

# COMMUNITY COLLEGE OF VERMONT

## SUBSTANCE USE AND ABUSE

**Revised: September 1, 2005**  
**October 21, 1999**

*See also:*

*Complaint Resolution for Students*  
*Complaint Resolution for Faculty*  
*VSC Employee Handbook*  
*Disruptive Person*  
*Student Assistance Program*

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### **POLICY**

CCV intends to maintain a positive working and learning environment in its sites, classrooms, and at its related events. CCV prohibits the use of illicit drugs and/or drugs not prescribed by a medical professional and restricts the use of alcohol and/or tobacco products, or any substances that inhibit healthy academic or professional interaction by staff, students, or faculty members.

### **PROCEDURES**

1. Any persons suspected of possessing, using, or distributing illicit drugs at the college or college-related events will be questioned immediately by a supervisor or other appropriate college official.
2. Anyone who possesses, uses, or distributes illicit drugs at the college or college-related events may be dismissed from employment, other contractual or professional responsibilities, or academic programs.
3. The Anti-Drug Abuse Act of 1988 requires that employees convicted of illicit drug use in the work place report such convictions to their employer within five days; the college must then report such convictions to the appropriate federal agency within ten days.
4. Alcohol may not be served at CCV sites.
  - a. In rare instances, exceptions may be made. Alcohol may not be present or provided without the expressed written permission of the regional director and the president.
  - b. At appropriate off-site CCV functions, alcohol may be served if it is legally permitted and where non-alcoholic beverages are also available.
  - c. Alcohol may not be served or paid for by the College, under any circumstances.
5. All CCV sites are designated as non-smoking areas. At the discretion of each site, smoking may be permitted in designated outside areas. In the case of off-site classroom facilities, CCV will comply with the smoking policies established by the facility management.
6. The College will make available educational materials and programs related to alcohol and substance use and abuse, including referral information on counseling and rehabilitation.
7. Persons whose behavior violates this policy will be subject to the provisions of the Disruptive Persons policy.