

COMMUNITY COLLEGE OF VERMONT

CRIME AWARENESS AND COLLEGE SECURITY

See also:

Disruptive Person Policy

CCV Emergency Procedures

CCV Emergency Reference Guide

VSC Policy 311

December 13, 1993

Revised October 6, 2010

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POLICY

The Community College of Vermont is committed to providing a safe environment for its students, faculty and staff. CCV will comply with the requirements of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act and its amendments by preparing, publishing and distributing policy statements and reports as required by the act.

PROCEDURES

1. Reporting and Access to Information on College Crime
 - a. Any CCV community member who witnesses or has knowledge of a criminal incident should immediately report the incident to the CCV administrator at the site where the incident occurred. Additionally, all incidents will be reported to a member of the President's Council. Where appropriate, incidents will be reported and investigated by the local law enforcement authority.
 - b. All incidents involving reportable criminal activity or hate crimes will be compiled by CCV.
 - c. Information related to reportable criminal activity and/or hate motivated incidents that occur at a CCV site or within close proximity will be requested annually from local police departments and similarly compiled.
 - d. CCV students, staff and faculty will be informed of the provisions of the Clery Act on an annual basis.
 - e. An annual security report will be prepared by CCV and made available to all interested parties by posting to the CCV website. Printed copies will be available upon request.

2. Site Security

- a. CCV has standard guidelines on procedures and practices for emergencies and evacuations, workplace safety, environmental safety, medical emergencies, laboratory safety, and computer/information security and will review and revise these guidelines on a regular basis.
- b. Site specific evacuation plans are posted in classrooms and common areas.
- c. Site specific emergency information is compiled and regularly updated.
- d. Emergency drills will be routinely conducted.

3. Reporting and Notification of Emergencies

- a. Accurate and prompt reporting of all emergencies and criminal incidents, as well as hate motivated incidents, is the responsibility of all CCV community members.
- b. Emergencies must be reported to the appropriate CCV front desk and to a President's Council member.
- c. The CCV Community will be notified of emergency situations (at the local and/or state level) by posting alerts at the site, on the CCV website and by emailing or telephone calls (as appropriate).

Footnote: In November of 1990, Congress passed the Crime Awareness and Campus Security Act, which amended the Higher Education Act of 1965. This act required all postsecondary institutions participating in Title IV programs to disclose security information and campus crime statistics for the three preceding calendar years. It was amended in 1992, 1998 and 2000. The 1998 amendment renamed the law the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (the Clery Act). It was again amended by the Higher Education Opportunity Act (HEOA) of 2008 which now includes the disclosure of emergency response policies and evacuation procedures. The HEOA also increased the list of reportable crimes including hate crimes, and requires those additional disclosures to begin with the October 1, 2010 annual security report.