attached and made an official part of the meeting minutes.

6. Acknowledgement of Status of Programs under 2012 Policy 109 Review
Trustee Pelletier moved and Trustee Fairbrother seconded the motion
Acknowledgement of Status of Programs under 2012 Policy 109 Review.

Trustee Pelletier asked CAO Howell to explain the Policy 109 process. CAO Howell explained that academic programs are reviewed via Policies 101 and 109. Policy 101 review (or PReCIP) is conducted by faculty and focuses on program quality and outcomes. Programs are reviewed every five years. Policy 109 review is more quantitative and is based on low enrollment. Presidents analyze programs and consider whether to review or close them based on their enrollment. Most often low enrolled programs are continued because they offer degrees that feed into other programs, or they are new programs with potential for growth. It is at the president's discretion whether to discontinue a program. Chancellor Donovan noted that in the Board materials there is a summary of programs triggered for 109 review. A common characteristic at the senior campuses is associate degree programs that have a bachelor degree counterpart. Students who may need to leave school early can do so and still earn a credential of value. "We hope enrollment is low in the associate program because we want enrollment to be healthy in the baccalaureate program."

The resolution passed unanimously. A copy of the resolution is attached and made an official part of the meeting minutes.

7. Approval of Revised Policy 101—Program Review and Continuous Improvement Process
Trustee Pelletier moved and Trustee Luneau seconded the motion Approval of Revised Policy 101—Program Review and Continuous Improvement Process.

Trustee Pelletier stated the changes to the policy are reflective of changes that have taken place after the first year of the revised policy. Some changes in terms of timing are being implemented in this new revision. Chancellor Donovan noted that the Board materials contain the markup of the policy and the final version.

The resolution passed unanimously. A copy of the resolution is attached and made an official part of the meeting minutes.

8. LSC Final Program Proposals: Consent Agenda

Trustee Pelletier moved and Trustee Hannum seconded the motion to approve the Consent Agenda: LSC Final Program Proposals. None of the programs were removed from the consent agenda.

The resolution passed unanimously. A copy of the resolution is attached and made an official part of the meeting minutes.

9. VTC Final Program Proposal

Trustee Pelletier moved and Trustee Winters seconded the motion to approve the VTC Final Program Proposal.

The resolution passed unanimously. A copy of the resolution is attached and made an official part of the meeting minutes.

10. Endorsement of Grant Proposals: Consent Agenda

Trustee O'Connor moved and Trustee Luneau seconded the motion to approve the Consent Agenda: Endorsement of Grant Proposals.

Trustee O'Connor stated that the last Finance and Facilities Committee meeting was cancelled, so this consent agenda did not come before the committee. Trustee O'Connor said that she and Chair Moore recommend approval due to timing issues for some of the grants. Trustee Milne stated that she reviewed the materials and felt there was nothing to be added and had no objections. Chair Moore explained to the audience that the Board approves grant requests at each meeting, but in this case, because there was not a quorum, the applying colleges would have to wait an additional six weeks for approval; the grants were approved so as not to disrupt their timing.

The resolution passed unanimously. A copy of the resolution is attached and made an official part of the meeting minutes.

11. Establishment of Endowment

Trustee O'Connor moved and Trustee Milne seconded the motion to approve the resolution Establishment of Endowment.

Trustee O'Connor repeated that though this endowment did not go before the Facilities and Finance Committee, she and Chair Moore recommend its approval because the timing is important. President Wolk mentioned that there is a picture of the endowing family on page 11 of his report. The family of a Castleton graduate created the endowment after her death at age 90. Members of the family came to his office to unveil the endowment.

The resolution passed unanimously. A copy of the resolution is attached and made an official part of the meeting minutes.

12. Honorary Degrees

Chair Moore stated that this agenda item would be moved to the end of the meeting so that the Board could go into executive session.

C. ITEMS FOR INFORMATION AND DISCUSSION

Chair Moore explained the Board's committee process to the audience, particularly that most of the Board's business is done in committee. All Board members receive their materials prior to committee meetings and discuss items in depth at that time, so that there is less discussion of items to be voted on at the Board meeting.

1. Report of the January 23, 2013 Meeting of the Priorities Committee

Chair Moore explained that the Priorities Committee consists of the Board's officers and committee chairs. They meet approximately three times per year. At the last meeting they discussed the upcoming mini Board retreat happening on March 18th. This retreat was recommended during the annual Board retreat in September. The Board will convene in the morning, and then in the afternoon will be joined by the Council of Presidents, Chancellor's Office staff, and the firm chosen to work on the strategic inquiry being undertaken.

Board Committee chairs (Trustees Pelletier, Milne and O'Connor) along with Chancellor Donovan and Chancellor's Office staff interviewed candidate firms to lead the Board in the process. Trustee O'Connor stated that three firms of interest are being interviewed this week.

Trustee Winters asked how many firms total were reviewed. Chancellor Donovan answered that they started with eleven, and narrowed it down to three based on expertise and price range. Trustee O'Connor stated that each interview is 1.5 hours. The Chancellor's Office distributed backup materials for each firm in

advance. Chair Moore and Chancellor Donovan have talked with the subcommittee to ensure it is a Board-driven process and part of the March 18th meeting will be spent discussing this. Chair Moore stated that whichever firm the chairs recommend, jointly with the Chancellor and his staff, will be hired.

During the afternoon of retreat the Board will begin process of the strategic inquiry and directed Board members to think about questions to bring to the discussion. Board members will need to be prepared to lay the groundwork for the yearlong planning process involving people from all the colleges. The Board asked for this to happen, and needs to know what is the desired result and what questions need to be asked. Chancellor Donovan said that he anticipates that the chosen consulting firm will provide a primer to help the Board prepare for the discussion. Trustee O'Connor stated that the process will be comprehensive, reaching out to all the stakeholders: faculty, presidents, students, parents. She emphasized that the process will take Board time and entreated Board members to be willing to put in extra time to ensure something meaningful at the end of the process. Chair Moore reiterated that Board members need to make a commitment to the process as it is being undertaken at the Board's request.

2. Report of the February 13, 2013 Meeting of the Audit Committee
Trustee Milne said the Committee met to hear updates on how staff and colleges are responding to the advisory comments from the FY 2012 audit. CFO Robbins and OC staff advised the Committee on efforts of fraud risk assessments and correct controls to respond to risks, and internal audit plans. Chancellor Donovan added that newly elected State Auditor Doug Hoffer attended the meeting in addition to Steve Vantine from the Auditor's office.
3. Report of the February 13, 2013 Meeting of the Finance & Facilities Committee
Trustee O'Connor stated that the Finance and Facilities Committee did not meet due to lack of quorum.
4. Report of the February 13, 2013 Meeting of the Education, Personnel & Student Life Committee
Trustee Pelletier said that the Committee had a detailed, lengthy discussion of the 2012 Policy 109 review process. The Committee recommended approval of final program proposals for new programs for LSC and VTC and discussed nominations for honorary degrees. Finally, they saw a great presentation by VSC Human Resources Director Nancy Shaw and CCV Human Resources Director Lisa Yeager on the VSC Leadership Series. Trustee Pelletier stated it was interesting and informative, and rewarding to know we have such a leadership

program. Chancellor Donovan mentioned that he provided the Committee with an update on the strategic inquiry initiative. Members of the Castleton community came to the meeting as well to ask the Board to consider not hiring an external consultant and instead and invest the money in the GASB45 fund.

5. Report of the Chancellor

Chancellor Donovan announced that the annual VSC Academic Retreat would be held at VTC on May 22nd. Its theme is the “(R)evolution of Higher Education.” He encouraged trustees to attend all or part of the day. CAO Howell has scheduled Jeff Selingo, Editor-At-Large for the Chronicle of Higher Education, as the keynote speaker. His new book is called *College (Un)Bound: The Future Of Higher Education and What It Means for Students*. Chancellor Donovan stated that Mr. Selingo’s work aligns with what the Board has in mind for the upcoming inquiry.

Chancellor Donovan then discussed the Governor’s education legislative agenda. The VSC has been working on this extensively and hopefully contributing to its development. It is largely related to PreK-12 education but intersects with postsecondary education in three places: dual enrollment, early college, and the Strong Scholars Program.

Dual Enrollment

The VSC does a lot in this area. High school students take college courses and get dual credit as high school graduation credit and college credit. It is sometimes confused with Advanced Placement courses. All VSC schools take part in dual enrollment. Six hundred high school students annually enroll in dual enrollment classes. The program has been funded with Next Generation appropriation funds of about \$400,000/year for the last several years. The funds are exclusively for high school students who take a dual enrollment course at VSC, UVM, or seven partner independent colleges. The partner schools have all agreed to receive the CCV tuition rate as reimbursement —discounting their tuition significantly for the program. CCV’s contribution is administrative. The program has been very successful.

The Governor proposes to increase funding for dual enrollment to \$800,000 in each of the next two years to establish it securely in every school so that at the end of two years every school will agree the program is a valuable tool and will pay half CCV’s rate and the state will fund the other half. There have recently been reports in the news about \$350 courses; this refers to the amount that would come from local schools. The plan is to get the program fully integrated into the

resources that are available to any high school student in the state. Chair Moore mentioned that CCV President Joyce Judy was recently on the WCAX news discussing the program.

VSC Director of Community Relations and Public Policy Dan Smith has done a lot of work on this, along with President Judy and CCV staff. The Senate Education Committee is expected to report out the Flexible Pathways Bill today.

Early College

Another flexible pathway for completion of high school is early college. Vermont's early college program is the Vermont Academy of Science and Technology (VAST) program at VTC, where approximately 60 students per year attend VTC (in Randolph and Williston) as freshmen during their senior year of high school. It has been in place for about 20 years and is funded by the state education fund because it pays for the senior year of high school. VAST is a very successful program that appeals not only to the high flyers but also students who might not necessarily go on to college). The Governor wants to expand the program to be offered by any of VSC, UVM, and private institutions in Vermont. The bill keeps VAST the same and allows for expansion of the concept elsewhere.

Strong Scholars Program

A third bill that is not part of the Flexible Pathways bill is the Strong Scholars Program. Trustee Jerman, one of 43 sponsors, is the lead sponsor, and spoke about it at the Board's September retreat. The concept is that if a Vermont resident graduates from high school in Vermont and goes to college in Vermont, graduates on time and stays in Vermont for work, the state will repay them for the equivalent of a full year's tuition at one of the state colleges. The program is not limited to state colleges: students attending private Vermont colleges can benefit as well. At this time the bill is limited to students in the STEM fields (science, technology, engineering and mathematics). Certain programs in the VSC fall under this, as well as some associate programs (A.S. and A.A.S.). At the Governor's request we did some numbers modeling. What's attractive about this from a public policy standpoint is that not every high school student needs to go to college or stay in Vermont, but we want more continuation to college, to keep more students in-state, and graduate more students on time in fields important to the state's economy.

Trustee Pelletier asked if students need to commit to a certain number of years of employment. Chancellor Donovan responded that students would receive the

benefit over the course of five years, which would keep them in Vermont long enough to be established.

Trustee Dickinson said that she heard the Governor say at the WCAX Town Meeting and at the Vermont League of Cities and Towns luncheon that the program is only for the state colleges and UVM. Chancellor Donovan asked Director Smith to answer. Director Smith stated that a recent draft of the bill added in private institutions, and it's possible the Governor initially didn't have them in the bill. He stated he would need to see the numbers but he believed even with private schools reimbursement would still be tied to the VSC tuition rate. Chancellor Donovan mentioned that the Governor described the program specifically in regard to public colleges during his inaugural address. Director Smith stated that there would be a House Education Committee hearing on the bill next week.

Trustee Luneau asked which VSC tuition rate was the basis of the reimbursement. Director Smith answered that the A.A. rate would be tied to CCV or VTC. For bachelor's degrees it would be tied to the CSC/JSC/LSC base rate. Trustee Luneau asked if funding for the VAST model includes housing. Chancellor Donovan answered that the funding model does not; it pays VTC 87% of the basic grant, significantly less than VTC tuition. VTC President Conroy said that VTC does have resident VAST students, and that families pay for it themselves or some school systems pay for it. Trustee Luneau asked if these details still need to be worked out in committee. Director Smith said the first draft was endorsed by the Senate Education Committee. Trustee Luneau asked Director Smith to forward more information about the program to the Board. Chancellor Donovan suggested that at major milestones he could update the Board.

Trustee Luneau stated she would have liked to have seen discussion about STEM job opportunities; from her school board experience she recalls severe shortages of qualified teachers and felt that it is unusual to focus on one end (completion) without looking at who's going to teach the students entering into these programs. The most important field is training high quality teachers so we can produce the students in these areas. Director Smith stated that in the history of VAST the third most frequent destination of students is the teacher preparation program at Castleton. JSC President Murphy stated that JSC's aspiring teachers are essentially doing double majors in science and teaching. Trustee Luneau said she hopes that principals and school boards are contacted—there is a dire need to have programs with students to educate but no teachers. Director Smith said he would

be happy to continue the conversation, and noted that VTC is teaching calculus at Mount Anthony High School via Vermont Interactive Television.

6. Reports of the College Presidents

VTC President Conroy announced the launch of the new veteran's entrepreneurship center at the Vermont Tech Enterprise Center as a stepping stone for veterans starting their own businesses. VTC is welcoming 15 Saudi Arabian students for a preparatory semester; they will be attending VTC in the fall for programs in engineering and computer science. The program is government sponsored. There are 15 students in this cohort, with 5-10 more coming in the summer.

JSC President Murphy shared that four JSC psychology majors and their faculty member have been selected to do poster presentations at the American Psychological Association eastern region conference in New York City, presenting their work on social referencing in babies. JSC has expanded services to its military-related students by partnering with the local vets center with the help of Dean of Students Dave Bergh. A counselor from the vet center will be on campus every Friday to see students and others in the area (JSC has been designated as an outstation). JSC has been invited to apply by the Vermont Community Foundation for a small grant for its vet services. President Murphy has been invited to participate in a series of interviews featuring all VSC presidents on "Across the Fence."

LSC President Bertolino stated the semester is off to a good start. LSC held a successful town hall and college-wide retreat with record numbers attending. They hosted a series of key leaders in broadcast journalism visit the college as part of an advisory group for the Electronic Journalism Arts department. It is part of the journalism task force trying to connect the dots between television, radio and print journalism as they expand the Electronic Journalism Arts program. They have decided on a consultant for the master planning process and will announce the choice soon. President Bertolino announced that the retention rate for students in the Promise Scholars program (which provides four-year scholarships for students who otherwise would not attend college) is 93%. On March 9th LSC is hosting a Northeast Kingdom veterans summit with Senator Bernie Sanders. On April 19th the College will inaugurate President Bertolino as LSC's 15th president.

CCV President Joyce Judy announced that CCV's commencement is on Saturday, June 1st, and the speaker will be Tom Bodett. CCV staff are working a great deal on dual enrollment. President Judy was interviewed on WCAX with a remarkable

high school senior from Mount Abraham who took Introduction to College Studies.

President Wolk introduced several Castleton staff in attendance:

Scott Dikeman, Dean of Administration

Maurice Ouimet, Director of Admissions

Dennis Proulx, Dean of Students

Yasmine Ziesler, Associate Academic Dean

Professor Melinda Mills

Meg Harris, Student

Linda Olson, President, VSC Faculty Federation

Tony Peffer, Academic Dean

George McGurl, Director of Development

Professor Tersh Palmer

Annie Slonaker, Asst. Professor of Education

Janet Hazelton, Director of Human Resources

Dr. Colleen Klatt, Director, CSC Office of Advancement

President Wolk said that the Castleton Polling Institute will release the results of several new polls of Vermonters related to important public policy issues—end of life, gun control, wind energy, single payer healthcare, cell phone use while driving, Obama/Shumlin favorability ratings—over the course of the next week. The Polling Institute is doing very well financially. Since the last visit of the Board to Castleton there have been new buildings and renovations. During the winter, the new Pavilion serves as a community skating rink open for free skating. On page 126 of the Board materials there is an article from the *Valley News* in which a journalist sampled the game day experience of seven football venues in two states and rated them; Castleton rated highest. President Wolk called everyone's attention to the copies of *Big Heart: the Story of Castleton State College* and Academic Dean Tony Peffer, who edited the book, which includes contributions from two Pulitzer Prize winners and an Emmy winner as well as many others.

7. Report of the Vermont State Colleges Student Association

Trustee Russo announced that the VSCSA met today and discussed hosting a VSC day at a Bruins or Red Sox game. A State House rally is tentatively set for April 18th and will call attention to the positive impact of the VSC on the Vermont economy. Trustee Russo stated that the position of student trustee for next year is open for applicants and that voting will be on April 4th.

8. Other Business

In recognition of Gordon Winters' contribution to the VSC Board of Trustees Chair Moore presented him with an engraved chair. Chair Moore stated that Trustee Winters served for six years, his term ends this month, and he chose not to be reappointed due to business and family commitments. He thanked him for being Vice-Chair and a great sounding board. His commitment to the Board has been strong and he went to great lengths to attend and contribute. Trustee Pelletier said she loved working with Trustee Winters, and felt as though they went through a pledge class as new trustees. Trustee Milne said she will miss Trustee Winters because in some areas they are kindred spirits, particularly regarding tuition. Trustee Luneau stated that though she and Trustee Winters are not kindred spirits on tuition, they both share a Lebanese heritage and that it was always fun commuting to meetings with him. Trustee Fairbrother will miss him and appreciated his help when she first joined the Board. She thanked Trustee Winters personally and professionally and for what he has done for the VSC. Trustee Russo said he met Trustee Winters as a sophomore and was impressed by how he always looked out for students first. Trustee Dickinson said that though she didn't get to serve with him long she will miss hearing Trustee Winters' views. Chancellor Donovan said when Trustee Winters first came on the Board he was President of CCV and the first engagement they had was around the new Winooski building; Trustee Winters' expertise was of enormous value to the colleges: he was accessible and willing to bring his expertise and perspective into some good decisions on a number of fronts. Trustee Winters brought a commitment to the Board that sets a high bar for all Board member in terms of total engagement, willingness to bring passion and intellect to the diversity of challenges and decisions the Board has to make. President Judy thanked Trustee Winters personally and professionally, for contacting her about issues and for writing an editorial about CCV for the *St. Albans Messenger*, and more importantly she enjoyed seeing him at his business and at home.

Trustee Winters remembered that when he was asked to serve, he wasn't sure what kind of work it was. His first Board meeting was an awakening. He fondly remembered his initiation with Trustees Wright and Pelletier. Trustee Winters said he was glad to be moving on to the next stage of life but has some regrets. He felt he needed a few years under his belt before feeling comfortable on this Board and it takes a full term to really be able to speak up comfortably and regrets leaving since there's a lot more to be done. He feels he's leaving a Board that's better than when he came on—they've done a lot of work: a huge bond vote when the economy was down; projects for campuses and Vermonters in general—“we can't forget that's a huge boost to the Vermont economy.” The Board chose three

new presidents and kept affordability in check. They hired a chancellor and made the right decision. This Board will be well served and the VSC will be too. He thanked everyone for their time and work.

Chair Moore introduced new Trustee Jerry Diamond, who is a former Vermont Attorney General.

Trustee Dickinson announced that there will be a resolution in honor of former trustee and deceased Representative Greg Clark that will be taken up by the House of Representatives on Tuesday February 26th. A scholarship has been established by Kurt Wright in honor of Rep. Clark. Chancellor Donovan will send out an email about it to all the Board.

President Wolk introduced Castleton Conference Director Lori Philips.

9. Comments from the Public

Janis Henderson and Linda Olson presented a copy of a letter written to Governor Shumlin on behalf of the Vermont State Colleges Faculty Federation and Vermont State Employees Association in support of the Governor's pending education legislation. The letter is attached and made an official part of the minutes of the meeting.

10. Date and Place of Next Meeting:

Thursday, April 4, 2013, 3:00 p.m.

Community College of Vermont, 660 Elm Street, Montpelier

11. Honorary Degrees

Trustee Pelletier moved and Trustee Milne seconded a motion to enter executive session to include Chancellor Donovan, President Bertolino, President Conroy and General Counsel Reedy to discuss the appointment of public officers at Lyndon State College and Vermont Technical College, namely persons to receive honorary degrees from each institution. The motion passed unanimously. The Board entered executive session at 5:30 p.m. The Board exited executive session at 5:38 p.m.

Trustee Pelletier moved and Trustee Hannum seconded the resolution for Vermont Technical College to confer an honorary Doctor of Science degree upon Gordon J. Sprague. The resolution passed unanimously.

Trustee Pelletier moved and Trustee Russo seconded the resolution for Lyndon State College to confer an honorary Bachelor's degree upon Dr. Ray Griffin. The resolution passed unanimously.

Trustee Pelletier motioned to adjourn the meeting; the motion was approved unanimously. The meeting adjourned at 5:55 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Elaine Sopchak". The signature is written in black ink and is positioned above the printed name.

Elaine Sopchak, Recording Secretary

VERMONT STATE COLLEGES
BOARD OF TRUSTEES
RESOLUTION

Board of Trustees
Election of Interim Secretary

- WHEREAS, Trustee Peter Wright's term has come to an end, leaving vacant the position of Secretary of the Board of Trustees;
- WHEREAS, At its February meeting the Board of Trustees will elect a Nominating Committee to present a full slate of candidates for Board officers at their Annual Meeting; and
- WHEREAS, The Board of Trustees is in need of a Secretary to continue the business of the Board without disruption; therefore, be it
- RESOLVED, That the Vermont State Colleges Board of Trustees appoints [Heidi Pelletier](#) as Interim Board Secretary for up to three months commencing February 21, 2013.

February 21, 2013

VERMONT STATE COLLEGES
BOARD OF TRUSTEES
RESOLUTION

Board of Trustees
Election of Interim Vice Chair

WHEREAS, Trustee Gordon Winters' term has come to an end, leaving vacant the position of Vice-Chair of the Board of Trustees;

WHEREAS, At its February meeting the Board of Trustees will elect a Nominating Committee to present a full slate of candidates for Board officers at their Annual Meeting; and

WHEREAS, The Board of Trustees is in need of a Vice-Chair to continue the business of the Board without disruption; therefore, be it

RESOLVED, That the Vermont State Colleges Board of Trustees appoints Tim Jerman as Interim Board Vice-Chair for up to three months commencing February 21, 2013.

February 21, 2013

VERMONT STATE COLLEGES
BOARD OF TRUSTEES
RESOLUTION

Status of Programs under 2012 Policy 109 Review

- WHEREAS, In April 2006, the Vermont State Colleges Board of Trustees approved a revised Policy 109, Annual Enrollment Review of Existing Academic Programs; and
- WHEREAS, Policy 109 stipulates that low-enrolled programs must be reviewed each year and defines “low-enrolled” as any program that meets more than one of the following three criteria:
- It has fewer than 15 declared majors in graduate programs, 25 declared majors in baccalaureate programs, including full and part-time students; fewer than 20 students in associate degree programs;
 - There are significant numbers of upper-level courses in the degree program with enrollment lower than accepted course minimums;
 - It has fewer than 5 graduates in any of the preceding three years; and
- WHEREAS, A president may choose to include in this review degree programs with a significant decline in enrollment, retention, and/or net revenue over a three-year period; and
- WHEREAS, After reviewing the recommendations from the Council of Presidents, and in accordance with the provisions of the policy, the Board of Trustees must determine the status of all programs under review, placing each in one of the following categories:
- Approve (no follow-up report necessary)
 - Approve with follow-up report required
 - Approve with conditions; follow-up report required; insufficient evidence of improvement at point of follow-up results in termination
 - Terminate; phase-out plan required; and
- WHEREAS, The Education, Personnel and Student Life Committee has reviewed the results of the 2012 Policy 109 annual enrollment review, and recommends the program status and related program improvement strategies as attached; therefore, be it
- RESOLVED, That the VSC Board of Trustees approves the program status and related program improvement strategies as attached as of this date, February 21, 2013.

February 21, 2013

VERMONT STATE COLLEGES

BOARD OF TRUSTEES

RESOLUTION

Revision of VSC Policy 101

WHEREAS, In 2010, the VSC was awarded a grant from the Davis Educational Foundation to support a 2.5 year system-wide initiative titled “Improving Learning Outcomes Through System-wide Program Assessment;” and

WHEREAS, In 2010, the Davis Grant Steering Committee, Academic Deans and the Council of Presidents reviewed VSC program review and assessment practices and recommended a revision and renaming of Policy 101; and

WHEREAS, On April 20, 2011 the Education/ Personnel/ Student Life Committee endorsed the policy revisions and recommended them to the Board for approval, which was granted on April 28, 2011; and

WHEREAS, In 2012, following the first review cycle under the new policy, the Academic Deans recommend a small number of adjustments to the policy to match the improvements made to the procedures; and

WHEREAS, The Education/ Personnel/ Student Life Committee reviewed the policy revisions and endorses the recommendations of the Academic Deans and the Council of Presidents; therefore, be it

RESOLVED, That the VSC Board of Trustees revises VSC Policy 101: Program Review and Continuous Improvement Process, as attached and as of this date, February 21, 2013.

February 21, 2013

Manual of Policy and Procedures

Title	Number	Page
PROGRAM REVIEW AND CONTINUOUS IMPROVEMENT PROCESS	101	1 of 5
	Date	
	2/21/13	

Purpose

Consistent with its mission, Vermont State Colleges is dedicated to providing academic programs that are of high quality and remain current. Towards that end, the VSC Board of Trustees adopts this policy in order to ensure that VSC colleges regularly engage in practices designed to foster the continuous improvement of programs. Through the procedures outlined in this policy, faculty involved in delivering VSC academic programs periodically, systematically, and collaboratively review evidence regarding their effectiveness in achieving desired student learning outcomes, and commit to making the changes needed to ensure continuous program improvement.

Thus the Board of Trustees charges the colleges with, and establishes guidelines for, the regular review and continuous improvement of academic programs. This policy applies to associate, baccalaureate, and graduate degree programs. Generally, four to six disciplines will be reviewed annually, establishing a five-year review cycle for all programs.

In adopting this policy, the Board affirms that the responsibility for program improvement rests ultimately with the college President, who may at his/her discretion utilize additional procedures in order to improve the quality of one or more academic programs.

This policy is designed to complement Policy 109: Annual Enrollment Review.

Academic Program Review: Policy and Procedures

Standards

The VSC Board of Trustees has adopted the following standards for high-quality programs. The purpose of Academic Program Review will be to determine the extent to which degree programs:

1. assist in meeting regional, state, and/or student needs;
2. integrate liberal, professional, and career study;
3. maintain currency;
4. achieve defined student learning outcomes as demonstrated through valid and reliable assessment processes;
5. utilize effective strategies for continuous improvement; and
6. help students prepare for life after graduation.

Schedule and Processes for Review

In December of each year, the Council of Presidents (COP) will recommend to the Board of Trustees' Education, Personnel, and Student Life Committee (EPSL) the programs/disciplines to be reviewed during the following year, how these programs should be clustered for review.

Three Approaches to Review

The VSC Board of Trustees provides colleges and their programs three ways to meet the Board's standards for regular review and continuous improvement of academic programs. Option 1 involves preparing a program "self-study" document with ten specific components. Option 2 permits representatives of VSC programs in a given discipline cluster to work together to design a customized approach to the self-study. Option 3 is provided for programs that are nationally accredited or approved through Vermont's Results Oriented Program Approval (ROPA) process.

VSC will assess programs clustered by discipline on a system-wide basis to determine (1) how well they meet the Board's standards for high-quality programs (listed above), (2) how the programs might be strengthened by specific program improvement measures, and (3) if and how collaboration across colleges might benefit the programs and their students. New programs in their first three years are ordinarily exempt from review, although a president may choose to have new programs reviewed.

In the spring semester of the year when a program is scheduled for PReCIP review, the Academic Dean will meet with senior majors, using a structured interview protocol, and will prepare a written report of this interview, which shall be submitted to the program head and to the President.

Option 1 and Option 2: Preparatory phase

VSC requires all programs not formally accredited by a national accrediting association to participate periodically in one of the Academic Program Review processes detailed below.

- 1) In May of each year, normally in conjunction with the VSC Academic Retreat, faculty from programs scheduled for review in the following year will be invited to attend a special meeting to launch the Academic Program Review process. At this meeting:
 - a) The VSC chief academic officer will explain:
 - i) the Academic Program Review process, including the option to add custom-designed questions;
 - ii) the recommended timeline and campus process for preparing a program self-study;
 - iii) data that will be generated by VSC as well as those that are to be collected by the program/college; and
 - iv) resources that are available to assist those involved in program review and program assessment processes.
 - b) Programs in each cluster will determine whether they want to design a customized approach to the self-study. If all programs in a cluster choose to pursue the customized approach, representatives of those programs must collaboratively decide how they will organize to conduct this process and the deadlines they will set for their work. (See description of Option 2 starting on the bottom of page 3.)
 - c) Each cluster of programs, meeting with the academic dean who has been assigned to chair the review committee for that cluster, will discuss and generate ideas for potential outside members of review committees.

Option 1: The standard system-wide review process

- 1) During the year of the review, each program shall prepare a self-study that contains the following components:
 - a) a brief description of the program;
 - b) an analysis of curricular coherence and currency as well as pedagogical development;
 - c) an analysis of educational outcomes based on clearly defined student learning outcomes for the major and a comprehensive program assessment plan;
 - d) a description of regular processes designed to ensure continuous improvement of the program;
 - e) a description of the program's efforts to help prepare students for life after graduation;
 - f) longitudinal enrollment, retention, and graduation data, and a description of strategies to improve retention and graduation rates as well as, if appropriate, any plans to increase enrollment;
 - g) a review of job placement and/or continuing education trends among recent graduates;
 - h) commentary on the Academic Dean's report of his/her meeting with senior majors;
 - i) an analysis of program strengths and weaknesses; and
 - j) a plan that details program improvement strategies and any other anticipated changes.
2. By June 30th, the Presidents shall submit to the Chancellor the self-study that has been prepared for each program under Option 1 review.
3. By June 30th, the Council of Academic Deans (CAD) will establish committees to review the program self-studies. Generally, each committee will consist of five to eight individuals, including VSC faculty and administrators and at least two members external to the VSC.
4. Before September 30th, each committee will meet to review self-studies and by November 1st, submit an analysis of the self-studies to the Chancellor, college Presidents, and program heads. These reports will include recommendations for strengthening programs and any recommendations for program collaboration across colleges.
5. A program may comment on the review committee report in writing to the Chancellor.
6. Prior to the December EPSL meeting, COP will review all committee reports, along with any written comments submitted by programs. At this time, COP will also prepare a brief written response to the program committee report regarding how successfully programs under review employ continuous improvement strategies to meet the Board of Trustees' standards for high quality programs, as well as how these continuous improvement strategies meet the specific college's needs, and inter-program collaboration.
7. At the December EPS Committee meeting, the CAD, COP and EPSL Committee members will discuss the continuous improvement strategies recommended for the programs under review. EPSL Committee members will acknowledge the reports and written responses of COP and will submit them to the Board of Trustees.

Option 2: Self-designed review process

Programs pursuing Option 2 must by November 1st, collectively submit to CAD a plan that specifies how, through a customized process and report template, each program in the cluster will be reviewed to ensure that it is of high quality and remains current.

- 1) Besides its unique elements, the plan for the customized process must include the following elements:
 - a) a system-wide review committee process,
 - b) recommendations regarding the proposed outside membership of the review committee,
 - c) guidelines for individual program self-studies that include but are not limited to:
 - i) an analysis of educational outcomes based on clearly defined student learning outcomes for the major and a comprehensive program assessment plan,
 - ii) commentary on the Academic Dean's report of his/her meeting with senior majors,
 - iii) an analysis of program strengths and weaknesses, and
 - iv) a plan that details program improvement strategies and any other anticipated changes.
- 2) By December 1st, CAD will submit to the COP any plans for a customized review that it would endorse.
- 3) By January 2nd, the VSC chief academic officer will inform the programs that have submitted a plan for review under Option 2 whether that plan was approved by COP, whether COP determined that additions or changes to the plan are required, or whether COP was unwilling to approve the customized review proposed.
- 3) By June 30th, the Presidents shall submit to the Chancellor the self-study that has been prepared for each program under Option 2 review.
- 4) By June 30th, CAD will establish committees to review the program self-studies. Generally, each committee will consist of five to eight individuals, including VSC faculty and administrators and at least two members external to the VSC.
- 5) Before September 30th, each committee will meet to review self-studies and by November 1st, submit an analysis of the self-studies to the Chancellor, college Presidents, and program heads. These reports will include recommendations for strengthening programs and any recommendations for program collaboration across colleges.
- 6) A program may comment on the review committee report in writing to the Chancellor
- 7) Prior to the December EPSL meeting, COP will review all committee reports, along with any written comments submitted by programs. At this time, COP will also prepare a brief written response to the program committee members regarding how successfully programs under review employ continuous improvement strategies to meet the Board of Trustees' standards for high quality programs, as well as how those continuous improvement strategies meet the specific college's needs, and inter-program collaboration.

- 8) Before the December Board of Trustees meeting, EPSL will review all committee reports and the written responses of COP.
- 9) At the December EPSL Committee meeting, CAD, COP and EPSL Committee members will have an opportunity to discuss the continuous improvement strategies recommended for the programs under review.

Option 3: Process and timeline for accredited programs

Programs that are nationally accredited as well as those approved by the State of Vermont's Results Oriented Program Approval (ROPA) process are required, as a condition of continued accreditation, regularly to engage in program outcome assessment and continuous improvement processes. Accredited programs that have undergone accreditation reviews since the last PReCIP review are reviewed by COP and by EPSL through procedures detailed below. An accredited program that has not undergone an accreditation review since the last PReCIP review must prepare a self-study under the procedures of either Option 1 or Option 2 above.

- 1) By June 30th, Presidents of colleges with accredited or ROPA-approved programs scheduled for review shall submit to the Chancellor all reports pertaining to these programs that have been received from accrediting associations—or, in the case of ROPA-approved programs, from the Vermont Department of Education—since the last VSC review. Program self-studies prepared for accreditation reviews need not be submitted to the Chancellor.
- 2) In the year during which an accredited program is scheduled for PReCIP review, the Academic Dean will meet with senior majors, using a structured interview protocol, and will prepare a written report of this interview, which shall be submitted to the program head and to the President.
- 3) Documents received from the accrediting association as well as the dean's report on an interview with senior majors shall be conveyed to the Chancellor under a memo from the President, which may clarify or respond to conclusions addressed in these documents.
- 4) COP will review all accreditation and ROPA-related reports prior to their submission to EPSL, and will report to the program review committees how successfully accredited programs under review employ continuous improvement strategies to meet Board of Trustees' standards for high-quality programs.
- 5) In December before the Board of Trustees meeting, EPSL will review all accreditation reports and the related recommendations of COP, and will submit a resolution to the full Board of Trustees regarding the status of continuous improvement efforts in accredited programs under review.

Signed by:



Timothy J. Donovan, Chancellor

VERMONT STATE COLLEGES

BOARD OF TRUSTEES

RESOLUTION

Vermont Technical College
Bachelor of Science Degree in Landscape Design
and Sustainable Horticulture

- WHEREAS, Vermont Technical College proposed a Bachelor of Science Degree in Landscape Design and Sustainable Horticulture; and
- WHEREAS, The overall purpose of the LDSH Program at Vermont Tech is to provide students with the opportunity to develop a broad base of theoretical knowledge and practical skills for a wide range of horticulture, landscape design, and landscape construction and/or management related careers; and
- WHEREAS, The program will offer a seamless transitional pathway from the A.S. Degree in LDSH to the B.S. Degree in LDSH; and
- WHEREAS, The expansion of the LDSH program to include a baccalaureate degree will offer greater breadth and depth to course offerings and will increase students' employment and educational opportunities; and
- WHEREAS, Vermont Technical College has developed a budget to deliver the program based on conservative enrollment projections; and
- WHEREAS, The Board Education, Personnel, Student Life Committee reviewed this proposal in accordance with Policy 102 and recommends it to the full Board for approval; therefore, be it
- RESOLVED, That the VSC Board of Trustees authorizes Vermont Technical College to offer a Bachelor of Science Degree in Landscape Design and Sustainable Horticulture as of this date, February 21, 2013.

February 21, 2013

VERMONT STATE COLLEGES

BOARD OF TRUSTEES

RESOLUTION

Lyndon State College
Master of Arts Degree in Liberal Studies

- WHEREAS, Lyndon State College proposed a Master of Arts Degree in Liberal Studies; and
- WHEREAS, The M.A. in Liberal Studies is an individually designed program of graduate study created in response to requests to establish masters programs, primarily from graduates of our secondary-school licensure programs and area high school teachers; and
- WHEREAS, The M.A. in Liberal Studies program would serve teachers in their content areas and those interested in continuing education at the graduate level in areas of interest to them, from creative and professional writing to interdisciplinary studies; and
- WHEREAS, The M.A. in Liberal Studies program will
- Extend Lyndon’s outreach and commitment to the K-16 community in particular and the larger community in general;
 - Allow for an additional avenue for extending Lyndon’s tradition of teacher education, complementing and extending undergraduate education licensure programs;
 - Allow Lyndon to extend its commitment to investment in area and regional schools; and
- WHEREAS, Lyndon State College has developed a budget to deliver the program based on conservative enrollment projections; and
- WHEREAS, The Board Education, Personnel, Student Life Committee reviewed this proposal in accordance with Policy 102 and recommends it to the full Board for approval; therefore, be it
- RESOLVED, That the VSC Board of Trustees authorizes Lyndon State College to offer an Master of Arts Degree in Liberal Studies as of this date, February 21, 2013.

February 21, 2013

VERMONT STATE COLLEGES

BOARD OF TRUSTEES

RESOLUTION

Lyndon State College
Bachelor of Arts Degree in Cinema Production

- WHEREAS, Lyndon State College proposed a Bachelor of Arts Degree in Cinema Production; and
- WHEREAS, A Cinema Production program is a natural outgrowth of expanded course offerings in Film Studies and Video Production currently being offered; and
- WHEREAS, The program will enhance recruitment and promote a more diverse population of students through its appeal to a broad range of students; and
- WHEREAS, The students in the program will be well positioned for expected future career opportunities in film production coming to the Northeast Kingdom area; and
- WHEREAS, The program can enhance retention by providing a major option that could be completed quickly and could allow students to double-major easily with another area of personal interest or professional training; and
- WHEREAS, Lyndon State College has developed a budget to deliver the program based on conservative enrollment projections; and
- WHEREAS, The Board Education, Personnel, Student Life Committee reviewed this proposal in accordance with Policy 102 and recommends it to the full Board for approval; therefore, be it
- RESOLVED, That the VSC Board of Trustees authorizes Lyndon State College to offer an Bachelor of Arts Degree in Cinema Production as of this date, February 21, 2013.

February 21, 2013

VERMONT STATE COLLEGES

BOARD OF TRUSTEES

RESOLUTION

Lyndon State College
Associate of Science Degree in Music & Self-Promotion

- WHEREAS, Lyndon State College proposed an Associate of Science Degree in Music & Self-Promotion; and
- WHEREAS, The A.S. in Music & Self-Promotion corresponds to the Music & Self-Promotion concentration in the successful B.S. in Music Business & Industry program and draws from a wide range of courses to support students interested in careers as independent performers; and
- WHEREAS, The A.S. in Music & Self-Promotion program is designed to provide a stand-alone option for students interested in a two-year program, as a way to augment a variety of four-year programs, and as an opportunity for students needing to cut short an MBI B.S. to leave the college with an earned degree; and
- WHEREAS, The program will prepare students in the program to become well-trained professionals equipped with an education that will allow them to be successful; and
- WHEREAS, Lyndon State College has developed a budget to deliver the program based on conservative enrollment projections; and
- WHEREAS, The Board Education, Personnel, Student Life Committee reviewed this proposal in accordance with Policy 102 and recommends it to the full Board for approval; therefore, be it
- RESOLVED, That the VSC Board of Trustees authorizes Lyndon State College to offer an Associate of Science Degree in Music & Self-Promotion as of this date, February 21, 2013.

February 21, 2013

VERMONT STATE COLLEGES

BOARD OF TRUSTEES

RESOLUTION

Lyndon State College
Associate of Science Degree in Audio Production

- WHEREAS, Lyndon State College proposed an Associate of Science Degree in Audio Production; and
- WHEREAS, The A.S. in Audio Production program extends Lyndon's mission to prepare every student for personal and professional success through experience-based, high-quality programs in the liberal arts and professional studies by providing a broader array of options for students seeking careers in the music business; and
- WHEREAS, The A.S. in Audio Production program is designed to provide an additional option for students interested in the Music Business & Industry program; and
- WHEREAS, The program will prepare students in the program to become well-trained professionals equipped with an education that will allow them to be successful; and
- WHEREAS, Lyndon State College has developed a budget to deliver the program based on conservative enrollment projections; and
- WHEREAS, The Board Education, Personnel, Student Life Committee reviewed this proposal in accordance with Policy 102 and recommends it to the full Board for approval; therefore, be it
- RESOLVED, That the VSC Board of Trustees authorizes Lyndon State College to offer an Associate of Science Degree in Audio Production as of this date, February 21, 2013.

February 21, 2013

VERMONT STATE COLLEGES

BOARD OF TRUSTEES

RESOLUTION

Lyndon State College
Associate of Arts Degree in Cinema Production

- WHEREAS, Lyndon State College proposed an Associate of Arts Degree in Cinema Production; and
- WHEREAS, The A.A. in Cinema Production is a natural outgrowth of expanded course offerings in Film Studies and Video Production currently being offered; and
- WHEREAS, The program will provide a degree option for students who are not interested in or who have to cut short a four-year program in Cinema Production; and
- WHEREAS, The program can serve as a secondary credential for students who want to augment their training in the Electronic Journalism Arts, Animation & Illustration, and Music Business & Industry programs; and
- WHEREAS, Lyndon State College has developed a budget to deliver the program based on conservative enrollment projections; and
- WHEREAS, The Board Education, Personnel, Student Life Committee reviewed this proposal in accordance with Policy 102 and recommends it to the full Board for approval; therefore, be it
- RESOLVED, That the VSC Board of Trustees authorizes Lyndon State College to offer an Associate of Arts Degree in Cinema Production as of this date, February 21, 2013.

February 21, 2013

VERMONT STATE COLLEGES

BOARD OF TRUSTEES

RESOLUTION

Lyndon State College
Associate of Science Degree in Music Industry Management

- WHEREAS, Lyndon State College proposed an Associate of Science Degree in Music Industry Management; and
- WHEREAS, The A.S. in Music Industry Management corresponds to the Management concentration in the successful B.S. in Music Business & Industry program and draws from a wide range of courses to support students interested in artist, event, or venue management; and
- WHEREAS, The A.S. in Music Industry Management program is designed to provide a stand-alone option for students interested in a two-year program, as a way to augment a variety of four-year programs, and as an opportunity for students needing to cut short an MBI B.S. to leave the college with an earned degree; and
- WHEREAS, The program will prepare students in the program to become well-trained professionals equipped with an education that will allow them to be successful; and
- WHEREAS, Lyndon State College has developed a budget to deliver the program based on conservative enrollment projections; and
- WHEREAS, The Board Education, Personnel, Student Life Committee reviewed this proposal in accordance with Policy 102 and recommends it to the full Board for approval; therefore, be it
- RESOLVED, That the VSC Board of Trustees authorizes Lyndon State College to offer an Associate of Science Degree in Music Industry Management as of this date, February 21, 2013.

February 21, 2013

VERMONT STATE COLLEGES
BOARD OF TRUSTEES
RESOLUTION

Endorsement of Grant Proposals: Consent Agenda

WHEREAS, Revised VSC Policy 408 provides for a single consent item to jointly endorse any and all new grant proposals for \$150,000 or more that come before the Trustees at a given meeting; therefore, be it

RESOLVED, That the Vermont State Colleges Board of Trustees hereby endorses the following grant proposals titled, in the amount, and from the specific granting entity as indicated:

CSC: “2013 Division III Strategic Alliance Matching Grant” in the amount of \$101,904 being sought from the National College Athletic Association;

VTC: “Electrical and Plumbing Apprenticeship Programs Grant” in the amount of \$430,934 received from the Vermont Department of Labor;

VTC: “VMEC NIST Grant-Hollings Manufacturing Extension Partnership Grant” in the amount of \$396,483 received from the U.S. Department of Commerce;

VTC: “Perkins IV Basic Grant—Secondary and Postsecondary” in the amount of \$168,993.46 received from the U.S. Department of Education;

VTC: “Vermont Procurement Technical Assistant Center (VT PTAC) Grant” in the amount of \$189,128 received from the Vermont Agency of Commerce and Community Development;

VTC: “Small Business Jobs Act Grant” in the amount of \$420,800 received from the U.S. Small Business Administration;

VTC: “SBDC Cooperative Agreement Grant” in the amount of \$625,000 received from the U.S. Small Business Administration.

February 21, 2013

VERMONT STATE COLLEGES
BOARD OF TRUSTEES
RESOLUTION

Establishment of Endowment

WHEREAS, Castleton State College has submitted the following proposal to establish a new endowment and recommends it to the full Board; therefore, be it

RESOLVED, That the Vermont State Colleges Board of Trustees hereby establishes the following new endowment titled, in the amount, and for the specific purpose as indicated:

Castleton State College: The Anna Lykos Memorial Scholarship in the amount of \$14,250 for the purpose of using income generated from the endowment to provide a scholarship to a qualified sophomore, junior or senior pursuing an education degree and planning to teach at the elementary or secondary level.

February 21, 2013

VERMONT STATE COLLEGES

BOARD OF TRUSTEES

RESOLUTION

Vermont Technical College Conferral of Honorary Degree

- WHEREAS, Gordon J. Sprague of Brookfield, Vermont is highly regarded for his substantial contributions to agriculture and business management, and has been selected by Vermont Technical College as its commencement speaker for the Class of 2013; and
- WHEREAS, President Conroy requested that Mr. Sprague be awarded an honorary degree in accordance with the criteria set forth in Policy 107; and
- WHEREAS, Mr. Sprague has advised several Vermont Tech presidents and is currently a member of the President's Advisory Council and an advisor on the development of the College's first comprehensive capital campaign; and
- WHEREAS, Mr. Sprague has made substantial contributions to Vermont agriculture and related businesses, both important areas of study at Vermont Tech; understands the importance and value of education; and has maintained his ties to his Vermont roots and continues to support the development of the Sprague Family Farms throughout central Vermont; and
- WHEREAS, The EPSL Committee reviewed the request and recommends it for approval by the full Board of Trustees; therefore, be it
- RESOLVED, That the VSC Board of Trustees authorizes Vermont Technical College to award Gordon J. Sprague an honorary Doctor of Science degree at the May 4, 2013 commencement ceremony.

February 21, 2013

VERMONT STATE COLLEGES

BOARD OF TRUSTEES

RESOLUTION

Lyndon State College Conferral of Honorary Degree

- WHEREAS, Dr. Ray Griffin, Class of 1942, is held in high esteem by the Lyndon State College community; and
- WHEREAS, Dr. Griffin, after completing a year of education at Lyndon Teachers College, was prevented from completing his baccalaureate studies due to his service in the United States Air Force during World War II; and
- WHEREAS, President Bertolino requested that Dr. Griffin be awarded an honorary degree in accordance with the criteria set forth in Policy 107; and
- WHEREAS, Dr. Griffin meets all of the criteria established by the Vermont State College Board of Trustees for awarding honorary degrees; and
- WHEREAS, The EPSL Committee reviewed the request and recommends it for approval by the full Board of Trustees; therefore, be it
- RESOLVED, That the VSC Board of Trustees authorizes Lyndon State College to award Dr. Ray Griffin an honorary Bachelor of Arts degree at the May 19, 2013 commencement ceremony.

February 21, 2013